

Mission

East Arnhem Regional Council is dedicated to promoting the power of people, protection of community and respect for cultural diversity in the East Arnhem Regional Council. It does this by forming partnerships, building community capacity, advocating for regional and local issues, maximising service effectiveness and linking people with information.

Core Values

Human Rights
Equality
Independence
Community
Work Confidence
Equity
Respect

AGENDA FOR THE ORDINARY MEETING OF COUNCIL

25 February 2021

EAST ARNHEM REGIONAL COUNCIL

Notice is hereby given that an Ordinary Meeting of the East Arnhem Regional Council will be held at the Nhulunbuy on Thursday, 25 February 2021 at 9:00am.

Dale Keehne
Chief Executive Officer

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14 CONFIDENTIAL REPORTS

14.1 Unconfirmed Confidential Minutes from Local Authority Meetings

The report will be dealt with under Section 65(2), Regulation 8 (c)(iv) of the Local Government Act and Local Government (Administration)

Regulations. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

14.2 Unconfirmed Confidential Minutes of Council Committees

The report will be dealt with under Section 65(2), Regulation 8 (c)(iv) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

14.3 East Arnhem Regional Council Community Public Infrastructure Priorities.

The report will be dealt with under Section 65(2), Regulation 8 (c)(I) of the Local Government Act and Local Government (Administration)

Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

14.4 Yolngu Region Local Decision Making Partnership - Workshops and Working Group

The report will be dealt with under Section 65(2), Regulation 8 (c)(iv) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

14.5 Groote Archipelago Local Decision Making Agreement - Local Government Objective - Council Engagement

The report will be dealt with under Section 65(2), Regulation 8 (c)(iv) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

14.6 Request for Rates Concession

The report will be dealt with under Section 65(2), Regulation 8 (b) of the Local Government Act and Local Government (Administration) Regulations. It contains information about the personal circumstances of a resident or ratepayer.

14.7 Membership of the Audit & Risk Committee

The report will be dealt with under Section 65(2), Regulation 8 (a) (b) of the Local Government Act and Local Government (Administration) Regulations. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; AND information about the personal circumstances of a resident or ratepayer.

ORDINARY COUNCIL 25 FEBRUARY 2021

14.8 Debtors and Rates of Council

The report will be dealt with under Section 65(2), Regulation 8 (b) of the Local Government Act and Local Government (Administration) Regulations. It contains information about the personal circumstances of a resident or ratepayer.

14.9 ICT005

Rescinding Motion for Supply of Computers - Refresh Tender

The report will be dealt with under Section 65(2), Regulation 8 (c)(I) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

14.10 Fleet and Sales Report

The report will be dealt with under Section 65(2), Regulation 8 (c)(I) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

14.11 Confidential Correspondence Report

The report will be dealt with under Section 65(2), Regulation 8 (b) (c)(iv) of the Local Government Act and Local Government (Administration) Regulations. It contains information about the personal circumstances of a resident or ratepayer; AND information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

- 15 GUEST SPEAKERS
- 16 GENERAL BUSINESS
- 17 LATE ITEMS
- 18 CORRESPONDENCE
- 19 COUNCILLOR QUESTION TIME
- 20 PUBLIC QUESTION TIME
- 21 DATE OF NEXT MEETING
- 22 MEETING CLOSE

ELECTED MEMBERS ATTENDANCE

ITEM NUMBER 3.1

TITLE Elected Members Attendance

REFERENCE 1410510

AUTHOR Candice O'Halloran, Governance, Local Authority and Communication

Officer

SUMMARY:

The role of Elected Members of Council is to:

- Represent the interests of all residents and ratepayers of the Council area.
- Provide leadership and guidance.
- Facilitate communication between the members of the council's constituency and the Council.
- To participate in the deliberations of the Council and its community activities.
- To ensure, as far as practicable, that the Council acts honestly, efficiently and appropriately in carrying out its statutory responsibilities.

There are 6 ordinary Council meetings each year and Councillors are required to attend as many as they can. If a Councillor is absent without permission from Council for 2 consecutive ordinary meetings of the Council then they cease to be a Councillor.

GENERAL

Sections 73 and 74 (Elected Members) Local Government Act 2008.

REGISTER:

2020/2021 Attendance and Apologies Register for Meetings **Ordinary Council Meeting** Apology Attendance **Absent** Key Not Required Councillor 26.02.2020 29.04.2020 24.06.2020 26.08.2020 28.10.2020 09.12.2020 Nhulunbuy Video Nhulunbuy Nhulunbuy Nhulunbuy Nhulunbuy Nhulunbuy Nhulunbuy Conference/ Teleconference **Kaye Thurlow David Djalangi** Evelyna Dhamarrandji **Elliot Bara** ✓ ✓ **Gordon Walsh** Joe Djakala 1 ✓

Jason Mirritjawuy	•	✓	✓	✓	✓	✓	
Wesley Bandi Wunungmurra	✓	✓	✓	✓	✓	✓	
Bobby Wunungmurra	✓	✓	√	✓	✓	✓	
Yananymul Mununggurr	√	•	✓	✓	•	•	
Djuwalpi Marika	•	✓	✓	✓	✓	✓	
Yirrmal Marika	Х	✓	Х	Х	✓	Х	

2020/2021 Attendance and Apologies Register for Meetings Special Council Meeting

				1		
		Apology	00	Not Required		
Key	✓	Attendance	X	Absent		
Councillor	08.05.2020	04.06.2020	30.07.2020	16.11.2020	15.02.2021	
	Video	Video	Video	Video	Video	
	Conference/	Conference/	Conference/	Conference/	Conference/	
	Teleconference	Teleconference	Teleconference	Teleconference	Teleconference	
Kaye Thurlow	✓	✓	✓	✓	✓	
	_					
David Djalangi	✓	✓	✓	✓		
Evelyna Dhamarrandji	✓	X	X	X		
Elliot Bara	✓	✓	X	✓	✓	
Gordon Walsh	✓	✓	✓	✓		
Joe Djakala	✓	✓	✓	✓	✓	
-						
Jason Mirritjawuy	✓	✓	✓	✓	✓	
Jason Willingaway	,		,	•	·	
Wesley Bandi Wunungmurra	✓	Х	✓	√	✓	
Westey Danial Wullungmulld	•	^	•	•		
B-H-W	✓	✓	<u> </u>	√	✓	
Bobby Wunungmurra	V	V	V	V	V	
		,				
Yananymul Mununggurr		✓	✓			
	,		,		,	
Djuwalpi Marika	✓		✓	✓	✓	
Yirrmal Marika	✓		X	X	✓	

2020/2021 Attendance and Apologies Register for Meetings Finance Committee Meeting

						Apology
Van	√	Attandance	V	Absort		Net Demoised
Key	•	Attendance	X	Absent	00	Not Required
Councillor	30.09.2020	25.11.2020	20.01.2021			
	Video Conference/	Video Conference/	Video Conference/			
	Teleconference	Teleconference	Teleconference			
Kaye Thurlow	✓		✓			
David Djalangi	✓		✓			
David Djalangi	•		•			
Evelyna Dhamarrandji	∞		∞			
Elliot Bara	Х		✓			
Gordon Walsh	✓		✓			
GOI GOIT WAISH	·		·			
Joe Djakala	✓	Unable to hold	✓			
		due to members				T
Jason Mirritjawuy	✓	availability	✓			
Wesley Bandi Wunungmurra	✓		∞			
vesicy bandi vananginana						
Bobby Wunungmurra	∞		√			
Yananymul Mununggurr	Х		00			
Djuwalpi Marika	∞		✓			
Djuwaipi iviai ika						
Yirrmal Marika	00		∞			
					1	

2020/2		nce and Apo	logies Registe ee Meeting	r for Meeting	gs	
						Apology
Кеу	✓	Attendance	Х	Absent	∞	Not Required
Councillor	03.03.2020	07.07.2020	23.09.2020	03.11.2020		
	Darwin	Darwin	Darwin (Special)	Darwin		
Kaye Thurlow	Unable to	· ✓	✓	✓		
David Djalangi	member	00	∞	00		

	availability				
Evelyna Dhamarrandji	-	00	∞	∞	
	i			.	
Elliot Bara		∞	∞	∞	
Gordon Walsh		✓	✓	✓	
	ı				
Lily Roy		∞	∞	∞	
	İ				
Joe Djakala	•	00	∞	∞	
Joo Djanuia	ı				
Barry Malibirr	i		∞	∞	
Barry Wantin	ı				
locon Minnition	•	∞	∞	∞	
Jason Mirritjawuy	l		ω	ω	
	•		✓		
Wesley Bandi Wunungmurra	ı	✓	•	✓	
	•				
Bobby Wunungmurra		∞	∞	∞	
	i.				
Yananymul Mununggurr		∞	∞	∞	
	l				
Djuwalpi Marika		∞	∞	∞	
	l				
Yirrmal Marika	•	00	∞	∞	
	İ				

RECOMMENDATION:

That Council notes the running attendance register for Elected Members 2020-2021.

ATTACHMENTS:

DECLARATION OF REGISTERED INTEREST REGISTER

ITEM NUMBER 5.1

TITLE Declaration of Registered Interest Register

REFERENCE 1410519

AUTHOR Candice O'Halloran, Governance, Local Authority and

Communication Officer

SUMMARY:

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee:

- 1) In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council as soon as possible after the matter is raised.
- 2) In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

Under disclosure, a member has a conflict of interest in a question arising for decision by the Council, Local Board or Council Local Authority, or Committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

GENERAL

Sections 73 and 74 (Elected Members) Local Government Act 2008.

REGISTER:

Member's Names/ Families Names	Relationships	Entity Name	Connection to Entity
	K	aye Thurlow	
	D	avid Djalangi	
R Guywanga	Wife		
Kenisha Gumbula	Granddaughter	NAAJA	Employee
L Gumbula	Granddaughter		
	Evely	rna Dhamarrandji	
Geoffrey Gurwanawuy	Grandfather	Arnhem Land Progress Association	Director
Dassy Gondarra	Grandmother	Shepherdson College	CLO

		Elliot Bara	
Steven Bara	Brother		
Keenan Bara	Cousin		
	G	ordon Walsh	
Gordon Walsh		Warningakalinga Aboriginal Corporation	General Manager /Director
Andrew Walsh	Son	EARC	Director Community Development
Marianne Walsh	Wife	Groote Eylandt Aboriginal Trust	Employee
Erin Walsh	Daughter In Law	Arnhem Land Progress Association - Community Development	Employee
	,	Joe Djakala	
	Ke	eith Lapulung	
		To Be Confirmed	
	Jas	on Mirritjawuy	
		Arnhem Land Progress	Director
		Association	

	Wesley E	Bandi Wunungmurra	
Wesley Bandi Wunungmurra		Yolngu Business Enterprise (2)	Director
Micky Wunungmurra	Brother	Arnhem Land Progress Association	Director
Bobby Wunungmurra	Brother	Northern Land Council, LGANT, EARC	Director/Councillor
	Bobb	y Wunungmurra	
Bobby Wunungmurra		LGANT, Northern Land Council	Director, Director
Micky Wunungmurra		Arnhem Land Progress Association	Director
Wesley Bandi Wunungmurra		Yolngu Business Enterprise (2), EARC	Director
	Yanan	ymul Mununggurr	
		Laynhapuy Homelands Aboriginal Corporation	Director
		Gauybu Housing A.C	Director
		AHANT	Director
		Yothu Yindi Foundation	Director
		Northern Land Council	Director
		ABA	Committee Member
		Mikan (Dept. of Families)	Committee Member
	Dji	uwalpi Marika	
		Northern Land Council	Director
		Rirratjingu Aboriginal Corporation	Director
		Miwatj Health	Director

Yirrkala Housing	Director
Alcohol Manageme	ent Director
Yirrmal Marika	

RECOMMENDATION:

That Council notes the Conflict of Interest and Related Parties Register and no Conflict of Interest or Change is to be made.

ATTACHMENTS:

CONFIRMATION OF PREVIOUS COUNCIL MINUTES

ITEM NUMBER 6.3

TITLE Unconfirmed Minutes of the Council Meeting held 09

December 2020

REFERENCE 1410533

AUTHOR Candice O'Halloran, Governance, Local Authority and

Communication Officer

RECOMMENDATION

That the minutes be taken as read and accepted as a true record of the Ordinary Council meeting held on 9 December 2020.

ATTACHMENTS:

1 Ordinary Council 2020-12-09 [1492] Minutes.DOCX





Mission

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Core Values

Respect
Professionalism
Human Dignity
Organisational Growth
Equity
Community

MINUTES FOR THE ORDINARY MEETING OF COUNCIL

9 December 2020

MEETING OPENING - 9:39AM

President Kaye Thurlow led the prayer and a minute of silence for our past Councillor.

ATTENDANCE AND APOLOGIES

In Attendance:

President, Kaye Thurlow, in the Chair and Councillors Elliot Bara (joined the meeting at 9:56am), Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji (joined the meeting at 10:02am), David Djalangi, Jason Mirritjawuy, Joe Djakala, and Deputy President, Djuwalpi Marika.

East Arnhem Regional Council Representatives:

Dale Keehne – CEO, Shane Marshall – Director Technical and Infrastructure Services, Andrew Walsh – Director Community Development and Michael Freeman – Corporate Services Manager

Minute Taker – Candice O'Halloran – Governance, Local Authorities and Communications Officer

Apologies:

ACCEPTANCE OF ATTENDANCES AND APOLOGIES

123/2020 RESOLVED (Djuwalpi Marika/Joe Djakala)

That Council:

- Notes the apologies from Councillors Yananymul Mununggurr and Bobby Wunungmurra and the absence of Lily Roy and Yirrmal Marika.
- Notes that Councillors Yananymul Mununggurr and Bobby Wunungmurra are absent with permission.
- c) Notes that Councillors Lily Roy and Yirrmal Marika are absent without permission.
- d) Notes that this is the second consecutive absence from an Ordinary Council Meeting of Lily Roy without permission; therefore it is Council's understanding that Lily Roy's Council position will be vacant by the end of the meeting and the CEO will write to notify the Electoral Commissioner.
- Requests that the President writes to absent Councillors to advise them of their need to attend Council, whether they have been given permission or not, and the consequences.

For:

President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

ELECTED MEMBERS ATTENDANCE

3.1 ELECTED MEMBERS ATTENDANCE

SUMMARY:

The role of Elected Members of Council is to:

- represent the interests of all residents and ratepayers of the Council area.
- provide leadership and guidance.
- facilitate communication between the members of the Council's constituency and the Council.
- to participate in the deliberations of the Council and its community activities.
- to ensure, as far as practicable, that the Council acts honestly, efficiently and appropriately in carrying out its statutory responsibilities.

There are 6 Ordinary Council Meetings each year and Councillors are required to attend as many as they can. If a Councillor is absent without permission from Council for more than 2 consecutive Ordinary Meetings of the Council then they cease to be a Councillor.

GENERAL

Sections 73 and 74 (Elected Members) Local Government Act 2008.

124/2020 RESOLVED (Jason Mirritjawuy/Elliot Bara)

That Council:

- a) Notes the running attendance register for Elected Members 2020.
- b) Notes the amendment of the date of the Audit Committee Meeting from 3.03.2020 to 9.03.2020.

For:

President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra , Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

LEAVE OF ABSENCE

Nil

DECLARATION OF REGISTERED INTEREST REGISTER

5.1 DECLARATION OF REGISTERED INTEREST REGISTER

SUMMARY:

Elected Members are required to disclose an interest in a matter under consideration by Council at a meeting of the Council or a meeting of a Council committee:

 In the case of a matter featured in an officer's report or written agenda item by disclosing the interest to the Council as soon as possible after the matter is raised.

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In the case of a matter raised in general debate or by any means other than the printed agenda of the Council by disclosure as soon as possible after the matter is raised.

Under disclosure, a member has a conflict of interest in a question arising for decision by the Council, Local Board or Council Local Authority, or Committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

GENERAL

Sections 73 and 74 (Elected Members) Local Government Act 2008.

REGISTER:

Member's Names/ Families Names	Relationships	Entity Name	Connection to Entity
		Kaye Thurlow	
			191.
	Person	David Djalangi	
R Guywanga	Wife		
Kenisha Gumbula	Granddaughter	NAAJA	Employee
L Gumbula	Granddaughter		
		1.0	
	E	elyna Dhamarrand	ji
Geoffrey Gurwanawuy	Grandfather	Arnhem Land Progress Association	Director
Dassy Gondarra	Grandmother	Shepherdson College	CLO
		Elliot Bara	
Steven Bara	Brother		
Keenan Bara	Cousin		
		Gordon Walsh	1
Gordon Walsh		Warningakalinga Aboriginal Corporation	General Manager /Director
Andrew Walsh	Son	EARC	Director Community Development
Marianne Walsh	Wife	Groote Eylandt Aboriginal Trust	Employee
Erin Walsh	Daughter In Law	Arnhem Land Progress Association - Community Development	Employee

Lily Poy		Lily Roy ANKA	Member
Lily Roy	-	ANNA	Wember
	1	les Dieksle	I .
	T	Joe Djakala	
		Constant Market Street	
	¥	Jason Mirritjawuy	No.
		Arnhem Land Progress Association	Director
		Barry Malibirr	
		Arnhem Land Progress Association	Director
			W. X. A.
	We	sley Bandi Wunungm	
Wesley Bandi		Yolngu Business	Director
Wunungmur ra		Enterprise (2)	
Micky Wunungmur ra	Brother	Arnhem Land Progress Association	Director
Bobby Wunungmur ra	Brother	Northern Land Council, LGANT, EARC	Director/Councillor
		- Line	
	11.	Bobby Wunungmurra	4
Bobby Wunungmur ra		LGANT, Northern Land Council	Director, Director
Micky Wunungmur ra	U	Arnhem Land Progress Association	Director
Wesley Bandi Wunungmur ra		Yolngu Business Enterprise (2), EARC	Director
		ananymul Maraya	
	1	ananymul Mununggu	A STATE OF THE STA
		Laynhapuy Homelands Aboriginal Corporation	Director
		Gauybu Housing A.C	Director
		AHANT	Director
		Yothu Yindi Foundation	Director
		Northern Land Council	Director

1	ABA	Committee Member Committee Member	
	Mikan (Dept. of Families)		
I.	Djuwalpi Marika		
	Northern Land Director Council		
	Rirratjingu Aboriginal Corporation	Director	
	Miwatj Health	Director	
7	Yirrkala Housing	Director	
	Alcohol Management	Director	
	Nhulunbuy Corporation		
		N T /	
	Yirrmal Marika		
		1011	

125/2020 RESOLVED (Evelyna Dhamarrandji/Wesley Bandi Wunungmurra)

That Council:

- a) Notes the Conflict of Interest and Related Parties Register.
- Notes Councillor Djuwalpi Marika is a board member for the Nhulunbuy Corporation Limited.
- c) Notes Councillor Elliot Bara is a Director of Lagalaya Aboriginal Corporation.
- d) Notes Councillor Gordon Walsh is the Secretary/ Contact Person of Aruburabura Aboriginal Corporation.
- e) There is no conflict of interest declared for today's meeting.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

PREVIOUS COUNCIL MINUTES

6.1 UNCONFIRMED MINUTES OF THE COUNCIL MEETING HELD 28 OCTOBER 2020 RECOMMENDATION

That the minutes be taken as read and accepted as a true record of the Ordinary Council Meeting held on 28 October 2020.

126/2020 RESOLVED (Elliot Bara/Djuwalpi Marika)

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That the minutes be taken as read and accepted as a true record of the Ordinary Council meeting held on 28 October 2020.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

6.3 UNCONFIRMED MINUTES OF THE SPECIAL COUNCIL MEETING HELD 16 NOVEMBER 2020

RECOMMENDATION

That the minutes be taken as read and accepted as a true record of the Special Council Meeting held on 16 November 2020.

127/2020 RESOLVED (Jason Mirritjawuy/Joe Djakala)

That the minutes be taken as read and accepted as a true record of the Special Council Meeting held on 16 November 2020.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

Cr Jason Mirritjawuy left the meeting, the time being 10:36 AM

Cr Jason Mirritjawuy returned to the meeting, the time being 10:45 AM

Cr David Djalangi left the meeting, the time being 10:30 AM

Cr David Djalangi returned to the meeting, the time being 10:36 AM

Cr Evelyna Dhamarrandji left the meeting, the time being 10:56 AM

Cr Evelyna Dhamarrandji returned to the meeting, the time being 11:02 AM

PRESIDENT AND COUNCILLOR REPORTS

President's Report

East Arnhem Regional Council December 2020

- This is my report to Council as President and also as a Gumurr Marthakal Ward Councillor.
- In the past couple of weeks, I have managed to attend eight of our nine Local Authority meetings. Unfortunately, Gunyangara failed to get enough members for a meeting after two attempts. The eight Local Authority meetings that did go ahead were very encouraging with lots of good discussions. We were able to set up priorities for about \$6 million dollars of projects across the local communities in the next financial year.
- We have been able to arrange for members of the three Anindilyakwa communities to have an overnight visit to Nhulunbuy, Yirrkala and Gunyangara next week. Hopefully

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they will have time to discuss together any issues they have about the possible breakaway from EARC.

- I travelled through Darwin to Alice Springs for the annual general LGANT meeting in early November with our CEO, Dale, and our LGANT executive member, Cr. Bobby. We had very interesting discussions and elected the current Lord Mayor of Darwin, Kon Vatskalis, as the new LGANT President. Our Councillor, Bobby Wunungmurra, was elected as one of three continuing members of the LGANT executive. I congratulate him on his election and wish him well for his continuing responsibility as a representative of the regional and shire Councils.
- During this travel, we were able to arrange meetings with 2 NT Government Ministers
 Minister Selena Uibo and Minister Chansey Paech and raise issues on behalf of Council and communities.
- There are still ongoing discussions regarding the request from the Anindilyakwa Land Council for the Anindilyakwa Ward communities to break away from EARC. Our members of the Steering committee will continue to participate in discussions, even though I am seriously disappointed with how the discussions are going. There has been no decision by the Chief Minister about whether he intends to approve the breakaway or not, but we are now being asked to help develop a transition plan.
- We need to remember that the COVID-19 virus is still a huge threat to all our communities, as well as around the world, so we need to keep following our safety measures. Most of our community offices have now been upgraded, especially our reception areas, in response to the need for better COVID safe interaction with staff and community members.
- Sadly, in the last couple of weeks we have heard of the deaths of two very special members of the Ramingining community, a fellow Councillor and also a long serving member of the Local Authority. On behalf of all Councillors and staff I tender our condolences and sadness to the families of these two very special men.
- Merry Christmas and a happy New Year to all. Lots to look forward to in 2021.

Thank you Cr. Kaye Thurlow President, 9 December 2020

128/2020 RESOLVED (Evelyna Dhamarrandji/Wesley Bandi Wunungmurra)

That Council accepts the President's report.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

Djuwalpi Marika, Elliot Bara and Joe Djakala – Kids in community are causing problems and Night Patrol is asked to help and support the community/ leaders/ parents to help with the problems. Neighbourhood watch is a possibility.

Andrew Walsh - Need support from people for Night Patrol; there are employment opportunities available, to help grow and strengthen the Night Patrol.

President Kaye Thurlow queried what Council needs to do to get more Yolngu to work with Night Patrol or Police.

David Djalangi - Noted the importance of getting parents involved more.

Cr Wesley Bandi Wunungmurra left the meeting, the time being 11:00 AM Cr Wesley Bandi Wunungmurra returned to the meeting, the time being 11:10 AM

CHIEF EXECUTIVE OFFICER REPORTS

8.1 CEO UPDATE

SUMMARY:

This is a report of the key broad matters for Council since the last Ordinary Council Meeting, in addition to those covered in other parts of the pre-meeting sessions and Ordinary Council meeting agenda.

129/2020 RESOLVED (Joe Djakala/Wesley Bandi Wunungmurra)

That Council notes the CEO Report.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

8.2 VACANCY ON COUNCIL

SUMMARY:

This report is to make a decision on the vacancy in the Birr Rawarrang ward.

130/2020 RESOLVED (Wesley Bandi Wunungmurra/Joe Djakala)

That Council will go to the relevant Local Authorities to ask whether they wish to nominate a person to fill the vacancy until the next election, for any Councillor vacancy from now until the next election in August 2021.

For

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

10 MIN BREAK - 11:18AM

131/2020 RESOLVED (Evelyna Dhamarrandji/Joe Djakala)

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

RETURN FROM BREAK - 11:33AM

132/2020 RESOLVED (Evelyna Dhamarrandji/Wesley Bandi Wunungmurra)

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

TECHNICAL AND INFRASTRUCTURE SERVICES REPORTS

9.1 TECHNICAL AND INFRASTRUCTURE SERVICES UPDATE SUMMARY:

Council is provided with an update on the Technical and Infrastructure Services program area.

133/2020 RESOLVED (Joe Djakala/Evelyna Dhamarrandji)

That Council notes the Technical and Infrastructure Services Report.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

9.2 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM ALLOCATION. SUMMARY:

This Report is tabled for Council in relation to the grant initiative - Local Roads and Community Infrastructure Program, and for Council to nominate a project or projects to focus

- 10 -

the grant towards.

134/2020 RESOLVED (Wesley Bandi Wunungmurra/Evelyna Dhamarrandji)

That Council:

- (a) Approve the allocation of the Round One Local Roads and Community Infrastructure Program Allocation of \$566,290.00 Exclusive of GST towards project T20-203411.2 – Angurugu Yanbakwa Access Road Repairs and Upgrades in addition to the Gemco funded portion of \$1,800,00.00 Exclusive of GST.
- (b) Approve the allocation of the Round Two Local Roads and Community Infrastructure Program of \$649,438.00 exclusive of GST to the Public Infrastructure Reserve for allocation during the February ordinary meeting Community Priorities Workshop and allocation of community project funds.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

LUNCH - 12:20PM

135/2020 RESOLVED (Joe Djakala/Wesley Bandi Wunungmurra)

For

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra , Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

BACK FROM LUNCH - 1:03PM

136/2020 RESOLVED (Evelyna Dhamarrandji/Joe Djakala)

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra , Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

COMMUNITY DEVELOPMENT REPORTS

10.1 COMMUNITY DEVELOPMENT UPDATE

SUMMARY:

This report is to provide information on the progress, successes, challenges and future opportunities of the Council's Community Development Directorate.

137/2020 RESOLVED (Wesley Bandi Wunungmurra/Elliot Bara)

That Council notes the Community Development Report.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

CORPORATE SERVICES REPORTS

11.1 FINANCE AND HUMAN RESOURCES REPORT

SUMMARY:

This report is tabled for the Council to provide the Finance Report for the period ended the 30 November 2020 for its approval. The report also includes Human Resources information that supports the financial numbers.

138/2020 RESOLVED (Djuwalpi Marika/Elliot Bara)

That the Council approves the Finance and Human Resources Report for the period ended the 30 November 2020.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

11.2 APPROVAL OF THE AMENDED AUDIT COMMITTEE CHARTER SUMMARY:

To approve the amended terms of reference of the Audit Committee Charter.

139/2020 RESOLVED (Wesley Bandi Wunungmurra/Evelyna Dhamarrandji)

That Council approves the adoption of the amended terms of reference of the Charter as recommended by the Audit Committee on November 3, 2020.

For:

President, Kaye Thurlow, and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

11.3 APPOINTMENT OF AUDIT COMMITTEE CHAIRPERSON AND ADVERTISMENT FOR A NEW EXTERNAL MENBER OF THE AUDIT COMMITTEE

SUMMARY:

The current Audit Committee Chairperson's term ends on 31 December 2020. He will not seek re-appointment as the Chair or external member of the Audit Committee. As such, there will be a vacancy in the Audit Committee and a need to appoint a new Chair.

140/2020 RESOLVED (Djuwalpi Marika/Jason Mirritjawuy)

That Council:

- (a) Acknowledges the positive contribution that Mr. lain Summers has made in advising the Council on good governance, risk, and control practices.
- (b) Approves the recommendation to appoint Clare Milikins as the Chairperson of the Audit Committee for a period of two years, effective 1 January 2021.
- (c) Requests the Corporate Services Manager to advertise for a new external member (Independent).

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

11.4 TRANSFER TO AGED AND DISABILITY RESERVE

SUMMARY:

This report is to facilitate the correct accounting records for Aged Care and Disability Funds.

141/2020 RESOLVED (Joe Djakala/Evelyna Dhamarrandji)

That Council approve the transfer of Aged and Disability funds totalling \$4,171,284 from the Unexpended Grants category to the Aged and Disability Reserve.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

LOCAL AUTHORITIES

12.1 LOCAL AUTHORITY ACTION LISTINGS FROM LA MEETINGS

SUMMARY:

This report provides a summary list of actions arising from Local Authority meetings in each of the East Arnhem Regional Council communities.

142/2020 RESOLVED (Wesley Bandi Wunungmurra/Evelyna Dhamarrandji)

That Council:

- (a) Endorses the actions included in the Local Authority Actions List as recommended by each Local Authority, or as amended.
- (b) Approves the removal of actions as recommended by each Local Authority.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

MINUTES OF LOCAL AUTHORITIES AND COUNCIL COMMITTEES

13.1 UNCONFIRMED MINUTES FROM LOCAL AUTHORITY MEETINGS SUMMARY:

This report provides Council copies of minutes from Local Authority meetings in each of the East Arnhem Regional Council communities.

143/2020 RESOLVED (Evelyna Dhamarrandji/Jason Mirritjawuy)

That Council notes the unconfirmed minutes from the Local Authority meetings held in November and December 2020.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

13.2 UNCONFIRMED MINUTES OF COUNCIL COMMITTEES

Council has two committees, the:

- Finance Committee to approve financial reports in the months Council does not meet;
- 2. Audit Committee provides advice to Council on Governance, Risk and Controls

- 14 -

matters.

The Audit Committee met on 3 November 2020.

144/2020 RESOLVED (Wesley Bandi Wunungmurra/Joe Djakala)

That the Council notes the Ordinary Minutes of the Audit Committee that met on 3 November 2020.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

CORRESPONDENCE

18.1 CORRESPONDENCE REGISTER

145/2020 RESOLVED (Djuwalpi Marika/Elliot Bara)

That Council notes the correspondence ingoing and outgoing.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

DECISION TO MOVE TO CLOSED SESSION AT 3:25PM

146/2020 RESOLVED (Evelyna Dhamarrandji/Wesley Bandi Wunungmurra)

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2013 as the items lists come within the following provisions:-

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

14.1 Request for Rates Exemption and Rating Debtors - The report will be dealt with under Section 65(2), Regulation 8 (b) of the Local Government Act and Local

- 15 -

Government (Administration) Regulations. It contains information about the personal circumstances of a resident or ratepayer.

14.2 Proposed De-amalgamation of Council by ALC - The report will be dealt with under Section 65(2), Regulation 8 (c)(iv) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

14.3 T20-203415.1

Milingimbi Community Pedestrian Footpath Project - The report will be dealt with under Section 65(2), Regulation 8 (c)(I) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

14.4 ICT005

Supply of Computers - Refresh - The report will be dealt with under Section 65(2), Regulation 8 (c)(l) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.

- 14.5 Fleet and Sales Report The report will be dealt with under Section 65(2), Regulation 8 (c)(l) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.
- 14.6 Unconfirmed Confidential Minutes of Council Committees The report will be dealt with under Section 65(2), Regulation 8 (c)(iv) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.
- 14.7 Unconfirmed Confidential Minutes from Local Authority Meetings The report will be dealt with under Section 65(2), Regulation 8 (c)(iv) of the Local Government Act and Local Government (Administration) Regulations. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

RESUMPTION OF OPEN MEETING AT 3:50PM

147/2020 RESOLVED (Evelyna Dhamarrandji/Joe Djakala)

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

17.1 LATE ITEM - President Kaye Thurlow

148/2020 RESOLVED (Gordon Walsh/Evelyna Dhamarrandji) RECOMMENDATION

That Council notes the late apology by text sent at 12:25pm from Councillor Yirrmal Marika but chooses to still not give permission for his absence.

For:

The President, Kaye Thurlow and Councillors Elliot Bara, Gordon Walsh, Wesley B Wunungmurra, Bobby M Wunungmurra, Evelyna Dhamarrandji, David Djalangi, Jason Mirritjawuy, Joe Djakala, Djuwalpi Marika

Against:

Nil

PUBLIC QUESTION TIME

Nil

DATE OF NEXT MEETING

Wednesday, 24 February 2021

MEETING CLOSE

The meeting terminated at 3:58pm.

This page and the preceding 16 pages are the minutes of the Ordinary Meeting of Council held on Wednesday, 9 December 2020, to be confirmed Wednesday, 24 February 2021.

CHIEF EXECUTIVE

ITEM NUMBER 8.1

TITLE CEO Report 1441203

AUTHOR Dale Keehne, Chief Executive Officer



SUMMARY:

This is a report of the key broad matters for Council since the last Ordinary Council Meeting. in addition to those covered in other parts of the pre-meeting sessions and Ordinary Council meeting agenda.

GENERAL

I hope everyone has had happy and peaceful time with family over the Christmas and New Year period.

We look forward with excitement to the coming year as Council with its Local Authorities continue its role as Aboriginal Community Controlled Local Government - delivering essential local government and community services, advocating on issues important to each community and the region, and partnering with other Aboriginal organisations.

Yolngu Region - Local Decision Making Partnership Agreement

We look forward to engaging positively with the Yolngu Region – Local Decision Making Partnership Agreement, to further build our engagement and partnership with community leaders and members, other Aboriginal organisations, the Northern Territory and Australian Governments.

This will include working together to ensure genuine and meaningful engagement on where and how the legal sale of kava should happen across the 6 Yolngu communities and many homelands.

A separate report is provided on ways Council can further strengthen its engagement with the Yolngu Partnership Local Decision Making process.

Groote Eylandt – Local Decision Making Agreement

We are continuing our work with the NT Government, our Australian Government funding partners, and the Anindilyakwa Land Council to assess if the creation of a new separate Local Government Council for the Groote Archipelago is practical, and producing a clear 'East Arnhem Regional Council Vision' of how the goal of Groote Archipelago Local Decision Making for a stronger voice and outcomes has been achieved and can be further strengthened.

This vision will be shared in joint community consultations with all Yolngu and Anindilyakwa communities, and submitted to the Northern Territory Cabinet.

A separate report is provided on the next steps in the important process of engaging strongly with the Local Decision Making process and aspirations of our three Anindilyakwa communities, and all stakeholders.

Community Essential Infrastructure Projects

There has been a massive and highly engaging and responsive approach by our Technical and Infrastructure Services Director and team, to brief and seek decisions from Council at this meeting, on which projects to action first of the 32 small and 31 medium to large priority projects identified by each of the Local Authorities of the nine East Arnhem communities.

These are to be funded from an equal share of the \$3,000,000 Community Benefit Fund, part of the \$3,000,000 Essential Infrastructure Fund, the respective allocation of the \$1,242,200 Local Authority Project funding, \$250,000 for Galiwinku \$250,000 for Yirrkala of NTG election commitments, and \$55,624.70 donated unspent funds from MEP for Yirrkala, Gapuwiyak and Gunyangara.

These priority projects represent a significant improvement and advancement for all communities of the region, made possible from sustainable service delivery and financial management over the last ten plus years of Council.

We also look forward to developing further partnerships and alliances with other Aboriginal organisations and government, to join forces to achieve as many of the priority projects as possible, and realise the many and varied benefits they will have to community members.

RECOMMENDATION

That Council notes the CEO report.

ATTACHMENTS:

There are no attachments for this report.

TECHNICAL AND INFRASTRUCTURE SERVICES

ITEM NUMBER 9.1

TITLE EARC Waste Management Strategy 2021 - 2031

REFERENCE 1403811

AUTHOR Shane Marshall, Director Technical & Infrastructure Services

SUMMARY:

This report seeks Council to endorse the 10 Year Waste Management Strategy.

BACKGROUND

Waste Management is a core function of Council. Council's Waste Management activities includes the collection of waste from properties, the management of Waste Facilities and other community functions such as recycling and waste education.

Due to Council's remote context, the high risks associated with waste management, and the many over-arching guidelines and legislation, it is important that Council has a clear Waste Management Strategy, to ensure key performance requirements are being met and that Council is continually working towards best practice.

GENERAL

Council has been working on this 10 Year Strategy for a number of years.

In 2019, Council made significant advancements in its Waste Management Planning by engaging ASK Waste Management Consultants to assist with the development of Environmental Management Plans for its six landfilling waste facilities and Listed Waste Management Plans for all of its Municipal Workshops. The Consultants undertook extensive work and research in the region, including visiting each of the Waste Facilities and Council Workshops for inspections. The Environmental Management Plans in particular are very important and provided new information to Council about managing its Waste Facility sites.

In 2020, Council engaged ASK to finish off the 10 Year Waste Strategy. Combining the extensive work that had already been invested into the strategy, the new information revealed in the Environmental Management Plans and the requirements under legislation. ASK produced a final draft for review in November 2020.

Please find attached the *EARC Waste Management Strategy 2021 – 2031* for which there will also be a full presentation the week of the February meeting.

If endorsed, this Strategy will be made publically available on Council's website.

RECOMMENDATION

That Council endorses the attached EARC Waste Management Strategy 2021 - 2031.

ATTACHMENTS:

1 2021 EARC_Waste Management Strategy 2021-2031 2A.pdf



Executive Summary

The East Amhem Regional Council (EARC) is dedicated to providing leadership and empowering the community to create a sustainable future by avoiding and reducing waste and by increasing the recovery of resource materials for recycling and the protection of the Regions diverse environmental landscape.

This EARC Waste Management Strategy 2021-2031 has been developed to support this vision and achieve the following objectives:

- beliver best practice waste management and resource recover services to the residents and businesses of EARC communities
- Protect the local environment and community health from impacts of waste related risks.

Empower and involve the community in reducing waste and litter and

increasing recycling opportunities.

Improve the amenity of townships, waterways, and the environment for the current and future generations through supporting a healthy

he Strategy's high-level targets are to:

and litter-free community environment.

- Minimise health impacts from waste on the community
- Improve community amenity and pride

Minimise environmental impacts from waste

- Increase local employment opportunities
- Reduce waste generation
- norease resource recovery and work towards achieving a circular economy by recycling and reusing materials within communities.

The Strategy outlines the strategic context, identifies barriers and opportunities for waste management in the region, and summarises the waste services EARC currently provides.

Four programs have been developed that will be implemented to achieve the Strategy's strategic objectives, specifically:

Program 4 Per	Program 3	Program 2	Program 1 Cx
Performance Monitoring and Continuous Improvement	Waste Services and Facility Management	Waste Minimisation and Resource Recovery	Community Engagement, Education and Awareness

Action Plans have been developed for each Program that define the actions EARC must take to ensure successful implementation of the Strategy and its four Programs.

Acknowledgments

with the development and completion of this document. East Amhem Regional Council engaged ASK Waste Management to assist

in the development of this report. East Arrihem Regional Council staff that provided information and assistance ASK Waste Management gratefully acknowledges the cooperation of the

and live, and pays respects to Elders past, present, and emerging. ASK also acknowledges the Traditional Owners of the land in which we work information in this document is current as of November 2020. While all

professional care has been undertaken in preparing the document, ASK

constitute or imply endorsement by ASK Waste Management. result of reliance placed on its content. Waste Management accepts no liability for loss or damages incurred as a The mention of any company, product or process in this report does not

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AUSTRALIA

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PO BOX 401 ASK Waste Management



xt Review Date	Version:	Responsibility:	Title:
1 July 2022	-	Chief Executive Officer	Waste Management Strategy 2021-2031
Decision Number:		CEO Signature:	Adopted by Council:

Contents

East Amhem Region	Resource Reuse and Recovery Collection and Clean-up of Litter and like Community Engagement and Waste Ed Recent Progress and Achievements	Waste Management Facilities Transfer Stations Waste Collection	2 STRATEGIC FRAMEN Strategic Context Lagislative and Policy Context Challenges and Opportunities	East Amhem Region
	acovery	GEMENT SERVICES	RAMEWORK	

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6 GLOSSARY	ACTION PLAN	High Level Objectives

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3

NTRODUCTION

Purpose and Vision

The East Amhem Regional Council (EARC) 2021-2031 Waste Management Strategy (Strategy) was developed to provide the framework and to guide Council and the community to achieve a more sustainable approach to waste management and resource recovery throughout the EARC communities.

The Strategy presents the region's waste challenges and how they will be overcome, sets Key Performance Indicators, identifies funding sources, and sets Objectives and Targets to be achieved through the implementation of specific Programs.

MOISIV

The East Arnhem Regional Council is dedicated to providing leadership and empowering the community to create a sustainable future by avoiding and reducing waste and by increasing the recovery of resource materials for recycling and the protection of the Regions diverse environmental landscape

Objectives

- Deliver best practice waste management and resource recovery services to the residents and businesses of EARC communities
- Protect the local environment and community health from impacts of waste related risks.
- Empower and involve the community in reducing waste and litter and increasing recycling opportunities.
- Improve the amenity of townships, waterways, and the environment for the current and future generations through supporting a healthy and litter-free community environment.

Australian Aboriginal.

he 2016 Census reported EARC as having a

East Arnhem Region

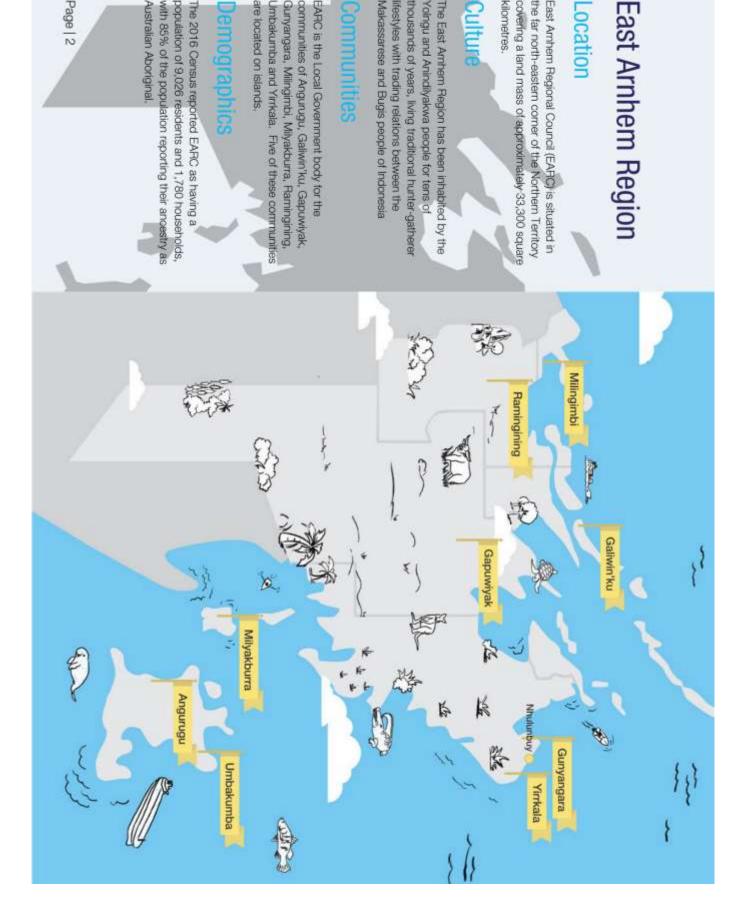
covering a land mass of approximately 33,300 square the far north-eastern comer of the Northern Territory East Arnhem Regional Council (EARC) is situated in kilometres.

Makassarese and Bugis people of Indonesia ifestyles with trading relations between the

Yolngu and Anindilyakwa people for tens of

EARC is the Local Government body for the

are located on Islands



approximately half a kilometre off the north coast of Central Amhem Land, approximately 440 km east of Darwin and 200 km west of Nhulunbuy. Milingimbi Island is part of the Crocodile Island Group in the Arafura Sea. It is

Population: 1,225 (37% increase since 2006)

Ward: Gumurr Gattjirrk

Languages: Yolngu

about 30 kms south east of Milingimbi Island. Ranningining is a mainland community located to the west of the Glyde River

Wetlands in Central Arnhem Land. There are 11 outstations belonging to Saladjapin, Gattji, Gelim, Maribbim, Bundatham and Gurulul. The community is located on the edge of the heritage listed Aratura emingining; Yatalamarra, Wulkarmirra, Ngangalala, Mulgurram, Garanydjirr,

Population: 872 (34% increase since 2006)

Djambarrpuyngu, Dhuwala & Dhay'yi Languages

Ward: Birr Rawarrang

side by Cadell Strait. group, bounded on the western side by the Arafura Sea and on the eastern for the whole island. It is located at the southern end of the Wessel Island Galiwin'ku is the only town on Elcho Island, and is also the Aboriginal name

Population: 2,206 (30% increase since 2006)

Ward: Gumurr Marthakal

Languages: Yolngu



Gapuwiyak

Gapuwiyak sits on the northern shore of freshwater Lake Evella, located community of Gapuwiyak is situated on the land of the Gupapuyngu people traditional practices in the area for over 40,000 years, and the current 120km west inland from Nhulunbuy, NT. Yolngu have lived and maintained

Population: 923 (14% increase since 2006)



Gunyangara

Yunupingu, Burarrwanga and Munungirriti clan groups of north east Arnhem Drimmie Peninsula which forms part of Melville Bay on the Gove Peninsula. The community of Gunyangara (Marrgarr / Ski Beach) is located on the The Community of Gunyangara is on Gumati land belonging to the

Population: 240 (4% increase since 2006)

Ward: Gumurr Miwatj Galpu Languages: Gumatj &

Yirrkala and surrounding homelands. Land, 18 km south of Nhulunbuy. Many people live intermittently between Yirrkala is on the east coast of the Gove Peninsula in north-east Amhem

Population: 809 (18% increase since 2006)

Ward: Gumurr Miwatj

Languages: Yolngu Matha

moieties on Groote Eylandt. The Anindliyakwa-speaking clans maintain their Eylandt's Indigenous population has 14 clan groups, which make up the two Numbulwar and on Bickerton Island traditions and have strong ties with the people in the community of Umbakumba is in the traditional lands of the Warinindilyakwa people. Groote

Population: 503 (44% increase since 2006

Languages: Anindilyakwa & Yolngu

Ward: Anindilyakwa

generally accessed by air. Groote Eylandt. Apart from the fortnightly freight barge service, Milyakburra is the Anindilyakwa Ward, approximately one hour by boat from Alyangula on Milyakburra is situated on the central eastern section of Bickerton Island in

Population: 137 (37% increase since 2006)

Ward: Anindilyakwa

Anindilyakwa & Yolngu

Languages:

Angurugu is situated halfway down the western coast of Groote Eylandt, on Darwin and 50 km off the Arnhem Land coast in the Guit of Carpentana. the banks of the Angurugu River. Groote Eylandt is around 650 km east of Population: 855 (6% increase since 2006) Languages:

Ward: Anindilyakwa

Anindilyakwa & Yolngu

Equity and Respect.

luman Rights, Equality, Independence, Community, Work Confidence,

2 STRATEGIC FRAMEWORK

Strategic Context

/alues. This Strategy is aligned with EARC Strategic Plan's Vision, Mission and Core

A recognised and respected leader in Local Government providing high people, protection of community and respect for cultural diversity in the East East Arnhem Regional Council is dedicated to promoting the power of the East Amhem Region. quality services, sustainable employment, and development for the people of Arnhem Regional Council. It does this by forming partnerships, building

community capacity, advocating for regional and local issues, maximising

ervice effectiveness and linking people with information.

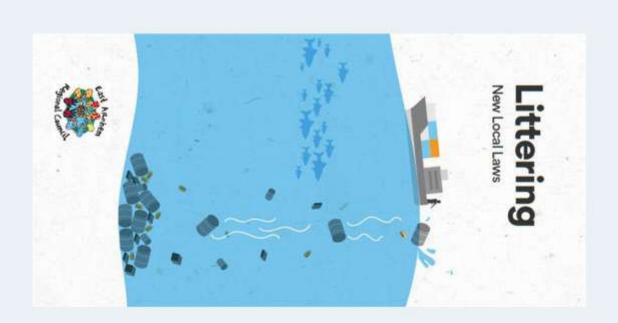
East Arnhem Regional Council Corporate Plan 2018 - 2022

Legislative and Policy Context

This Strategy is aligned with the Waste Management Strategy for the Northern Territory 2015-2022, released in July 2015. It provides a basis for understanding and improving waste management across the Northern Territory and an overarching summary of the current issues and opportunities. It also proposed 41 Management Actions to be driven by the Environmental Protection Authority NT. The EARC Waste Management Strategy's Programs are aligned with the management actions included in the NT Waste Strategy.

Other Federal and State Legislation and Policies relevant to waste services and this Strategy include the following:

- Waste Management and Pollution Control Act (NT)
- Waste Management and Pollution Control (Administration)
 Regulations (NT)
- Environmental Offences and Penalties Act (NT)
- Environmental Offences and Penalties Regulations (NT)
- Environment Protection (Beverage Containers and Plastic Bags) Act (NT)
- Environment Protection (Beverage Containers and Plastic Bags)
 Regulations (NT)
- Litter Act (NT)
- Product Stewardship Act
- Environment Protection (National Pollutant Inventory) Objective (NT)
- Waste Management Guidelines for Small Communities in the Northern Territory
- Environment Protection Act 2019
- **Environment Protection Regulations 2020**
- Environment Protection and Biodiversity Conservation Act 1999



Challenges and Opportunities

Successful implementation of the Strategy requires that the region's unique cultural, demographic, geographic, environmental, and economic conditions be considered.

capital city (Darwin) requires a minimum 10-hour trip of over 1,000 movement of people and the supply of goods copulation sparsely spread across a large area. Road access to the nearest season, the region is heavily reliant on air and sea transport for the diometres. As unsealed roads also limit vehicle access during the wet the East Amhem Region is geographically remote and isolated, with its

neighbouring communities. The geographical remoteness and limited access of the region has the

from one another due to their island locations and large distances between Additionally, many communities within the region are geographically isolated

ollowing implications for waste management:

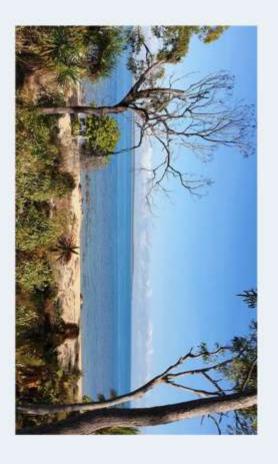
High transport costs for recovered waste materials that require

waste storage infrastructure etc. achieving economies of

High transport costs for waste related equipment (bins, machinery,

processing outside of the region

- materials from multiple communities by aggregating waste
- Increased cost for accessing services not available within the region
- Difficulty accessing heavy machinery and equipment









ommunication

Effective waste related communications in the region requires that communication channels be appropriate for addressing the following factors:

- A minority of residents speak English at home (4.9%). Other languages spoken at home include Djambarrpuyngu 46.4%, Anindilyakwa 14.9%, Dhuwaya 3.7%, Gupapuyngu 1.5% and Gumati 1.2% (Census 2016)
- Many stakeholders with diverse interests and world views
- Limited opportunities for face to face contact
- Cross cultural communication challenges
- Many services are provided by private enterprises and government departments that do not have a full-time local presence in the region
- High levels of EARC staff turnover

Waste Education and Community

Community engagement and education on waste related issues has been historically limited.

Many issues such as littering, illegal dumping, and the burning of waste can be effectively addressed by engaging with the community to raise awareness about the harm improper waste management practices can cause to human health and the environment.

There is significant opportunity for proactive waste education and community engagement programs to improve amenity, increase community pride, reduce public health risks, and protect country from environmental damage.

Waste Management Infrastructure

The establishment, maintenance and operation of waste management infrastructure and facilities within the region that meet best practice standards must overcome the following challenges:

- Existing facilities were established without sufficient planning, risk assessment, and best practice design principles being employed.
- There is limited knowledge and information available for existing waste sites (locations of historic waste cells and hazardous materials etc.), due to a lack of historic documentation and high staff turnover.
- The EARC does not have land tenure or leases for any of the existing waste facilities.
- High construction and equipment costs
- In some communities it is difficult to access heavy machinery and equipment required for waste management operations such as cell construction, waste compaction and cover.
- The cost of establishing and operating waste management facilities in the region is high due to the small economies of scale (geographic isolation requires that nearly every community has a landfill rather than one large facility servicing the region).

Data is essential for developing plans, policies, and strategies, tracking

performance, and optimising operations and services. The collection of data

elated to waste services provision has been historically limited

tue to Waste Management Facilities not being staffed, there are pragmatic

atthough obtaining waste quantity data at the point of disposal is challenging

opportunities for the EARC to improve waste data collection









The region has unique environmental conditions which pose challenges for

The extremely high rainfall received during the wet season can:

- inundate below ground waste cells
- Create access difficulties at waste facilities
- Erode landfill capping and stormwater control infrastructure.

Cyclones regularly impact the region during the wet season and can result in: Result in the discharge of leachate contaminated stormwater

- extreme wind and posing a risk to people and structures in the vicinity. Uncovered/unsecured waste materials becoming airborne due to
- Extreme winds damaging waste containment infrastructure.
- Increased waste generation associated with damaged vegetation and
- Windblown litter from waste facilities and private properties

conservation significance, specifically: nationally and internationally recognised ecosystems and sites of Waste management facilities present environmental risks to the region's

- Exposed waste providing a food source for introduced fauna species.
- surrounding ecosystems. Establishment of invasive weed species that may spread to
- groundwater to aquatic ecosystems. Potential discharge Q. leachate contaminated surface

¹ Census 2016: Average persons per household - East Amhem: 5.9, Australia: 3.2 ² East Amhem ranks 6 out of 564 as most disadvantaged in the Local Government Area index of relative socio-economic disadvantage, according to the 2011 Socio-

Waste Generation

than average rates, specifically: Anecdotal evidence suggests that some waste types are generated at higher

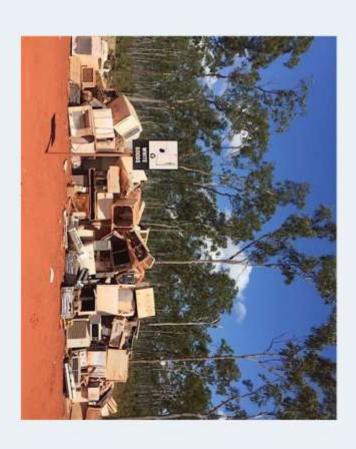
White goods (fridges and washing machines)

Food packaging waste

The following East Amhem specific factors may contribute to higher waste generation rates for these materials:

Lack of equipment maintenance Larger household sizes' leading to more intensive use of whitegoods. premature disposal of white goods, vehicles and other equipment. and repair options, leading 0

economic pressures? there may be a higher predisposition to buy Food security issues - With many people living in one household and cooked food from take-away and individually packed food from the



Economic Index for Areas (SEIFA), published in 2013 by the Australian Bureau of Statistics.

3 WASTE MANAGEMENT SERVICES

Waste Management Facilities

The EARC operates and maintains Waste Management Facilities (WMFs) to service the communities of Galiwinku, Milingimbi, Ramingining, Gapuwiyak, Milyakburra, and Umbakumba. With the exception of Umbakumba, the WMFs are operated to receive all waste generated from the communities. This includes Council collected domestic waste, self-hauled domestic waste, and commercial waste. Waste types received include putrescible, inert, and listed wastes (tyres, electronic, vehicle batteries). The Council maintains a policy of only allowing domestic hauled waste to be disposed of at the Umbakumba Facility.

All EARC operated Waste Management Facilities share the following features:

- Landfill are unlined, consisting of below ground trenches and cells.
- All sites are unattended by staff and openly accessible to the public. Monitoring cameras have been installed at the Galiwinku, Ramingining, Gapuwiyak, Milingimbi, and Umbakumba WMFs to capture vehicle movements and data on commercial waste disposal.
- The landfill sites are under Council administrative control but there is no tenure in place at any of the locations.
- None of the Facilities are presently operating under an Environmental Protection Licence or a formal EPA agreement, but the EARC are in the process of licensing Galiwin'ku and Milingimbi.
- Environmental Management Plans have been developed for all sites.
- Facilities have dedicated resource recovery areas with identification signage.



ransfer Stations

The communities of Yirrkala and Gunyangara are currently serviced by the Gove Peninsula Waste Management Facility operated by the Nhulunbuy Corporation. The Groote Eylandt Mining Company (GEMCO) operates a landfill at Alyangula which is used to dispose of waste generated at the Angurugu community. The GEMCO facility is also used for the disposal of commercial waste and Council collected domestic waste from the Umbakumba community.

To ensure equitable service delivery, the EARC are pursuing the development of Waste Transfer Stations at the three communities not serviced by EARC operated Waste Management Facilities. The Transfer Stations will enable members of the community to drop off recyclable materials and domestic waste free of charge.

4

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Data from 2016 Census

EARC Operated Waste Management Facilities

							-			
EPA Licence	Environmental Management Plan	Security	Remaining operational life	Opening date	Population serviced	Size	Tonnes per annum	Longitude	Latitude	Community
In process	Yes	Camera	20+ years	Late 1980s to early 1990s	1,225 residents	~4.3 hectares	~1,200	134.9047934°	-12.096541°	Milingimbi
Not required	8	Camera	30-50 years	2008	872 residents	~4.45 hectares	-700 - 1,100	134.937220°	-12.325570°	Ramingining
In process	Yes	Perimeter fence and camera	50+ years	2004 to 2005	2,206 residents	~2 hectares	-1,700 - 2,800	135.5931278°	-12,0080855°	Galiwin'ku
Not required	Yes	Camera	20+ years	2008	923 residents	~11.4 hectares	-700-1,200	135.829564°	-12.503575°	Gapuwiyak
Not required	Yes	None	50+ years	2009	174 residents	~2,4 hectares	-100-200	136.211044°	-13.793872°	Milyakburra
Not required	Yes	None	30+ years	2016	501 residents	~4 hectares	<300	136.8075°	-13,8698°	Umbakumba

Waste Collection

Household Waste Collection

The EARC provides households with purple 240 litre wheele birs for the disposal of domestic waste. The bins are collected by the EARC Municipal Services Teams or contractors twice per week.

A maximum of 2 wheelle bins is allowed per residential property

- I wheelie bin for residential properties with four or less occupants
- 2 wheelie bins for residential properties with more than four occupants

Commercial properties can have additional bins. These are subjected to an additional fee per additional bin.



Hard Waste Collection

Hard Waste consists of general household items not suitable for 240L Wheelie Bins due to size, mass or chemical properties and not including Unacceptable Waste. For residential properties only, the Roadside Collection Service includes four Hard Waste Collections per annum per property.

7.

Pre-cyclone Season Hard Waste

Once a year, usually in November, Council will promote one Pre-Cyclone Season Hard Waste Clean Up in each community. This clean-up will be advertised with at least one week's notice and will include the removal from residential properties of any Hard Waste that can cause a hazard in case of a cyclone.

Resource Reuse and Recovery

The EARC facilitates the recovery of several waste types in the region to minimise waste to landfill, ensure the safe disposal of hazardous materials, and create value for the community. All recoverable waste streams are currently shipped away from communities to recycling facilities in Darwin every three to four months or whenever sufficient quantities are available.

As seen in the table below, recent efforts by the EARC and its communities have resulted in substantial increases in resource recovery between the 2018/19 and 2019/20 financial years.

	1
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Old wheelie bins	Mobile Phones	Tyres	Printer cartridges	Car batteries	Cardboard	Electronic Waste	Beverage containers	Material Type
Number	Kilograms	Number	Kilograms	Kilograms	Kilograms	Kilograms	Number	Units
0	o	0	7	11,400	700	745	60,452	2018/19
200	94	614	115	9,100	700	4,361	250,326	2019/20

obile Phone

Old mobile phones are collected at Council Offices in each community for recycling through the Mobile Muster scheme. 94 kilograms of mobile phones were collected for recycling in 2019/20, a significant increase from the six kilograms collected the previous year. The increase in participation has been driven by EARC's innovative approach of offering 50 cents per mobile phone and 10 cents for mobile phone accessories.



crap metal and vehicle

The EARC maintains designated areas for the collection of scrap metal, white goods and end of life vehicles at communities outside of the Gove Peninsula. Contractors are periodically engaged to remove these materials from the East Arnhem Region for recycling in Danwin.

ted Wastes

An important service provided by Council is the collection of lead acid batteries, tyres, and waste mineral oil at EARC Waste Management Facilities and Depots for transportation to Darwin for safe disposal or recycling. As these waste types present high environmental and human health risk, they are defined as 'listed waste' under Schedule 2 of the Waste Management and Pollution Control (Administration) Regulations 1998.

The EARC is currently in the process of obtaining a licence under the Waste Management and Pollution Control Act 1998 for the collection and transportation of lead acid batteries, tyres, and waste mineral oil from its facilities.

Printer Cartridges

Empty printer cartridges are collected at Council Offices in each community for recycling by Close the Loop. 115 kilograms of printer cartridges were recycled in 2019/20 compared to 7 kilograms the year before.

ctronic Waste

Electronic waste (e-waste) can be dropped at EARC Waste Management Facilities and Depots for recycling. The EARC utilises services provided by TechCollect under the National Television and Computer Recycling Scheme to have e-waste removed from the region free of charge.

ash 4 Containe

The EARC works with Envirobank to provide a Cash 4 Containers program to the communities under the Northern Territory's Container Deposit Scheme (CDS). The program was initiated by placing cages in in key places in communities where a 10c refund per eligible beverage container would go into a shared community account.

To increase the scope of the program and encourage higher recycling rates, the EARC signed up as a mobile CDS depot so it could hold Cash 4. Container events in communities every three months and enable people to receive direct cash payments for eligible containers.

These mobile depot events were very successful, and communities were keen to increase their frequency. In 2020 Council provided training to local

Since inception, the Cash 4 Containers program has recycled over 700,000 containers and given over \$70,000 back to community members. Whilst the program has environmental benefits associated with minimising litter and waste to landfill, the social benefits are considerable as it helps return funds to disadvantaged communities and provides excellent engagement between Council and community members.

staff to allow depots to be locally operated.

	Refunds provided to communities	Beverage containers collected	
	\$6,045	60,452	2018/19
,	\$25,033	250,326	2019/20
	\$33,031	333,031	July/August 2020



Collection and Clean-up of Litter and Illegal Dumping

Council Municipal Services Teams regularly collect litter and illegally dumped materials to maintain community amenity and reduce environmental and human health risks. The council also promotes regular community clean ups with local residents and businesses.

Litter control and removing illegally dumped waste requires a significant amount of staff time and Council resources. As these resources would be better utilised elsewhere, the EARC plans to focus on a more proactive approach by engaging with communities to find ways to minimise the occurrence of litter and illegal dumping



Community Engagement and Waste Education

The EARC waste team undertake the important roles of:

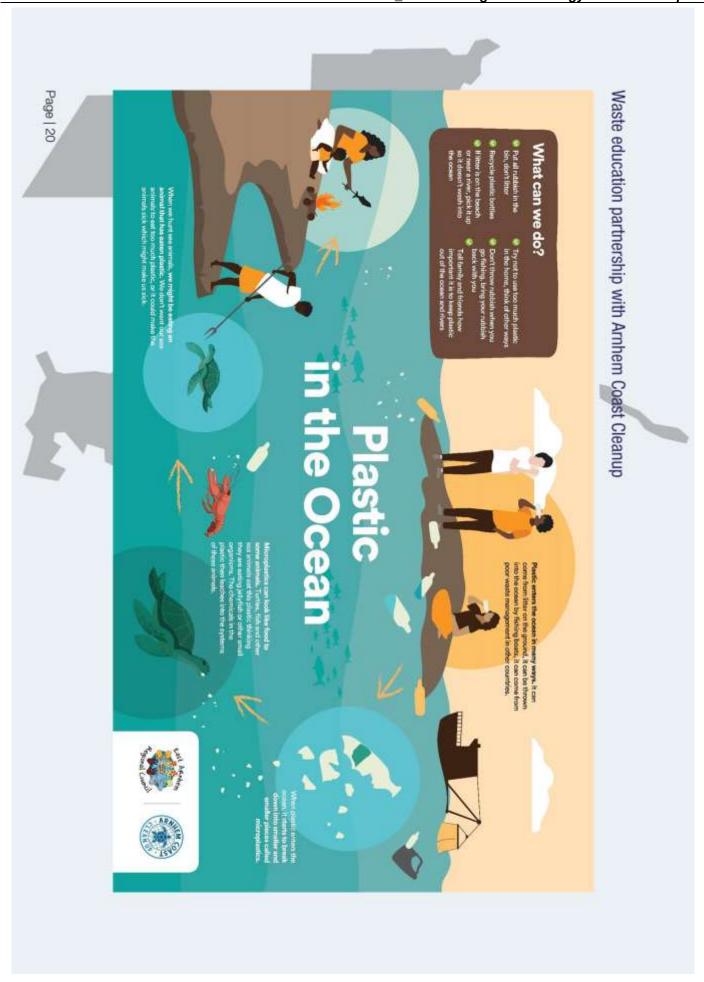
- Communicating information related to waste management residents, communities, and businesses.
- Engaging with the community on waste related issues
- Encouraging better practice waste management practices by educating and informing communities of the environmental and human health risks posed by waste.
- Providing induction training on the safe use of Waste Management Facilities.

Community engagement and waste education activities include

Sharing waste services information via multiple forms communication (website, social media, community radio etc.).

9

- Designing and installing instructional and safety signs for EARC Waste Management Facilities.
- Attending Local Authority meetings to engage with community representatives on waste related issues.
- Engaging with community through waste events such as Cash for Containers.
- Supporting waste education initiatives and programs in local schools and community organisations.



Recent Progress and Achievements

- Emergency Response plans for all sites. The development of Environmental Management Plans and
- The trial and introduction of the Cash for Containers scheme
- allowing for improved environmental outcomes including increased Upgrades to the Milyakburra and Umbakumba Waste facilities ecycling opportunity.
- in sites getting minor upgrades to incorporate new bays for the signs New signage for all Waste Management Facilities - which has resulted
- Introduction of online Waste Facility site inductions for commercial
- Angurugu in October 2020. facilities and legacy waste sites). Contractors commenced Tendering of the scrap metal removal (both stockpiled at waste

education campaign to assist the transition.

Streamlining of hard waste collections to four times per year with an

- 2020 Mobile Muster Awards for NT Trial of a cash back incentive for mobile phones - resulting in winning
- Application for Listed Waste Licence lodged
- charging of commercial waste disposal fee are monitored from the Council Office to improve oversight and the Ramingining, Gapuwiyak, Milingimbi, and Umbakumba WMFs that Installation of motion activated CCTV cameras at the Gallwinku.





4 FUTURE DIRECTIONS

High Level Objectives

- Deliver best practice waste management and resource recovery services to the residents and businesses of EARC communities.
- Protect the local environment and community health from impacts of waste related risks.
- Empower and involve the community in reducing waste and litter and increasing recycling opportunities.

 Improve the amenity of townships, waterways, and the environment
- Improve the amenity of townships, waterways, and the environment for the current and future generations through supporting a healthy and litter free community environment.

High Level Targets

- Minimise health impacts from waste on the community
- Improve community amenity and pride

Minimise environmental impacts from waste

- Increase local employment opportunities
- Reduce waste generation
- increase resource recovery and work towards achieving a circular economy by recycling and reusing materials within communities.

Program Areas

To achieve the High-Level Objectives and associated High Level Targets, this Strategy includes four Programs. Each Program includes a specific Action Plan with all associated actions, deadlines, responsibilities, and budget. The Programs included in this Strategy are summarised below and presented in detail in Section 5.

Program 4	Program 3	Program 2	Program 1
Performance Monitoring and Continuous Improvement	Waste Services and Facility Management	Waste Minimisation and Resource Recovery	Community Engagement, Education and Awareness

Program 1 - Community Engagement Education and Awareness

All members of a community contribute to waste generation, and all members of a community have a role to play in ensuring that waste is managed in a way that protects the amenity, and environmental and human health of their community.

The EARC considers that strong community engagement, and the provision of effective waste education and awareness programs are essential for achieving the objectives of this strategy.

The main objective of Program 1 is to develop and implement a Waste Education and Community Engagement Strategy that focusses on the following issues:

- Waste hazards to human health
- Waste hazards to the environment
- The social, environmental, and economic benefits of waste minimisation and recycling
- Provision of information how to use the EARC's waste services and facilities.

Development of the Waste Education and Community Engagement Strategy will be undertaken in close consultation with key stakeholder groups in each community to ensure that effective measures are developed for communicating and engaging with all members of the community. Programs included in the strategy will consider local cultural understandings of the links between environment and human health and wellbeing and be culturally and linguistically appropriate to the community.

Program 2 - Waste Minimisation and Resource Recovery

Waste disposal by landfilling is expensive, pollutes soil, water, and air, and results in valuable materials being lost. To reduce these impacts, the EARC recognises that programs which seek to minimise the amount of waste created and enhance resource recovery are beneficial for the region's people and environment.

Actions included in Program 2 are designed to maintain and improve the EARC's existing resource recovery initiatives, and develop and implement new systems that:

- Increase local employment and economic opportunities
- Reduce the generation of problematic wastes such as vehicles fridges and washing machines through innovative solutions.
- Enable the recovery of organic wastes (such as food and green waste) by mulching and composting to be used in local gardens and public spaces.

Program 3 - Waste Services and Facility

The actions of Program 3 have been developed to ensure that

Management

- All of the EARC communities have equitable access to effective waste collection, disposal, and resource recovery services.
- The operation of Waste Management Facilities minimises negative impact on community health and the local environment.
- Waste Management Facilities are operated in accordance with regulatory and legislative requirements.

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- Community members, contractors, businesses, and EARC staff understand how to use the Waste Management Facilities safely and appropriately.
- Waste Management Facilities and legacy landfill sites are progressively rehabilitated so that native ecosystems can re-establish, and communities can safely access the land.

Program 4 - Performance Monitoring and Continuous Improvement

Actions under Program 4 have been developed to ensure that the performance of waste services, policies and programs are monitored, and that continual improvement is achieved. These actions include:

- The development and implementation of data collection and performance monitoring strategies.
- Annual reviews of waste services and programs,
- Annual reviews and updates of the Waste Management Strategy and associated policies and procedures.
- Production of a Waste Strategy Annual Report detailing the implementation progress of this Strategy, and the performance of the Programs and Actions contained within it.

Strategy Funding

The waste management services provided by EARC are funded by:

- Annual Waste Rates charged to each property (Refuse Charge)
- Commercial Landfill Access Fees
- Commercial Waste Collection Charges (Service Level Agreements)
- Grant Funding

Preliminary budget estimates have been developed for ongoing and discrete actions contained within the Strategy. These budget estimates should be reviewed and updated on an annual basis to ensure they are as accurate as possible. Council shall ensure that Strategy actions are provided sufficient funding allocations within the EARC's Annual Budgets.

It is anticipated that grant funding will be sought for infrastructure and resource recovery related actions contained within the Strategy. For grant funding to be attained, proposed projects need to be aligned with Council's own strategic objectives as well as government priorities.

Strategy Review

To provide an update on the progress in implementing each of the Strategy's Programs, a brief Waste Strategy Annual Report will be concluded in January-February each year. This report must provide an update on the completion of all actions, with comments on any delayed actions. It must also identify the causes for any delays and proposed corrective actions.

The Strategy will be reviewed annually and updated as necessary to reflect changing circumstances and priorities, and to incorporate new actions stemming from the outcomes of various investigations and feasibility studies. Updates to the Strategy should follow the general vision and principles included in the initial version of the Strategy.

waste induction training annually

Ensure all commercial waste producers and contractors undertake online

RWEM, MSS

Internal

RWEM

Internal / G.F \$100k-150k

ACTION PLAN

Each program consists of several actions, for identification convenience each action is coded as follows:

Program, Action

Example: '3.2' refers to Program 3 / Action 2

the Funding column Internal refers to operational budget funding and G.F. refers to Grant Funding

Supervisor; WMF - Waste Management Facility; EMP - Environmental Management Plan Acronyms used: DTS - Director Technical and Infrastructure Services; REWM - Regional Waste and Environmental Manager; MSS - Municipal Services

Program 1 - Community Engagement, Education and Awareness Programs and Actions 2021 S0SS 2023 S054 Financial Year 2025 2026 2027 2028 2029 5030 2031 Responsibility Funding

1

waste education and awareness, and obtain feedback on current

1.2

gaps identified in community education and awareness of waste

13

Strategy as a high operational priority

implement the tasks identified in the Waste Education and Engagement

will outline appropriate campaigns, programs, and measures to address Strategy based on results from the community consultation. The Strategy Produce a comprehensive three-year Waste Education and Engagement services to determine the community's perceived issues, identify gaps in Undertake community consultation regarding waste management issues and RWEM RWEM Internal Internal

removed from communities on an ongoing basis to avoid large stockpiles developing Continue to provide all communities with access to the NT Container Deposit Scheme (CDS) Undertake actions to ensure a continual improvement in the recovery of eligible containers through the CDS program Undertake actions to ensure a continual improvement in the recovery of eligible containers through the CDS program Undertake actions to ensure a continual improvement in the recovery of eligible containers to ensure a continual improvement in the recovery of common hazardous wastes such as paint, household chemicals, waste oil, vehicle batteries, tyres, and gas bottles Investigate and assess the feasibility of potential local organics waste recovery initiatives such as the mulching of greenwaste and composting of food waste Obtain grant funding and implement preferred organic waste recovery solutions	hogram	Program 2 - Waste Minimisation and Resource Recovery Investigate and assess the feasibility of potential solutions to minimise the generation of problematic waste types such as single use plastics, vehicles, fridges, and washing machines 2.2 Obtain grant funding and implement preferred waste minimisation solutions	1202 2202 2202 2202 4202 9202 Financia 9202 2	2030 2028 2027	5031
or and implement an ongoing solution to ensure scrap metal is of from communities on an ongoing basis to avoid large stockpiles bing. In the to provide all communities with access to the NT Container Deposit a (CDS) are to provide all communities with access to the NT Container Deposit a (CDS). RWEM (CDS) Are actions to ensure a continual improvement in the recovery of containers through the CDS program are night globes. RWEM per light globes are continual improvement in the recovery of in hazardous wastes such as paint, household chemicals, waste oil, batteries, tyres, and gas bottles are and assess the feasibility of potential local organics waste are and assess the feasibility of potential local organics waste are recovery initiatives such as the mulching of greenwaste and sting of food waste. RWEM PAWEM ARMEM PROVEMENT ARMEM P	Obtain	grant funding and implement preferred waste minimisation solutions			RWEM
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feasibility of potential local organics waste s such as the mulching of greenwaste and implement preferred organic waste recovery		Indertake actions to ensure a continual improvement in the recovery of common hazardous wastes such as paint, household chemicals, waste oil, which batteries, tyres, and gas bottles			F _V
rant funding and implement preferred organic waste recovery		rivestigate and assess the feasibility of potential local organics waste esource recovery initiatives such as the mulching of greenwaste and composting of food waste			R
		Obtain grant funding and implement preferred organic waste recovery solutions			RV

Page 27	3.8	3.7	3.6	3.5	3.4	3.3	3.2	3.1	Program	2.10			
	Develop a Waste Services Operational Handbook for community based staff which outlines the required operational procedures/practices in accordance with legislation, EMPs, Council Policy and best practice guidelines	Commence groundwater sampling programs at Milingimbi and Galiwinku WMFs in accordance with licence conditions	Engage a hydrogeologist to undertake detailed Hydrogeological investigations to assess the risk of leachate contamination of the aquifers in proximity to the Milingimbi and Gallwinku WMFs	Maintain Licences, including reporting requirements, for all Licences obtained through the EPA for Listed Waste and landfilling operations	Obtain licences for the Milingimbi and Galiwinku WMFs which have exceeded the servicing population threshold limit of 1,000 people	Install equipment and infrastructure necessary for storing and transporting listed waste in accordance with licences, the EMPs, and Emergency Response Plans (ERPs)	Obtain licences for all sites that accept Listed Waste as required by the NT EPA	Obtain Land Tenure for all EARC operated WMFs	Program 3 - Waste Services and Facility Management	Ensure the backloading of recyclables at no cost continues to be included in all future contracts for barge transport. When contracts are due for renewal, review Contract terms to ensure sufficient volumes of backloading are specified	Programs and Actions		
											2029 2029 2029 2029 2029 2029 2029 2029	Financial Year	
	RWEM	RWEM	RWEM	RWEM	DTIS, RWEM	RWEM	RWEM	DTIS, RWEM		DTIS, HWEM	Hesponsibility		
	Internal	Internal	Internal	Internal	Internal	Internal	Internal	Internal		Internal	Funding	,	

		3.9	3.10	3.11	3.12	3,13	3.14	3.15	3.16	3.17	3,18	3,19	3.20
		The same of the sa	Topics and	1000									
December and Actions	Programs and Actions	Undertake the Landfill Management requirements as outlined in the Waste Services Operational Handbook	Review and update the Waste Services Operational Handbook and provide refresher training on an annual basis	Develop and implement Standard Operating Procedure for the controlled burning of waste at WMFs	Develop and implement daily and monthly inspections of WMFs	Design and construct a Waste Transfer Station for Angurugu in accordance with the Environmental Management Plan (EMP)	Design and construct a Waste Transfer Station for Yirrkala in accordance with the Environmental Management Plan (EMP)	Design and construct a Waste Transfer Station for Gunyangara	Operate Angurugu Waste Transfer Station in accordance with the Environmental Management Plan (EMP)	Operate Yirrkala Waste Transfer Station in accordance with the Environmental Management Plan (EMP)	Operate Gunyangara Waste Transfer Station in accordance with best practice guidelines	Ensure all WMFs and Transfer Stations have CCTV cameras to monitor access and commercial usage	Maintain and operate WMFs and Waste Transfer Stations in accordance with the EMPs, best practice guidelines, and any applicable legislation and regulations.
	S0S1												
	2022												
	2023												
_	2024												
Financial Year	2025												
Cial	2026												
Year	2027												
	2028												
	5059												
	2030												
	S031												
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n in in	Funding	Internal	Internal	Internal	Internal	Internal / G.F \$250k - \$450k	Internal / G.F \$250k - \$450k	Internal / G.F \$40k - \$80k	Internal	Internal	Internal	Internal	Internal

		3.21	3.22	3,23	3.24	3.25	3.26	3.27	Progran	4.1	4.2	Page 29
Participal Addition Advisory in the Late Advisory	Programs and Actions	Procure and install portable litter screens downwind of landfill cells at WMFs	Undertake site works to direct stormwater away from landfill cells and waste storage areas at WMFs	Establish a financial reserve for the rehabilitation of WMFs and legacy waste sites and contribute to the reserve annually	Undertake progressive rehabilitation of WMFs and legacy sites using a risk-based approach	Investigate and assess the economic feasibility of alternatives to burning waste at WMFs including the purchase of tracked loaders to compact and cover waste on a regular basis	Undertake a cost benefit analysis of the following options to protect groundwater at the Umbakumba WMF: 1. Convert to a waste transfer station 2. Relocate facility to a more suitable area 3. Commence groundwater monitoring actions as detailed in the EMP.	Install and maintain signs warning against illegal dumping, and prevent access to illegal dumping and legacy waste sites where possible	Program 4 - Performance Monitoring and Continuous Improvement	Develop and implement a waste data collection plan for tracking the performance of waste services and programs	Undertake periodic audits (every 3 to 5 years) of materials imported into communities to provide waste generation estimates.	
Financial Year	2023 2024 2026 2026 2027 2027 2028 2028											
	S030											
	Responsibility	DTIS, RWEM	DTIS, RWEM	DTIS, RWEM	DTIS, RWEM	DTIS, RWEM	DTIS, RWEM	DTIS, RWEM		RWEM	RWEM	
	Funding	Internal	internal	Internal	Internal	Internal	Internal	Internal		Internal	Internal	

		4.3 Undertake per	4.4 Track the prog	An annual auc 4.5 condition and members of tr	An annual audit of com 4.6 collection services, ens additional bin services	4.7 Annually review	4.8 expenditure, ir sustainable.	Assess and re Management 4.9 prepared that Strategy, and made.	4.10 updated as ne to incorporate investigations
	Programs and Actions	Undertake periodic waste audits at each community every three years to determine the composition of household waste	Track the progress of the Waste Education and Engagement Strategy tasks annually, measuring outcomes where applicable.	An annual audit of household bins to maintain all bins in good working condition and to optimise the roadside collection service delivery to all members of the community.	An annual audit of commercial service level agreements for roadside collection services, ensuring all commercial entities are paying for any additional bin services.	Annually review and analyse waste collection and recycling data to track performance and identify trends	Annually review the Schedule of Fees and Charges, waste management expenditure, income and reserves to ensure waste services remain financially sustainable.	Assess and report progress on the implementation of the Waste Management Strategy on an annual basis. An annual report should be prepared that details progress achieved towards all actions within the Strategy, and outlines areas where further improvements or changes can be made.	The Waste Management Strategy should be reviewed on annual basis and updated as necessary to reflect changing circumstances and priorities, and to incorporate new actions stemming from the outcomes of various investigations and feasibility studies.
	S0S1 S0S3								
20	5054								
Financial Year	S0S2 S0S0								
/ear	2028								
	5059								
	S030								
	Responsibility	RWEM	RWEM	RWEM	DTIS, RWEM	RWEM	DTIS, RWEM	DTIS, RWEM	DTIS, RWEM
	Funding	Internal	Internal	Internal	Internal	Internal	Internal	Internal	Internal

	6 GLOSSARY
Waste Avoidance	Actions or approaches which result in a reduction of the generation of waste.
Reuse	Reuse of a discarded material in its original state without reprocessing or remanufacture.
Recycling	Set of processes (including biological) for converting materials that would otherwise be disposed as of wastes into useful materials or products.
Resource Recovery	Selective collection and disposal of materials for a specific next use, such as recycling, composting or energy generation,
Disposal	Solid waste that is disposed of to landfill, incinerated or destroyed without energy recovery, or is unrecovered litter.
Hazardous Waste	Waste that poses substantial or potential threats to public health or the environment.
Listed Waste	Listed wastes are defined under Schedule 2 of the Waste Management and Pollution Control (Administration) Regulations and are not permitted to landfills without an Environment Protection Licence under the Waste Management and Pollution Control Act.
Product Stewardship	A policy approach recognising that manufacturers, importers, retailers, governments, and consumers have a shared responsibility for the environmental impacts of a product throughout its full life cycle.
Residential Property	A structure serving as a permanent dwelling or home to one or more people.
Commercial Property	Any non-residential structure serving as a place to carry out business and/or house an organisation or group.
Roadside	Also known as kerbside. The area on the verge directly alongside the road.
Garbage	General Domestic waste collected by council in wheelie bins as part of its roadside collection service but not including Unacceptable Waste.
Hard Waste	General household items that are not suitable for roadside collection due to size or mass and not including unacceptable waste.
Unacceptable Waste	Any listed waste as per Schedule 2 of the Waste Management and Pollution Control Act or that outlined in Appendix II of Council's Roadside Collection Procedure.
lilegal Dumping	Unlawful disposal of waste larger than litter, on any land (public or private) that is not a designated landfill (i.e. roadsides, vacant
	lots, bush areas).

Page 69 Attachment 1

Ordinary Council 25 February 2021

COMMUNITY DEVELOPMENT REPORTS

ITEM NUMBER 10.1

TITLE National General Assembly of Local Government

2021

REFERENCE 1410730

AUTHOR Andrew Walsh, Director Community Development

SUMMARY:

This report is to advise Council that the call for motions and attendees has been made for the National General Assembly of Local Government to be held in June 2021.

BACKGROUND

Each year, the Australian Local Government Association (ALGA) holds a major event on the annual local government calendar called the National General Assembly for Local Government (NGA). The NGA typically attracts more than 700 Mayors, Councillors and Senior Officers from Councils across Australia. The NGA is Council's opportunity to contribute to the development of national local government policy and receive updates on the top policy issues facing local government nationally. The NGA also provides a platform for local government to address national issues and advocate to the Federal Government on critical issues facing our sector.

The 2020 NGA 'WORKING TOGETHER FOR OUR COMMUNITIES NGA20' was unfortunately cancelled due to COVID-19. The ALGA Board has decided to retain the theme and emphasise the importance of partnerships to building and maintaining resilience in our councils and our communities.

Council submitted a motion for the 2020 NGA, and it was considered and endorsed by the Board of the Australian Local Government Association.

EARC Motion:

That Councils call on the Australian Government to commit to the recommendations of the '2018 Regional Telecommunications Review' as published by the Regional Telecommunications Review committee.

ALGA Action:

The Board agreed to refer the motion to the Hon. Mark Coulton MP, Minister for Regional Communications.

GENERAL

The ALGA Board is now calling for motions for the 2021 NGA under this year's theme 'WORKING TOGETHER FOR OUR COMMUNITIES NGA21'. This theme acknowledges the need to come together, and with other partners, including the Federal Government, to deliver for our communities. The NGA will be held this year between 20 - 23 June 2021. The event is planned to be held in Canberra. At this time, it is unclear whether COVID-19 restrictions will still be in force in June 2021, but if this is the case the NGA may also include virtual participation and attendance.

ALGA received significant feedback on the motions process and topics from the 2018 and 2019 NGA. In response to the feedback received, ALGA has prepared a discussion paper that explores data that identifies critical areas local government needs to consider now and into the future. NGA21 is encouraging motions focused on the theme of partnerships,

Ordinary Council 25 February 2021

working together and resilience, how local governments can work in partnership with the Australian Government to address the challenges our communities face or the opportunities that are arising to build stronger communities.

Motions must be nationally relevant, directly relate to the work of local government nationally and propose clear action and outcomes. Submitted motions will be reviewed by the National General Assembly Committee, as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA business paper. Motions are due for submission no later than 12:59pm on **26 March 2021**.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

- be relevant to the work of local government nationally;
- be consistent with the themes of the NGA;
- not be focused on a specific location or region unless the project has national implications. You will be asked to justify why your motion has strategic importance and should be discussed at a national conference;
- complement or build on the policy objectives of your state and territory local government association;
- be submitted by a Council which is a financial member of their state or territory local government association;
- propose a clear action and outcome i.e. call on the Australian Government to do something;
- be a new motion that has not already been debated at an NGA in the preceding two years; and
- not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

RECOMMENDATION

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That	Coul	IUII.

(a)	Notes the report on the call for	motions for	the 2021	National	General	Assembly
	of Local Government.					

(b) Nominates	Councillors	and	Senior	Officer	of	Council
t	o attend the I	NGA 21.				

- (c) Endorses the following motions to be submitted on behalf of East Arnhem Regional Council.
 - (1)
 - (2)
 - (3)

OR

(d) Does not submit any motions to the 2020 National General Assembly of Local Government.

ATTACHMENTS:

1 Discussion-Paper-2021-ALGA- NGA.pdf



Call for Motions

20 - 23 June 2021

National Convention Centre Canberra



KEY DATES

16 November 2020 Opening of Call for Motions

26 March 2021 Acceptance of Motions Close

20 - 23 June 2021 National General Assembly

To submit your motion go to: alga.asn.au

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

The 2020 NGA "Working Together for Our Communities" was unfortunately cancelled due to COVID-19 but the ALGA Board has decided to retain the theme and emphasise the importance of partnerships to building and maintaining resilience in our councils and our communities.

To assist you to identify motions that address the theme of the 2021 NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships, working together, and resilience so your questions could focus on how local governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising to build back better.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

- be relevant to the work of local government nationally;
- not be focussed on a specific location or region unless the project has national implications. You will be asked to justify why your motion has strategic national importance and should be discussed at a national conference;
- 3. be consistent with the themes of the NGA;
- complement or build on the policy objectives of your state and territory local government association;
- be submitted by a council which is a financial member of their state or territory local government association;
- propose a clear action and outcome i.e. call on the Australian Government to do something;
- be a new motion that has not already been debated at an NGA in the preceding two years; and
- not be advanced on behalf of external third parties that may seek to use the NGA
 to apply pressure to Board members, or to gain national political exposure for
 positions that are not directly relevant to the work of, or in the national interests
 of, local government.

3

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows: This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

To ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 26 March 2021.

Please note that for every motion it is important to complete the background section on the form. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. There is a word limit of 150 for the motion and 200 for the national objective and 300 for the key arguments.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government and whether the motions meet all the criteria detailed above.

Please note that motions should not be prescriptive in directing how the matter should be pursued.

With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, the ALGA Secretariat will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local, state or territory issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any council that submits a motion will be present at the National General Assembly to move and speak to the motion.

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INTRODUCTION

2020 has been a year like no other. A year that many individuals and organisations, including councils, would wish to forget. While the drought lessened its hold on parts of the country to be replaced by floods, more than 110 local government areas were severely impacted by the Black Summer (2019-20) bushfires - and no one was spared the effects of the battle against COVID-19. The 2020-21 storm and fire season may add to the sense that it was a year of disasters.

Friedrich Nietzsche said: "That which does not kill us, makes us stronger." So how can councils become stronger after 2020? How can we ensure that our communities are stronger and more resilient? How do we work together and with our partners to ensure that we build back better from the series of unprecedented events that have marked 2020?

COUNCIL RESILIENCE

In the first quarter of 2020, state and territory Governments closed facilities where people gathered in numbers to reduce the probability that hospitals would be overwhelmed by a rise in COVID-19 cases. This included a substantial number of council owned and operated revenue generating facilities which had flow-on effects for other revenue- generating enterprises such as paid parking. Major funding gaps rapidly emerged in many councils that typically generated significant amounts of own revenue.

Councils that cannot generate significant amounts of the own revenue are typically dependent on grant funding from other levels of government, including Financial Assistance Grants from the Australian Government. These councils tend to service rural, regional and remote communities that are often large in area but small in terms of population. The capacity of these councils to deliver all their required services and infrastructure can be severely strained at any time.

With local government funding under pressure across the nation, and other levels of government facing fiscal constraints, councils may need to do more with less in the near term and be innovative with both budgeting, service delivery, balancing competing demands and longer term financial planning. Services may need to be scaled down or delivered in innovative ways. Asset management and maintenance programs may need to be varied. Working collaboratively with neighbouring councils or forming alliances may be a way of achieving efficiencies and enhancing service delivery along with fostering innovation, cutting red tape, and working in partnership with third parties may be others.

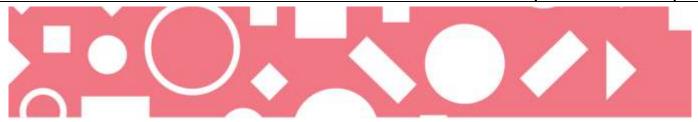
Digital service delivery and working from home - adopted during the height of the pandemic - may become the new norm. This may increase opportunities for councils to innovate, work together and share resources, and fill long term skill gaps. New challenges may emerge including how staff are supported and how productivity, collaboration and motivation maintained. There may be significant consequences for local democracy and council's ability to engage authentically with their communities. Digital transformation and technology modernisation will be essential for some councils. Even already well-established adopters of digital technology may need to rethink their approach.

6

Can the Australian Government assist councils with efficiency measures that reduce the cost of services without a major change in service levels experienced by the community?

What opportunities are available to enhance the adaptive capacity of councils and its potential to 'weather the storm' through innovation and creativity? How can the Australian Government assist?

Apart from Financial Assistance Grants, how can the Australian Government assist councils to become more financially sustainable and able to better meet the needs of their communities? Are there new partnership programs or policy changes the Government



COMMUNITY RESILIENCE

Community resilience is the capicity of communities to respond to, withstand, and recover from adverse situations including natural disasters, persistent drought, pandemics, fluctuations in global trade, recession, and a rise in inequality. In some circumstances in response to these pressures and stresses, local communities are not able to recover to their previous state. Instead they need to adapt to cope with long term stresses. But ideally, we want all communities to not only survive but thrive.

Local governments play a critical role in building resilient and sustainable communities and helping to buffer people and places against social, economic, and environmental disruptions and overcome adversity. One critical area is through the provision of resilient infrastructure. Councils' infrastructure should meet the community's current and future demand, be built to contemporary standards, be affordable for both the council and the user, and be reliable with appropriate asset management practices in place to ensure maximum return on investment.

In addition to physical infrastructure, social infrastructure is also vital for resilience. Social infrastructure is broader than just buildings, it includes the individuals and groups, places, and institutions, including councils, that foster community cohesion and social support. Communities and individuals with good social networks and connections demonstrate greater resilience.

The loneliness epidemic is challenging social resilience. Research produced before the coronavirus pandemic revealed that one in four adult Australians are experiencing loneliness with over half the nation reporting they feel lonely for at least one day each week. In addition to its impacts on community resilience, feeling lonely can pose a bigger risk for premature death than smoking or obesity and can be associated with depression, poorer cardiovascular health and, in old age, a faster rate of cognitive decline and dementia.

Communities that are more vulnerable to shocks and disasters are often reliant on only one industry, have minimal redundancy or no backups for essential services and infrastructure such as only one source of water, one powerline or one access road. They also often only have few voluntary or charitable organisations working in the community. Often community leadership is weak or fails to inspire, engage, and unleash the power of other leaders and critical social networks.

Community resilience cannot be built and then left to its own devices. It needs to be strengthened continuously, not just in times of crisis. It involves people getting together to create sustainable links within their community and the community and its leaders having the ability to learn from experience and improve over time.

8

How can councils work in partnership with the other tiers of government to adopt a community development approach that builds resilience?

What are the best models available to councils to ensure that our communities thrive and focus on prevention and preparation rather than relief and recovery? How can the Australian Government partner with councils to ensure thriving communities?

What actions can councils take, in partnership with others including the Australian Government to promote community resilience and protect against external shocks such as industry closures or natural disasters? Are tools available to assist councils build community resilience or do we need new or different tools?

COLLABORATION AND PARTNERSHIPS

Creating a resilient community and ensuring a resilient and sustainable council requires partners. Councils can work with partners in different ways to find local solutions to local problems. They can partner with a wide range of organisations including other councils, other levels of government, the voluntary and community sector or business and research sector organisations. The aims of these partnerships are typically to improve services and deliver changes to benefit the local area.

Collaboration and partnerships with other councils and public or private organisations can also bring benefit from economies of scale in providing services or purchasing in bulk for example. Procurement partnerships have been a particularly successful example of this. Working in partnership can make a considerable contribution to efficiency improvements, such as through cost savings in back-office functions or sharing of plant and equipment.

Other benefits associated with partnerships and collaboration include opening the way for local communities to share ideas and connect with others. Partnerships enhance the ability of a council to access innovation, enhance skills development, work across council boundaries to address regional issues, and maximise competitive advantage in the delivery of major infrastructure projects.

Strategic collaboration is not just about savings and sharing resources. It is also about maximising capacity in addressing community expectations, or working with members of the community to overcome challenges and seize opportunities. For example, building and maintaining productive partnerships with Aboriginal and Torres Strait Islander people and communities is critical for councils committed to Closing the Gap and involving Aboriginal and Torres Strait Islander communities in decision-making and service development and delivery.

Collaboration and partnerships that work well are underpinned by good governance, an agreed purpose, and mutual benefit.

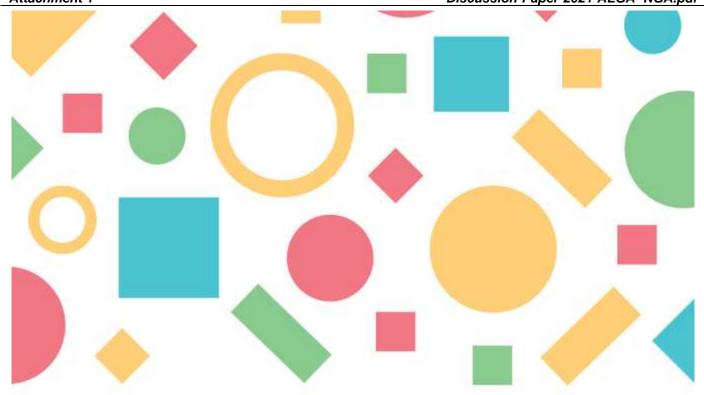
There is a long history of local government partnering with the Australian Government to deliver projects and programs that benefit local communities, achieve fairness and equity across the nation, and support local delivery of services and infrastructure. In the absence of constitutional change, how do we further build and strengthen this partnership with the Australian Government?

10

How do we encourage and incentivise councils to embrace partnerships and collaborative arrangements more enthusiastically including those which seek to ensure the development of economic development supporting infrastructure?

What are the obstacles to working in partnership with other councils or organisations? Can the Australian Government help overcome these?

How do councils, together with their communities, work in partnership to build resilience and entrench it into everyday life?





AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION 8 Geils Court Deakin ACT 2600 PHONE (02) 6122 9400 EMAIL alga@alga.asn.au WEB www.alga.asn.au

COMMUNITY DEVELOPMENT REPORTS

ITEM NUMBER 10.2

TITLE Community Development Update

REFERENCE 1441021

AUTHOR Andrew Walsh, Director Community Development

SUMMARY:

This report is to provide information on the progress, successes, challenges and future opportunities of the Council's Community Development Directorate.

BACKGROUND

The Community Development Directorate covers the following areas and operations of Council; Aged Care & Disability services, Children and Library services, Youth Sport and Recreation services, Community Media, Community Night Patrol, Australia Post, Local Authority Support, Accommodation Businesses, Sobering Up Shelter, Local Commercial Opportunities, including the Territory Housing contract and Community Development Coordination through Council Offices. This report provides opportunity at Ordinary Council Meetings to update the elected members and allow an opportunity for discussion and feedback.

GENERAL

December and January have brought a mix of joy and disappointment, success and challenge to the Community Development Directorate. The Community Development team, through the work of the various departments, have ensured community school holiday programs were run with a focus on youth engagement. Christmas and the festive season were celebrated with assitance given to Santa in his various appreances throughout East Arnhem.





The festive season, however, was not all joy and celebration. In January, the communites of Arnhem Land became quite unsettled, with community unrest appearing in many locations, reckless driving that has led to death, many operational centres suffering vandalism, break and enters, theft and vehicle damage. This slows progress and limits serivces that are delivered to our residents.

With the Christmas period now truly in the rear view, the teams have moved their focus to the year ahead. A major part of the December/January period was a requirement for milestone reporting for the multiple agencies that provided funding to Council. Most reporting requirements are now completed. They have provided clear guidance on areas for improvement over the next six months and have also highlighted what has been achieved by the departments.



Youth Sport and Recreation, in the near future, will be participating in Eastern Cup, Garma Well Being Camp, Youth Week Celebrations and the Barunga Festival. To ensure the staff have the required core skills, Youth Sport and Recreation staff will be involved in a range of training, from CDU, Bachelor Media Training, Restorative Practice, Aboriginal Youth Mental Health, Computer Literacy, First Aid, and not to forget the importance of AFL in community, members of the Youth Sport and Recreation team will be undertaking umpire training. In addition to upskilling the staff, the Youth Sport and Recreation department will now start planning for the second transition of the service due to the reduction of funding from the NIAA. Information on the proposed transition will be provided in April 2021. To ensure the transition is completed with respect to community needs, the Youth Sport and Recreation department will be seeking information and program input from the Local Authorities in March 2021. This consultation will ensure that the Youth Sport Recreation program involves authentic design from the community.



Community Night Patrol operations, in addition to assisting over 8,000 community members in the past six months, has been able to increase its focus on relationship building in the community. Many communities, following the community co-designed Community Night Patrol work plans, have been taking a greater cultural leadership role in community disruptions, working side by side with police in a mediator function to assist in the restoration of community safety. Community Patrol, at most locations, is also a visible presence at the majority of community events, including football.

East Arnhem Childcare and Libraries closed for the Christmas period and have now reopened, and are refreshed and ready for business.

The Christmas period for Aged & Disability Services has been quite different from previous years, with the majority of operational centres remaining open during the period. With the doors open, the valuable work that Aged & Disability teams provide continued. Even with the wet season upon us, the team was able to adapt many of the clients' favourite activities – indoor volleyball was a hit.





RECOMMENDATION

That Council notes the Community Development Report.

ATTACHMENTS:

There is no attachment to this report.

COMMUNITY DEVELOPMENT REPORTS

ITEM NUMBER 10.3

TITLE Aged & Disability - Update

REFERENCE 1441942

AUTHOR Andrew Walsh, Director Community Development

SUMMARY:

This report is to provide information and seek support from the elected members of Council on the planned development of the Aged & Disability Service.

BACKGROUND

The Aged & Disability Service of Council provides care and support to a range of clients throughout the region. The service has been operationally strong for many years. The development of the service has been evolving due to the need to meet legislative requirements, offer services through different funding opportunities, and with the input of clients' care plans, enabling the clients to shape the design of the service and also provide valuable information on the current gaps in delivery.

With the service now developed to a position of maturity, it is now time to embark on the next chapter to maintain the quality and continue the growth of the service. Through support and guidance from Council, the service needs to be designed for the future around the needs of the clients. It needs to be designed to provide the maximum impact for all involved with the service, employees and clients alike.

GENERAL

Managing the growth of the service involves streamlining processes and procedures and ensuring there is consistency across the multiple operational centres. It involves staying current with emerging technology, client needs, and addressing appropriate service delivery gaps.

The time has come where the service has potential to change the way it works, to cut the administrative burden on staff, so we can focus on clients, service and care. Like all other successful operational areas of Council, Aged & Disability needs to invest in our infrastructure, update our systems, and keep our tools current.

In August 2020, the Aged & Disability Regional Manager met with Council to discuss the service in detail, to discuss challenges and future opportunities. Since this meeting, the items discussed have been reviewed. This report will provide an update on: Current Position, Aged & Disability App Development, Short Term Accommodation Venture, Occupational Therapy & Staff Training.



Financials:

The information below shows the past expenditure compared to income and annual result.

Income/Expenses (excluding carried forward)	Annual Income Reconciliation				
	2018FY	2019FY	2020FY		
Mungkadinamanja Flex Aged Care - Angurugu	- 458,506	- 531,152	- 544,160		
NT Jobs Package Aged Care Services	- 1,236,924	- 1,254,241	- 1,271,950		
Commonwealth Home Support Program (CHSP)	973,121	- 986,767	- 1,111,287		
Home Care Packages -A.K.A Medicare	- 2,377,191	- 2,382,040	- 1,857,722		
NDIS - National Disability Insurance Scheme (NDIS)	- 2,447,381	- 3,022,894	- 2,514,359		
	- 7,493,122	- 8,177,094	- 7,299,478		
	Annual Exp	enditure Reco	onciliation		
	Annual Exp	enditure Reco	onciliation 2020FY		
Mungkadinamanja Flex Aged Care - Angurugu	·				
Mungkadinamanja Flex Aged Care - Angurugu NT Jobs Package Aged Care Services	2018FY	2019FY	2020FY		
	2018FY 259,075	2019FY 331,721	2020FY 344,728		
NT Jobs Package Aged Care Services	2018FY 259,075 1,236,924	2019FY 331,721 1,254,241	2020FY 344,728 1,276,012		
NT Jobs Package Aged Care Services Commonwealth Home Support Program (CHSP)	2018FY 259,075 1,236,924 973,121	2019FY 331,721 1,254,241 986,767	2020FY 344,728 1,276,012 1,111,287		

Approximate Surplus each year	-	-	-

The 2020 year was affected by the onset of COVID-19, client attrition rates, and slow government release of Home Care Packages. However, on average the service is currently poised to make a significant return each financial year, which will allow flexibility in the staffing plan, and to plan asset refurbishment/replacement. As part of the review of Aged & Disability Services, a review of our pricing schedule has been undertaken. In the 2021/2022 financial year, the price point of most services will be amended for the benefit of the service and clients.

Aged & Disability Services, before adoption of the revised budget reserves hold \$4,171,284.00.

Occupational Therapy:

In 2021, to meet client care plans with greater efficiency, provide regular ongoing care, a full time Occupational Therapist (OT) will be added to the staffing plan.

From National Disability Insurance Scheme (NDIS) 2020 plans, potential earnings of an OT out of the Therapy bucket, specifically, are estimated to be \$200,000 per year and out of Skills Development an additional \$389,515 per year. These forecasted revenue will be used to offset the operational cost of introduction of the internal service.

The primary role of the occupational therapist is to create individualised programs for each participant to achieve realistic goals of a client's NDIS plan. This includes scripting specific equipment, resources and training/ upskilling local staff to provide local support to participants, and teaching family and carers how to deliver this program at home. Programs would include rehabilitation, exercise, communication, life skills programs (money, budgeting, shopping, banking, Centrelink reporting, cooking, showering and medication management) and would be based on the achievable goals of participants and their families.

Currently, participants have not had the benefit of regular therapy, due to remoteness and time commitments/constraints of regionally based organisations.

Staff Training:

The new internal Aged and Disability training model commenced on Wednesday, 14 October 2020, with first lessons taking place right across the region. All Coordinators are now working towards having the necessary training qualifications to deliver training to their staff, providing on-the-job support in both theory and practical applications of the relative units of competency. This level of support is crucial to the success of developing a skilled and competent workforce, reducing our reliance on external providers. The implementation of the training model provides greater understanding of content, resulting in the ability to provide consistent ongoing quality care.

Administration:

To stay current and ensure accuracy and workforce satisfaction, our administration process needs to be updated, streamlined and focused on staff usability. In February this year, we will be working with consultants to remove the administration burden through the introduction of technology, the Aged & Disability App. This technology will be in the hands of our care givers, with systems that help prompt, record and plan care. The system design will be focused on removing the multi touch, paper based approach in record keeping that is currently happening.

This work will lead to the Aged & Disability workforce having tablet based working tools, which along with removing some of the administrative burden, will help with staff engagement and retention and autonomy.

The initial engagement will be business requirement analysis before proceeding, to ensure that the project will add reasonable value for the capital expenditure required.

Infrastructure & Assets:

Aged & Disability does not currently have any asset management plans. All current upgrades or repairs are based on opportunity or need. An action arising from the review of the Aged & Disability service is the need to create asset management plans for the service. The completion of these management plans will dictate the future spend and frequency of replacement/refurbishment. The establishment of Asset Management Plans is a priority for the service.

Currently, the Gapuwiyak Aged & Disability Centre requires repairs to the roof. I am seeking approval to withdraw \$30,227.50 from the Aged & Disability reserve for the repairs.

Short Term Accommodation:

East Arnhem Regional Council has recently engaged a consultant to assess the feasibility of an EARC run Short Term Accommodation (STA) in Darwin.

While the initial feasibility study does show some positive indicators, current market trends inside the NDIS program have caused concern, and until further stability returns to the NDIS program, this option will not be explored further. This is due to current industry trends and the assessment of the viability of the Nhulunbuy Short Term accommodation run by Carers NT.

For interest, a brief summary of the outcomes of the feasibility study for an EARC Short Term Accommodation is provided below.

Short Term Accommodation (STA) Feasibility

As an Aged Care & Disability provider, we have experienced issues with obtaining culturally appropriate disability services under the NDIS for clients. Strategically, there are strong arguments in favour of EARC moving forward to provide Short Term Accommodation (STA) services in Darwin. It is important to note that this is not a risk-free venture and EARC would

need to work carefully during the development phase to ensure that the cash flow risks are minimised. The STA is not a profit based proposal. The service is based on providing additional care requirements that is culturally designed to suit the clients of the East Arnhem Region.

From a utilisation perspective, EARC is aware that a large number of the clients have up to four weeks of Short Term Accommodation per annum in their plans and believe that there is strong demand for an offering such as this. In addition to participants from the EARC local government area, the facility could also market to clients from other regions, who have shown strong initial interest in the concept.

The key assumptions used in our Financial Forecast are:

- The capped price for services will be as per the NDIS Standard Price Guide
- Assumed utilisation of 75% and charged at "Standard Ratio 1 staff 2 participants"
- A full set of staff at 1:2 ratio, 24/7
- We have also made an allowance for a reduction in shift time due to the presence of an on-site manager.

On the basis of these assumptions, the Key Indicators from the Financial Forecasts are:

	\$	%age of sales
Revenue	\$1,167,152	100.0%
Less: Variable expenses – food and consumables	\$ 19,710	1.7%
Less: Employment Expenses	\$ 800,867	68.6%
Gross Profit After Employment Costs and Consumables	\$ 346,576	29.7%
Less: Direct Costs	\$ 117,576	10.1%
Net Contribution	\$ 229,000	19.6%
Less: Payment to EARC for Overheads and Interest	\$ 205,368	17.6%
Net Surplus	\$ 23,631	2.0%

These key indicators from the financial forecasts illustrate that STA is assumed to make a net

contribution of 19.6% after all expenses. After a contribution of some 17.6% to EARC overheads to pay for corporate supports the STA returns a surplus of 2%.

Council may re-consider the option of an EARC run Short Term Accommodation (STA) in Darwin in the future, depending on the movement of industry trends.

RECOMMENDATION

That Council:

- (a) Notes the report.
- (b) Approves the \$30,277.50 draw from the Aged & Disability Reserve for repairs to the Gapuwiyak Aged & Disability Centre.

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There are no attachments for this report.

CORPORATE SERVICES REPORTS

ITEM NUMBER 11.1

TITLE Corporate Services Report

REFERENCE 1411786

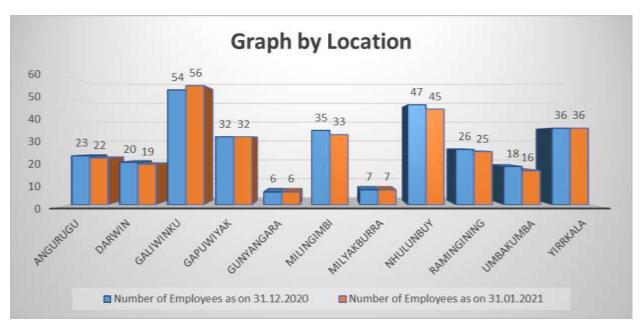
AUTHOR Michael Freeman, Corporate Services Manager

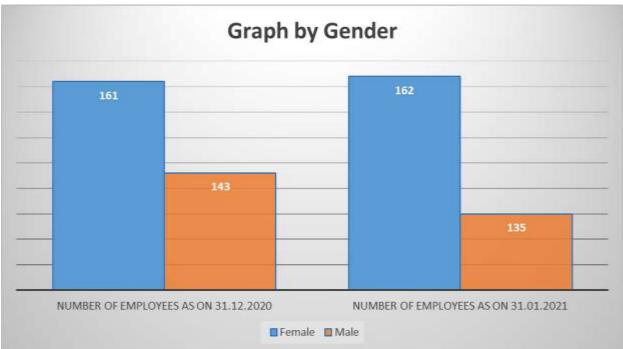
SUMMARY:

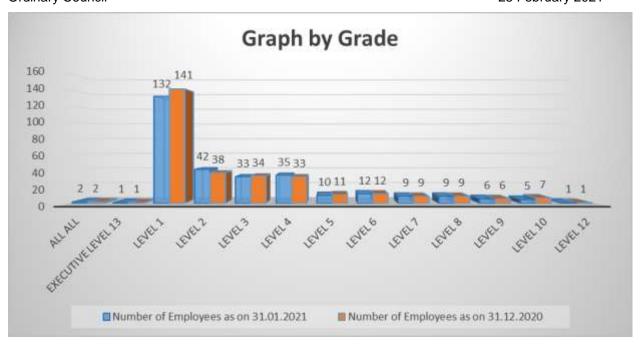
This report provides an update on Corporate Services matters.

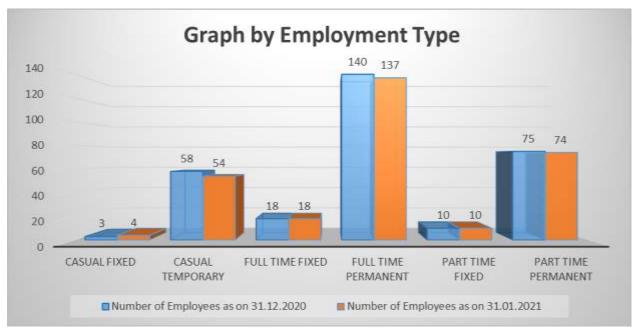
Human Resources Report

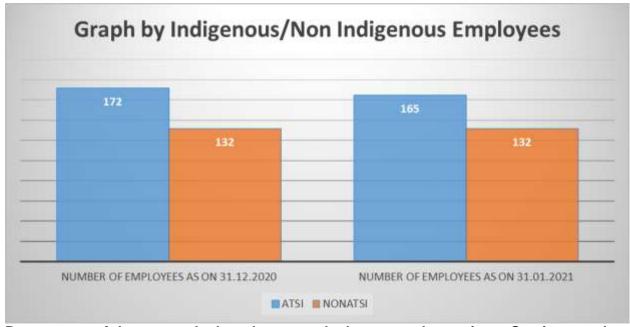
Total employees: 297











Percentage of hours worked and not worked across the various Services and Locations:

The worked column should be higher than 77%.

Service Code	Service Description	Location Code	Location Description	Worked	Leave	Absent	Grand Total
107	Community Development	11	Angurugu	61.40%	22.21%	16.40%	100.00%
		12	Umbakumba	92.33%	7.67%	0.00%	100.00%
		13	Milyakburra	74.88%	13.18%	11.94%	100.00%
		14	Ramingining	62.33%	12.66%	25.01%	100.00%
		15	Milingimbi	63.15%	12.68%	24.17%	100.00%
		16	Gapuwiyak	70.35%	15.35%	14.30%	100.00%
		17	Galiwinku	72.10%	15.27%	12.63%	100.00%
		18	Yirrkala	61.97%	22.19%	15.85%	100.00%
		20	Nhulunbuy	91.08%	8.92%	0.00%	100.00%
	Community Development Total			69.87%	15.30%	14.83%	100.00%
108	Veterinary and	11	Angurugu	59.97%	15.75%	24.27%	100.00%
100	Animal Control Services	11	Allgulugu	J3.31 /0	13.73/6	24.21 /0	100.00 /6
		17	Galiwinku	100.00%	0.00%	0.00%	100.00%

Service	Service	Location	Location	Worked	Leave	Absent	Grand
Code	Description	Code	Description				Total
		18	Yirrkala	89.36%	10.64%	0.00%	100.00%
		20	Nhulunbuy	28.57%	71.43%	0.00%	100.00%
	Veterinary and			68.07%	18.90%	13.03%	100.00%
	Animal Control Services Total						
112	Fleet and	20	Nhulunbuy	75.34%	10.06%	14.60%	100.00%
2	Workshop Services		Titlatalibay	70.0170	10.0070	11.0070	100.0070
	Fleet and			75.34%	10.06%	14.60%	100.00%
	Workshop Services Total						
114	Information	21	Darwin	95.76%	4.24%	0.00%	100.00%
	Communication and Technology Services	21	Darwiii	30.7 0 70	1.2 170	0.0070	100.0070
	Information			95.76%	4.24%	0.00%	100.00%
	Communication and Technology Services Total						
115	Library Services	11	Angurugu	63.98%	24.90%	11.12%	100.00%
		12	Umbakumba	12.80%	2.89%	84.32%	100.00%
		14	Ramingining	54.19%	24.04%	21.77%	100.00%
		15	Milingimbi	70.44%	22.25%	7.31%	100.00%
		17	Galiwinku	14.09%	11.11%	74.81%	100.00%
		20	Nhulunbuy	88.45%	10.62%	0.93%	100.00%
	Library Services			53.22%	16.30%	30.47%	100.00%
	Total						
440	Local Bood	20	Nhulushiii	74.040/	2F 460/	0.000/	100.000/
118	Local Road Maintenance & Traffic Management	20	Nhulunbuy	74.84%	25.16%	0.00%	100.00%
	Local Road	-		74.84%	25.16%	0.00%	100.00%
	Maintenance &		ı		ı	ı	

Service	Service	Location	Location	Worked	Leave	Absent	Grand
Code	Description Traffic Management	Code	Description				Total
	Total						
122	Building and	20	Nhulunbuy	85.07%	14.64%	0.30%	100.00%
	Infrastructure Services	ı					
	Building and Infrastructure			85.07%	14.64%	0.30%	100.00%
	Services Total						
420	Wests and	45	Milio origo la i	400,000/	0.000/	0.000/	400,000
129	Waste and Environmental Services	15	Milingimbi	100.00%	0.00%	0.00%	100.00%
		17	Galiwinku	100.00%	0.00%	0.00%	100.00%
		20	Nhulunbuy	80.45%	19.55%	0.00%	100.00%
	Waste and			86.31%	13.69%	0.00%	100.00%
	Environmental Services Total						
134	Fleet and Workshop Services	15	Milingimbi	56.52%	22.16%	21.32%	100.00%
		16	Gapuwiyak	30.00%	20.11%	49.89%	100.00%
	Fleet and			50.16%	21.67%	28.18%	100.00%
	Workshop Services Total						
138	Council	14	Ramingining	100.00%	0.00%	0.00%	100.00%
	Housing/Tenancy Services						,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
		15	Milingimbi	50.00%	0.00%	50.00%	100.00%
		20	Nhulunbuy	97.32%	2.68%	0.00%	100.00%
	Council Housing/Tenancy			97.37%	2.24%	0.39%	100.00%

Service	Service	Location	Location	Worked	Leave	Absent	Grand
Code	Description	Code	Description				Total
139	Visitor Accommodation	14	Ramingining	69.12%	27.05%	3.83%	100.00%
	Accommodation	1					
	Visitor Accommodation			69.12%	27.05%	3.83%	100.00%
	Total	ı					
141	Aged Care and	11	Angurugu	58.38%	39.11%	2.51%	100.00%
141	Disability Services		Aligurugu	30.3070	39.1170	2.5170	100.0076
		12	Umbakumba	83.09%	12.30%	4.61%	100.00%
		14	Ramingining	78.65%	13.82%	7.53%	100.00%
		15	Milingimbi	80.37%	14.25%	5.38%	100.00%
		16	Gapuwiyak	76.35%	16.80%	6.84%	100.00%
		17	Galiwinku	82.98%	10.95%	6.07%	100.00%
		18	Yirrkala	88.28%	9.14%	2.57%	100.00%
		20	Nhulunbuy	84.30%	14.75%	0.95%	100.00%
	Aged Care and			79.12%	16.23%	4.65%	100.00%
	Disability Services Total						
145	Children and Family Services	12	Umbakumba	54.74%	11.40%	33.85%	100.00%
	,,			00.040/	22.222/		100.000/
		15	Milingimbi	22.64%	22.03%	55.33%	100.00%
		16	Gapuwiyak	48.88%	15.88%	35.23%	100.00%
		17	Galiwinku	56.92%	20.85%	22.23%	100.00%
		18	Yirrkala	56.48%	15.09%	28.43%	100.00%
	Children and			54.45%	16.25%	29.31%	100.00%
	Family Services Total						
147	Community Patrol and SUS	11	Angurugu	92.68%	6.83%	0.49%	100.00%
	Services	1					
		12	Umbakumba	70.74%	0.99%	28.26%	100.00%

Service Code	Service Description	Location Code	Location Description	Worked	Leave	Absent	Grand Total
		13	Milyakburra	43.09%	7.99%	48.92%	100.00%
		14	Ramingining	72.43%	7.42%	20.15%	100.00%
		15	Milingimbi	64.99%	14.43%	20.59%	100.00%
		16	Gapuwiyak	51.57%	21.28%	27.16%	100.00%
		17	Galiwinku	68.36%	10.61%	21.03%	100.00%
		18	Yirrkala	53.22%	5.86%	40.93%	100.00%
		19	Gunyangara	33.97%	19.69%	46.33%	100.00%
		20	Nhulunbuy	77.48%	14.58%	7.94%	100.00%
	Community Patrol and SUS Services Total			63.45%	12.34%	24.21%	100.00%
152	Youth, Sport and Recreation Services	11	Angurugu	61.35%	5.07%	33.58%	100.00%
		12	Umbakumba	71.45%	15.69%	12.86%	100.00%
		13	Milyakburra	50.00%	4.00%	46.00%	100.00%
		14	Ramingining	74.86%	5.18%	19.97%	100.00%
		15	Milingimbi	82.46%	14.35%	3.20%	100.00%
		16	Gapuwiyak	54.17%	13.57%	32.27%	100.00%
		17	Galiwinku	84.48%	13.15%	2.37%	100.00%
		18	Yirrkala	83.76%	7.97%	8.27%	100.00%
		19	Gunyangara	43.02%	1.94%	55.04%	100.00%
		20	Nhulunbuy	89.96%	10.04%	0.00%	100.00%
	Youth, Sport and Recreation Services Total			74.59%	10.94%	14.47%	100.00%
167	Corporate	21	Darwin	87.68%	12.11%	0.20%	100.00%
	Services Corporate Services Total			87.68%	12.11%	0.20%	100.00%

Service Code	Service	Location Code	Location	Worked	Leave	Absent	Grand Total
Code	Description	Code	Description				lotal
168	Governance and	20	Nhulunbuy	68.98%	31.02%	0.00%	100.00%
	CEO						
	Governance and			68.98%	31.02%	0.00%	100.00%
	CEO Total	I					
169	Municipal	11	Angurugu	49.83%	11.49%	38.68%	100.00%
	Services						
		12	Umbakumba	64.98%	24.99%	10.03%	100.00%
		13	Milyakburra	69.35%	11.91%	18.74%	100.00%
		14	Ramingining	67.34%	25.04%	7.62%	100.00%
		15	Milingimbi	78.24%	11.28%	10.48%	100.00%
		16	Gapuwiyak	79.76%	17.31%	2.94%	100.00%
		17	Galiwinku	81.60%	12.84%	5.57%	100.00%
		18	Yirrkala	65.01%	19.71%	15.28%	100.00%
		19	Gunyangara	45.15%	25.28%	29.57%	100.00%
	Municipal			68.39%	17.99%	13.63%	100.00%
,	Services Total	1					
				- 4.400:	45.000	10.500	100.000
Grand Total				71.42%	15.08%	13.50%	100.00%

VACANCY REPORT AS OF 31.01.2021	
Position Recruitment Request	Location
Project Officer - Family Support Worker	Angurugu
Municipal Services Officer	Angurugu
Community Library Officer	Angurugu
Aged Care & Disability Services Support Worker	Angurugu
Aged Care & Disability Services Officer	Angurugu
Community Development Coordinator	Angurugu

Community Patrol Officer	Angurugu
Community Patrol Officer	Angurugu
Senior Human Resources Officer	Darwin
Child Care Worker (2)	Galiwinku
Aged Care & Disability Services Operations Coordinator	Galiwinku
Community Patrol Officer	Galiwinku
Youth Sports & Recreation Coordinator	Galiwinku
Youth Sports & Recreation Coordinator	Galiwinku
Aged Care & Disability Services Support Worker	Gapuwiyak
Community Media Officer	Gapuwiyak
Youth Sports and Recreation Worker	Gapuwiyak
Community Patrol Officer - Expansion Service	Gunyangara
Aged Care & Disability Services Support Worker	Milingimbi
Aged Care & Disability Services Support Worker	Milingimbi
Environment and Recycling Officer	Milingimbi
Environment and Recycling Officer	Milingimbi
Nutrition Officer	Milingimbi
Community Liaison Officer	Milingimbi
Youth Sport and Recreation Worker	Milyakburra
Community Patrol Officer - Expansion Service	Nhulunbuy
Occupational Therapist	Nhulunbuy
Regional Waste & Environment Manager	Nhulunbuy
Community Library Officer	Nhulunbuy
Aged Care & Disability Services Support Worker	Ramingining
Aged Care & Disability Services Support Worker	Ramingining
Aged Care & Disability Services Support Worker	Ramingining
Nutrition Officer	Ramingining

Aged Care & Disability Services Support Worker	Ramingining
Community Liaison Officer / Customer Service Officer	Umbakumba
Aged Care & Disability Services Support Worker	Umbakumba
Community Patrol Officer	Umbakumba
Community Patrol Officer	Umbakumba
Community Patrol Officer	Umbakumba
Youth Sports & Recreation Coordinator	Umbakumba
Aged Care & Disability Services Support Worker	Umbakumba
Child Care Worker	Yirrkala
Child Care Worker	Yirrkala
Municipal Services Officer	Yirrkala
Aged Care & Disability Services Officer	Yirrkala



Records Management Reporting

1. EDRMS MagiQ Docs Registration

A total of 8,380 documents were processed by Records in the three months of the quarter ending 31 December 2020. This is inclusive of all incoming mail and emails and transfer of documents from the current folder structure to the new Business Classification Scheme that

is under development. A large number of emails were saved into MagiQ Docs by Records relating to Health and Safety.

2. Training and Development

Since October 2020 to 31 December 2020, 7 employees were provided with Records Management Awareness and MagiQ Docs training. The attendees were from various EARC Departments. Training and development is a priority area of the Records Department. A full 3.5 hours of training is undertaking by employees.

3. Records Management Quality Control Activities

The Records Department has embarked on a number of improvement strategies to promote good recordkeeping practices within EARC. This is inclusive of the following:

- Establishment of Approved Acronyms and Abbreviations;
- Document Registration quality control checks to minimize errors;
- User Access and Security Monthly User Access and Security Report is being done and regular auditing of high level sensitive folders, such as Human Resources.

The focus area for the quarter ending 31 December 2020 has been the reconciliation of offsite storage boxes at the TIMG (Total Information Management Group) Offsite storage Provider premises. Some discrepancies have been identified and are currently being looked at to ensure EARC records match with the boxes held at TIMG. The process also involves cataloguing those boxes that are currently uncatalogued to ensure appropriate retention of records.

Work Health and Safety Reporting

2021 January incident statistics

	Persoi	Personal Injury						Incidents							
2021	Lost Time Injury	No Injury	Return to Work Injury	Medically Treated Injury	First Aid Injury	Not Work Related Injury	Personal Injury	Property Damage	Behavioral	Environmental	Near Miss	Hazards	Complaint	Security	TOTAL
January	0	0	0	0	0	0	0	7	2	0	1	1	0	1	13

Closed Incidents = 11

Pending Actions = 0

Open Incidents requiring actions = 2

There has been two incidents where a Youth, Sport and Recreation Coordinator and staff have been required to break up serious fighting. On one occasion, both youths involved had knives and the police were called. On the other occasion, the workers were put at risk of injury. Actions to mitigate these incidents have been discussed but not yet actioned. Research into recommended actions in the form of Safe Operating Procedures (SOPs) and in-house staff training on how to effectively manage violent situations need to be developed and implemented.

2020 Incident statistics

Personal Injury					Incidents										
2020	Lost Time Injury	No Injury	Return to Work Injury	Medically Treated Injury	First Aid Injury	Not Work Related Injury	Personal Injury	Property Damage	Behavioral	Environmental	Near Miss	Hazards	Complaint	Security	TOTAL
January	0	0	1	0	1	0	2	13	1	0	0	0	0	5	21
February	1	0	0	0	3	0	4	11	2	0	1	2	0	3	23
March	0	0	0	0	0	0	0	5	3	0	0	0	0	2	10
April	1	0	1	1	2	0	5	10	3	0	2	5	0	1	26
May	0	0	0	0	0	0	0	6	6	0	3	3	0	2	20
June	0	0	0	0	1	2	3	4	2	0	0	0	0	0	9
July	1	0	0	0	2	0	3	5	6	0	0	0	0	0	14
August	1	0	0	1	0	0	2	5	3	0	0	0	0	0	10
September	1	0	0	1	1	0	3	2	0	0	0	0	0	4	9
October	1	0	0	0	1	0	2	4	2	0	2	0	0	2	12
November	0	0	0	0	1	0	1	5	2	0	0	0	0	1	9
December	0	0	0	1	3	1	5	3	7	0	0	0	0	0	15
Total	6	0	2	4	15	3	30	73	37	0	8	10	0	20	178

Incident Action Items closed or open or pending action:

- Closed incidents = 163 action items closed
- Pending action = 15 corrective action in progress not yet complete
- Open incidents = 0 still needing to be investigated

COVID-19 Management

EARC continues to manage the threat of COVID-19 to communities with a robust approach by monitoring temperatures, conducting Contact Tracing of Council Offices and community visitors. All our council offices and programs have a Government Approved COVID-19 management plan that is being inspected and reviewed by the NT Government. EARC does not allow workers to return from interstate travel without conducting risk assessments on each location and requesting further actions from workers before returning to the community.

RECOMMENDATION

That Council receive the update on Corporate Services matters.

ATTACHMENTS:

There are no attachments for this report.

CORPORATE SERVICES REPORTS

ITEM NUMBER 11.2

TITLE New/Updated Policies - Local Govt. Act 2019

REFERENCE 1412661

AUTHOR Rudra Suntharalingam, Risk Assurance Manager

SUMMARY:

The Council Policies are documents that provide direction on the operation of Council and allocate powers and responsibilities to people in particular positions.

With the new *Local Government Act 2019*, taking effect on 1 July 2021 a suite of new policies have to be created and the contents of existing policies updated to reflect the new legislation.

BACKGROUND

The *Local Government Act 2019* and its subsidiary supporting regulations and guidelines require Council to have a range of polices that provide direction on operations of Council and allocate powers and responsibilities to people holding particular positions.

In addition to the legislative requirements, good governance suggests that further policies are beneficial where direction is required.

Policies are in two categories – Council policies, where governance direction is appropriate, and Management policies (or Management Directions) where the Chief Executive Officer provides operational guidance to employees. Council is required to adopt Council policies.

The new *Local Government Act 2019* take effect on 1 July 2021, and as such there was a need to add new policies and review existing policies. A project plan/approach has been developed for this exercise and a new policy template created. The new policy template was approved by the Chief Executive Officer.

Attached are new and/or revised policies that require Council's approval for adoption.

GENERAL

The policies included in this meeting agenda are:

Due to Local Govt. Act 2019.

	Policy Name	Brief Summary/Purpose
1.	Attendance of meeting via audio/video	Updated due to Local Govt. Act 2019. This policy authorises members' attendance at meetings via audio or audio-visual conferencing system and outlines the responsibilities associated with utilising a conferencing system.
2.	Filling Casual Vacancies	Updated due to Local Govt. Act 2019. This policy outlines how casual vacancies for the position of an ordinary member and an appointed President may be filled.
3.	CEO Code of Conduct	New policy developed due to Local Govt. Act. 2019. To govern, define and outline the expected behaviour of the Chief Executive Officer (CEO) at all levels in performing duties for or acting on behalf of the Council.
4.	Gifts and Benefits – Council Members	New policy developed due to Local Govt. Act. 2019. The purpose of this

	Policy Name	Brief Summary/Purpose
		policy is to set out the requirements for council members receiving gifts or benefits and disclosing relevant gifts or benefits.
5.	Reasonable Expenses for Travel and Accommodation – Council Members	<u>Updated due to Local Govt. Act 2019.</u> The purpose of this policy is to set out council member entitlements for payment or reimbursement of reasonable expenses for travel and accommodation necessary for attending council meetings and council business.
6.	Caretaker Period during Elections	<u>Updated due to Local Govt. Act 2019</u> . The purpose of this policy is to set out how council members and staff are to conduct their activities and actions during the local government general elections caretaker
		period.
7.	Sufficient Interest in the assessment record	New policy developed due to Local Govt. Act. 2019. This policy outlines the criteria for a person to be considered as having sufficient interest to have access to the council assessment record in relation to an allotment.

Following adoption, the Policy Unit will format the documents in a consistent manner and target for the policies to be published on 1 July 2021.

RECOMMENDATION

That Council adopts the following policies to take effect on 1 July 2021:

- Attendance of meeting via audio/video
- Filing Casual Vacancies
- CEO Code of Conduct
- Gifts and Benefits Council Members
- Reasonable Expenses for Travel and Accommodation Council Members
- Caretaker Period during Elections
- Sufficient Interest in the assessment record

ATTACHMENTS:

- 1 DRAFT Attendance at meetings via audio video policy.docx
- 2 DRAFT Filling casual vacancies policy.docx
- 3 DRAFT CEO Code of Conduct.docx
- 4 DRAFT Gifts and benefits policy (council members).docx
- **5** DRAFT Reasonable expenses for travel and accommodation policy (council members).docx
- 6 DRAFT Care Taker Policy.docx
- 7 DRAFT Sufficient interest in the assessment record policy.docx

Attendance at meetings via audio or audio-visual conferencing system policy



Policy Number	GOV/003
Policy Category	Governance
Responsibility	Governance Manager
Council decision (reference/date) or CEO Adoption:	Council
Date to take effect:	1 July 2021 can be any date on, after, or before, 1 July 2021]
Legislative reference:	Sections 95(3)(a) and 98(3)(a) of the Local Government Act 2019
Policy reference:	LGA6.1; LGA6.2
Records number:	XX
Next Review date:	XX

Purpose

This policy authorises members' attendance meetings via audio or audio-visual conferencing system and outlines the responsibilities associated with utilising a conferencing system.

2. Definitions

For the purposes of this policy:

meeting includes any meeting of council, audit committee, council committee, or local authority.

member means a member of council, audit committee, council committee or local authority.

Principle

Council is committed to facilitate access and participation in meetings by permitting members to be present and participate remotely via audio or audio-visual conferencing system if specific needs arise.

4. Application of policy

4.1 Attendance

It is preferable that members attend meetings in person and members are encouraged to do so where possible. However, a member may attend a meeting via audio or audio-visual conferencing system.

Except in cases of emergency, members will advise verbally and/or with a written notice to the CEO prior to the meeting date that they intend to attend a meeting via audio or audio-visual conferencing system and the reason(s) for not being physically present at the meeting. This does not apply for attendance of meeting via audio or audio-visual conferencing system from pre-authorised venues. Pre – authorised venues are the nine communities, the regional hub and the Darwin office.

4.2 CEO responsibilities

The CEO will ensure the provision of an adequate conferencing system and information that enable members to attend.

4.3 Chairing the meeting

If the Chair is attending the meeting via audio or audio-visual conferencing system, the Chair may decide to delegate the function of chairing the meeting to the deputy, or if there is no deputy, another member.

4.4 General responsibilities

A member in attendance via audio-visual conferencing system is to consider the appropriateness of their personal presentation and surrounding environment.

The Chair is to confirm which participants are present at the commencement of the meeting.

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Attendance at meetings via audio or audio-visual conferencing system policy

A member who is attending by audio or audio-visual means must advise the Chair if they are about to leave the meeting. A member must also advise the Chair if they re-join the meeting. These details are to be recorded in the minutes with a reference to the member's time of departure and time of return.

Meeting minutes will identify whether each member attended in person or via audio or audio-visual means.

4.5 Conflicts of interests

Where a conflict is declared, the member must disconnect from the conferencing system prior to the discussion of the particular agenda item.

If member has disconnected from the conferencing system due to a declared conflict, the Chair will contact the member as soon as the agenda item has concluded and invite the member to re-join the meeting.

4.6 Confidentiality

Members attending meetings remotely will:

- (a) ensure that people in their presence who are not members cannot see, overhear or listen to the member or the meeting (unless the Council is aware and accepts the circumstances); and
- (b) Not record the meeting.

4.7 Voting

To ensure the participation of any members attending remotely, the Chair will confirm that members attending remotely are able to hear the discussion and vote.

If a member is attending via an audio conferencing system without video capability, the Chair is to ask for verbal confirmation of the member's vote. If a member is attending via audio-visual conferencing system, the Chair is to ask for the member's vote by show of hands or verbal confirmation.

Version

Version	Decision Number	Adoption date	History
00	Rep 9.11, Nov 12 2008	12 Nov 2008	Council Adopted
01	Res 66/ 2015, 27 May 15	27 May 2015	Council Adopted
02	XX	XX	Council Adopted

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Filling casual vacancies policy



Policy Number	GOV/004
Policy Category	Governance
Responsibility	Governance Manager
Council decision (reference/date) or CEO Adoption:	Council
Date to take effect:	1 July 2021
Legislative reference:	Sections 54 and 65(2) of the Local Government Act 2019
Policy reference:	LGA4.2
Records number:	XX
Next Review date:	XX

Purpose

This policy outlines how casual vacancies for the position of an ordinary member and an appointed President may be filled.

Casual vacancies – member

Council may fill casual vacancies in the office of an ordinary member as follows:

Date vacancy occurs	Action	Section of the Local Government Act 2019
18 months or more before the next general election.	Council will hold a by-election to fill the vacancy.	54(2)(c)
Less than 18 months, but not less than 6 months, before the next general election.	Council will appoint a person to fill the vacancy until the next general election (in accordance with clause 3 of this policy).	54(2)(a)
months or less, but ot less than 3 Council will appoint a person to fill the vacancy until the next general election (in accordance with clause 3 of this policy).		54(2)(b)(i)
3 months or less before the next general election.	Council will leave the office of the ordinary member vacant.	54(2)(b)(ii)

Filling the office of a member

As soon as practicable after the casual vacancy occurs in the office of an ordinary member, the CEO will seek the view/recommendation of the local authority members,

- (1) If they want to fill the casual vacancy
- (2) The preferred option of filling the casual vacancy

Options to fill a casual vacancy appointment can include nominating from the local authority or advertising by publishing in a community newspaper, on the council website, and on council noticeboards in the community

The advertisement will:

- (a) invite applications from electors who are:
 - (i) eligible under section 46 of the Act; and
 - (ii) enrolled in the relevant ward; and
- (b) invite applicants to provide a written statement (1 page) that outlines why the person wants to be a council member and the qualities they would contribute to the Council; and
- (c) advise that the written statement of the applicant may be made public by the Council.

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Filling casual vacancies policy

The closing date for applications will be 15 working days from the date the advertisement is published in the local newspaper and on the council website.

At the next ordinary council meeting following the closing date, the matter is to be included as an agenda item for Council's consideration.

When appointing a person to be a council member, Council will give due consideration to:

- (a) the person's level of community involvement;
- (b) the person's suitability for the role; and
- (c) any other relevant matters.

Council will decide the appointment by resolution, to take effect 7 days after the date of the resolution.

The CEO is to ensure the successful applicant is advised of their appointment to Council and that an induction to the position is undertaken as soon as practicable.

4. Appointing a President

The matter of appointing a person to fill a casual vacancy in the office of the President is to be on the agenda at the next ordinary council meeting after the vacancy occurs. At the ordinary council meeting, Council will, by vote of existing council members, resolve to:

- appoint an existing council member to fill the vacancy in the office of the President until the next general election; and
- (b) for the appointment to commence immediately.

The vacancy in the office of the member will be filled in accordance with clause 3 of this policy.

Version

Version	Decision Number	Adoption date	History
00	110/2016	27 July 2016	Council Adopted
01	XX	xxxxx	Council Adopted

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CEO code of conduct



Policy Number	HR/002
Policy Category	Human Resources
Responsibility	Corporate Services Manager
Council decision (reference/date) or CEO Adoption:	Council
Date to take effect:	[On or before 1 July 2021]
Legislative reference:	Section 175(1) of the Local Government Act 2019
Policy reference:	LGA 9.3/5
Records number:	XX
Next Review date:	XX

Purpose

To govern, define and outline the expected behaviour of the Chief Executive Officer (CEO) at all levels in performing duties for or acting on behalf of the Council.

The Code of Conduct (the Code) is developed in accordance with the Local Government Act 2019 and is a statement of commitment to how the CEO will conduct themselves in the delivery of service to the Community.

2. Principles

In order to maintain public confidence in the integrity of the Council, the CEO of the Council must exhibit the highest ethical standards in the administration of the affairs of the Council.

The CEO must:

- (a) act with honesty, integrity and accountability
- (b) provide full support to Council;
- (c) provide accurate, frank and impartial advice to Council;
- (d) implement council policies and decisions;
- (e) maintain highest levels of confidentiality
- (f) be familiar with and comply with the requirements of the Local Government Act 2019 and other legislative, industrial or administrative requirements relevant to the CEO's official responsibilities;
- (g) take all reasonable steps to ensure that the information upon which the CEO's decisions or actions are based is factually correct and relevant to the decisions or actions;
- (h) comply with the council staff code of conduct.
- (i) declare real or perceived conflicts of interest
- (j) not accept gifts or benefits offered
- (k) not bully, harass or discriminate
- (I) embrace cultural diversity

Definition

Elected Member means individuals elected to Council, including the President of the Council.

Work Health and Safety means a duty of care to provide for the protection to the health, safety and welfare of workers and others within a workplace.

Conflict of interest means if a person has a personal or financial interest in a matter in regard to which the person is required or authorised to act or give advice.

Gifts and Benefits means "cash like gifts" including but not limited to; gift vouchers, credit cards, debit cards with credit on them, prepayments such as phone or internet credit, lottery tickets, memberships or entitlements to discounts that are not available to the general public or a broad class of persons.

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CEO Code of Conduct

4. Policy Statement

- 4.1 Honesty, Integrity and Accountability
- (a) act with honesty and integrity in performing official functions.
- (b) act with courtesy and respect towards Council staff, Elected Members, contractors, and members of the community.
- (c) responsibly carry out duties in line with the Code's principles and associated policies
- 4.2 Management of council staff

In relation to the management of council staff, the CEO must ensure that:

- (a) appropriate documented processes and procedures are in place;
- (b) selection processes for appointment or promotion are fair, equitable and based on merit;
- (c) staff have reasonable access to training and development and opportunities for advancement and promotion;
- (d) staff are treated fairly and consistently and are not be subject to arbitrary or capricious decisions;
- (e) there are suitable processes for dealing with employment-related grievances; and
- (f) work health and safety obligations under legislation, regulations, policies and procedures are met...
- 4.3 Use of information

The CEO must not misuse information gained in the CEO's official capacity.

Misuse includes, but is not limited to:

- (a) seeking to gain personal advantage for self, or for another person, on the basis of information held on official records;
- (b) initiating or spreading gossip or rumours on the basis of personal or other information held on official records; and
- (c) providing a person, or appearing to provide a person, with favourable treatment or access to privileged information.
- (d) respect the confidentiality of information obtained in confidence and not disclose any information, other than required by the law or where authority has been granted.
- 4.4 Use of official facilities, equipment and resources

The CEO must not utilise council equipment, or the skills or working time of council staff members, for personal benefit.

- 4.5 Disclosure of offences against the law
- (a) If the CEO is charged, convicted or acquitted of an offence, the CEO must advise the Council regardless of whether the CEO believes the offence relates directly to the CEO's assigned duties.
- (b) The CEO must avoid any conflict of interest, whether actual or perceived.
- (c) If a conflict of interest exists or arises, the CEO must comply with any statutory requirement or obligations of disclosure.
- (d) The CEO must advise the Council of any charged or convicted offence.
- 4.6 Outside employment

Outside employment for the CEO is not allowed, except in exceptional circumstances and approved by the Council in writing.

When considering an application from the CEO to undertake outside employment, the Council will give approval only if the outside employment:

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CEO Code of Conduct

- (a) could not be perceived by a reasonable person to be a conflict of interest; and
- (b) will not interfere with the performance of the CEO's duties.

Any outside employment or voluntary work must be performed wholly in the CEO's private time.

- 4.7 Gifts and Benefits
- (a) The CEO must not actively encourage or accept gifts and benefits.
- (b) In the instance a gift, favour or benefit is offered, a declaration will be made and recorded on the Gifts and Benefits register.
- 4.8 Bullying, Harassment and Discrimination
- (a) The CEO must not bully, harass or discriminate against another person.
- (b) The CEO must not discriminate in relation to a person unless such discrimination is allowed by law and council policy (for example, positive discrimination or special measures).
- (c) The CEO must respect cultural diversity and must not discriminate against others, or the opinions of others, on the ground of their cultural background.
- (d) The CEO must act with respect for cultural beliefs and practices in relation to Elected Members, staff and members of the community.
- 4.9 Decisions based on statutory power

Where the CEO makes a decision based on a statutory power, the CEO must:

- (a) ensure that the legislation under which the decision is made authorises the making of that decision;
- (b) ensure that the CEO has the authority or the delegation to make the decision;
- (c) ensure that any procedures which are required by law to be complied with in the making of a decision have been observed; and
- (d) ensure that the decision, the evidence upon which it is based, and the reasons for the decision are properly documented.

5. Version

Version	Decision Number	Adoption date	History
00	xx	XX	Council Adopted

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Gifts & benefits policy (council members)



Policy Number	GOV/008	
Policy Category	Governance	
Responsibility	Governance Manager	
Council decision (reference/date) or CEO Adoption:	Council	
Date to take effect:	1 July 2021 [On or before 1 July 2021]	
Legislative reference:	Section 112 of the Local Government Act 2019	
Policy reference:	LGA 7.2/2	
Records number:	XX	
Next Review date:	XX	

Purpose

The purpose of this policy is to set out the requirements for council members receiving gifts or benefits and disclosing relevant gifts or benefits.

2. Definitions

For the purposes of this policy:

associate, see section 8 of the Local Government Act 2019.

campaign donation return, see section 148 of the Local Government Act 2019.

protocol gift means a gift or benefit given to a council member for diplomatic, ceremonial or symbolic purposes that will not be sold or transferred (unless in diplomatic, ceremonial or symbolic circumstances).

register of declared gifts and benefits see section 113 of the Local Government Act 2019.

ceo's delegate - means staff of council's Governance department

3. Principles

A council member must discharge the council member's duties, responsibilities and obligations impartially and with integrity including in relation to receiving, accepting and disclosing gifts or benefits.

A council member must not accept a gift or benefit of any value that may be perceived by a reasonable person to improperly influence the performance or decisions of the council member or the Council.

Council members must also adhere to clauses 9.1 and 9.2 (see Schedule 1 of the Local Government Act 2019) of the Code of Conduct relating to gifts which states).

- A member must not solicit, encourage or accept gifts or private benefits from any person who might have an interest in obtaining a benefit from the council.
- A member must not accept a gift from a person that is given in relation to the person's interest in obtaining benefit from the council.

Application of policy

4.1 Relevant gifts or benefits

A relevant gift or benefit includes:

- (a) gift or benefit received for the Council and accepted by a council member; or
- (b) gift or benefit received and accepted by a council member for the council member or another person.

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Gifts & benefits policy (council members)

4.2 Rejecting gifts or benefits

If a council member has received any gift or benefit that breaches the principles at clause 3 above, the council member must reject the gift or benefit by returning it to the donor and respectfully explaining to the donor that acceptance of the gift or benefit would breach this policy.

4.3 Disclosure of relevant gifts or benefits

If a council member has received a relevant gift or benefit, the council member must inform the CEO as soon as practicable after receipt and provide the following information in writing:

- (a) name of the council member that received the relevant gift or benefit;
- (b) name of the donor (person or organisation) giving the gift or benefit;
- (c) date the gift or benefit was received;
- (d) description of the gift or benefit;
- (e) whether the gift or benefit is for the Council, the council member or another person (including the full name and relationship of the person to the council member, if applicable);
- (f) value (or estimated value) of the gift or benefit;
- (g) reason for the gift or benefit;
- (h) any other relevant details.

The CEO's delegate will record the details in the register of declared gifts and benefits.

4.4 Exemptions from disclosure

The principles in clause 3 still apply to gifts or benefits that are exempted from disclosure in the list below.

The following gifts or benefits are exempted from disclosure under this policy:

- (a) a gift or benefit given to the council member by the Council;
- (b) a protocol gift given to a council member for the Council;
- (c) a gift or benefit given to the Council in relation to its status as a body corporate where no individual council member or council members are considered to have accepted the gift or benefit;
- (d) food, accommodation, hospitality or entertainment included in the attendance of meetings, conferences, training courses, functions or other events that have been organised through the Council or that are required in accordance with performance of the council member's official duties;
- (e) a donation disclosed (or to be disclosed) by the council member in a campaign donation return;
- (f) a private and personal gift (such as a birthday present from a family member).

5. Version

Version	Decision Number	Adoption date	History
00			Council Adopted

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Reasonable expenses for travel and accommodation policy (council members)



Policy Number	GOV/010
Policy Category	Governance
Responsibility	Governance Manager
Council decision (reference/date) or CEO Adoption:	Council
Date to take effect:	[On or before 1 July 2021]
Legislative reference:	Section 109(1) of the Local Government Act 2019 Section 14 (2) & Section 13 (a) of Public Sector Employment and Management Act 1993
Policy reference:	LGA 7.1/1 NT of Australia Public Sector Employment and Management Act – Determination 1 of 2021. https://ocpe.nt.gov.au/employment-law/determinations
Records number:	XX
Next Review date:	XX

Purpose

The purpose of this policy is to set out council member entitlements for payment or reimbursement of reasonable expenses for travel and accommodation necessary for attending council meetings and council business.

2. Principles

Council is committed to ensuring that travel and accommodation arrangements, including payment and reimbursement of reasonable expenses, are administered in the most efficient and cost-effective manner.

Scope

3.1 Professional development allowance

Costs for travel, accommodation and meals that are claimed in relation to use of the professional development allowance are to be paid from the council member's professional development allowance.

3.2 Approved process

Travel & Accommodation requests to be submitted prior to travel dates. Travel expenses will be acquitted within 5 workings days after travel is completed. Overpayment payment will be deducted from the Councillor's allowances.

3.3 Council meetings

If a council member is required to travel outside their own electorate or usual place of residence (i.e., outstation) to attend a council meeting, the council member is entitled to payment or reimbursement of reasonable expenses for necessary travel and accommodation.

3.4 Council business

A council member is entitled to payment or reimbursement or reasonable expenses for necessary travel and accommodation in relation travel outside of their own electorate or usual place of residence (i.e., outstation) to:

- (a) carrying out duties in relation to an appointed role (e.g. LGANT delegate);
- (b) attending a conference, workshop, seminar, training session or other council business approved by council resolution; or
- (c) carrying out other official duties for the Council.

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Reasonable expenses for travel and accommodation policy (council members)

4. Application of policy

4.1 Travel bookings

Air travel is to be by the most reasonably economic means available, and shall not include business or first class. If air travel is required, it will be booked and paid by the CEO or the CEO's delegate.

CEO's delegate for the purpose of this policy will be the Governance team.

Car rental reservations will be booked and paid by the CEO or the CEO's delegate, who will select the most appropriate vehicle (taking into account best value and safety).

4.2 Taxi and rideshare services

If appropriate in the circumstances and in accordance with the approved process, council members may use taxi or rideshare services for council business (i.e., under clause 3.4). Use of taxi or rideshare services will be on a reimbursement basis. For taxis cab charge vouchers is also made available and can be collected from the CEO's delegate.

4.3 Mileage allowance

Council vehicles are preferred for official travel. Special circumstances must exist for a council member to use their own private vehicle for council business (for example, when no council vehicle is available).

Where a council member uses their own private vehicle to attend a council meeting or to council business in accordance with a council resolution and the distance is more than 30kms, a mileage allowance of cents per kilometre in accordance with the NT Public Sector Employment and Management Act 1993 – Determination 1 schedule is payable.

Mileage allowances cannot be claimed by passengers.

Council will not take responsibility for any damage relating to use of private vehicles. It is the responsibility of the owner of the vehicle to ensure they have appropriate insurance prior to use.

4.4 Traffic infringement notices and fines

Traffic infringement notices and fines are the individual responsibility of the driver of the vehicle. Any traffic infringement notices or fines incurred while the vehicle is in control of the council member must be paid by the council member.

4.5 Travel allowance

The amount payable for meals and incidentals (travel allowance) is to be in accordance with the NT Public Sector Employment and Management Act 1993 – Determination 1.

All non-essential additional expenses such as telephone calls, room service or mini-bar supplies are the responsibility of the council member. <u>Meal allowances are not to be paid when the meal is included in the cost of the meeting, conference or other event.</u>

4.6 Accommodation

If the council member requires accommodation covered by this policy, it will be booked and paid for by the CEO or CEO's delegate. Every effort must be made to ensure that the accommodation cost is at, or below, the amount set by NT Public Sector Employment and Management Act 1993 – Determination 1.

4.7 Camping allowance

Camping allowance is payable to a council member who is required to be away overnight at a location where no commercial accommodation is available and must stay in a camp. The applicable per night rate is as per NT Public Sector Employment and Management Act 1993 – Determination 1. Personal procurement of camping equipment remains the responsibility of the council member. A travel allowance is payable.

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Reasonable expenses for travel and accommodation policy (council members)

4.8 Registration fees

Council will pay registration fees for any council business attended under clause 3.4.

4.9 Accompanying partner

Travelling council members may be accompanied by a spouse or partner, subject to Council not incurring any additional expense.

4.10 Cancellation and non-attendance

Where travel arrangements need to be changed or cancelled, the council member must inform the CEO or CEO's delegate as soon as possible to minimise any financial loss to the Council.

Where a council member fails to attend all or part of the business for which travel has been organised and paid, the council member is to notify the CEO or CEO's delegate as soon as practicable and provide the CEO with the reason(s) for non-attendance.

If there is a financial loss to the Council, the CEO; based on the reason/s provided will make a decision on whether the financial loss will be recovered from the Council member.

The CEO is to report any non-attendance at the next ordinary council meeting.

Version

Version	Decision Number	Adoption date	History
00	Report 9.6 Council Meeting Minutes Dated 14 Jan 2019	14 Jan 2009	Council Adopted
01	Report 16.3 Council Meeting Minutes dated 26 Sept 2012	26 Sep 2012	Council Adopted
02	Executive Meeting March 2019	March 2019	CEO Adopted
03	XXX		Council Adopted

Caretaker policy



Policy Number	GOV/002
Policy Category	Governance
Responsibility	Governance Manager
Council decision (reference/date) or CEO Adoption:	Council
Date to take effect:	1 July 2021 [Recommended to be adopted in early 2021, to commence 1 July 2021]
Legislative reference:	Section 161(1) of the Local Government Act 2019
Policy reference:	LGA8.7
Records number:	XX
Next Review date:	XX

Purpose

The purpose of this policy is to set out how council members and staff are to conduct their activities and actions during the local government general elections caretaker period.

2. Definitions

For the purposes of this policy:

Campaigning includes campaigning activity, wearing or displaying campaign material (refer to definitions of 'campaigning activity' and 'campaign material' at sections 268 – 268A of the *Electoral Act 2004*).

Caretaker period means the period that commences on the nomination day for a council general election and ends when the results of the general election are declared in accordance with the Local Government (Electoral) Regulations 2021.

Nomination day means the day that nominations close for a local government general election.

Principle

Council is committed to act in an economically efficient and transparent manner, to be socially and environmentally responsible and to provide a high standard of service delivery through its term. During a general election caretaker period, the normal operations and programs of the Council are to continue.

Application of policy

4.1 Role of the CEO

The CEO will give written notice to all council members and staff prior to the commencement of the caretaker period and that the caretaker principles in this policy will apply.

The CEO will continue to prepare reports and provide information in order for council members to carry out their roles in relation to the day-to-day business of the Council.

4.2 Major decisions

The Council will not make any major decisions during the caretaker period.

Major decisions are those decisions that have a significant impact on council operations and activities, or are otherwise political sensitive, and a reasonable person would not consider the decision to be part of the normal council operations.

Major decisions include:

(a) entering into any high value contract or lease agreement in excess of \$1,000,000 and must have been approved under budget Council to decide value that does not conflict with any delegated threshold value under section 40(3)(f) of the Local Government Act 2019

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Caretaker Policy

- (b) entering into a new or substantially changed funding agreement, unless there is real risk the eligibility for funding will be lost;
- (c) committing council funds outside the adopted budget;
- (d) amending the Council's caretaker policy;
- (e) amending the Council's delegations; and
- (f) making a decision relating to the employment or remuneration of the CEO or Acting CEO.

However, major decisions do not include:

- (a) a decision that relates to the carrying out of works in response to an emergency or disaster; or
- (b) an urgent matter that cannot wait until a newly elected council makes a decision on that matter; or
- (c) a matter that has the possibility of legal or significant financial repercussions if a decision on the matter is deferred until the new council has been elected; or
- (d) an expenditure or other decision required to be taken under an agreement by which funding is provided to the Council by the Commonwealth or Northern Territory Government or otherwise for the Council to be eligible for funding from the Commonwealth or Northern Territory Government; or
- (e) the signing of an agreement where the majority of the negotiations were undertaken or resolved by Council prior to the caretaker period commencing.

4.3 Council resources

Council resources are not to be used for the purposes of campaigning for a candidate.

Council resources may be used to help with running the general election or to encourage voter participation.

4.4 Community engagement

4.4.1 Communications

Council communication methods – including media, websites, social media and newsletters – will not be used in any way that favours, promotes or criticises any particular council member or candidate.

Council will continue to communicate normal council business relevant to the community.

During the caretaker period, the CEO is the preferred spokesperson for any official communications. However, this does not fetter the discretion of the President to speak on behalf of the Council as the Council's principal representative.

4.4.2 Public consultation

Council will defer any public consultation until after the caretaker period, unless:

- (a) it is mandatory public consultation required under legislation; or
- (b) the consultation cannot reasonably be deferred.

4.4.3 Events and functions

Council members will not use council events and functions held during the caretaker period for campaigning.

No events or functions relating to opening or launching facilities will be held during the caretaker period.

4.4.4 Electoral information

Council will only publish electoral information that is educational or promotional material relating to the election process and voter engagement.

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Caretaker Policy

5. Version

Version	Decision Number	Adoption date	History
00	198/ 2016	23 Nov 2016	Council Adopted
01	117/ 2017	19 July 2017	Council Adopted
02	XXXXX	XX XX 2021	XX XX 2021

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Sufficient interest in the assessment record policy



Policy Number	FIN/004
Policy Category	Finance
Responsibility	Corporate Services Manager
Council decision (reference/date) or CEO Adoption:	Council
Date to take effect:	1 July 2021
Legislative reference:	Section 230(5) of the Local Government Act 2019
Policy reference:	LGA11.4
Records number:	XX
Next Review date:	XX

Purpose

This policy outlines the criteria for a person to be considered as having sufficient interest to have access to the council assessment record in relation to an allotment.

2. Principle

The Council is committed to facilitate access to the assessment record in relation to an allotment if the person requesting access has a sufficient interest.

3. General Criteria

In determining whether a person has a sufficient interest in the assessment record in relation to an allotment, the person must satisfy the criteria for one of the below options:

- (a) the person is a legal practitioner; or
- (b) the person is a licensed conveyancer, or
- (c) the person completes a statutory declaration that provides:
 - (i) a reasonable explanation whether personal or professional in nature for making a request to inspect or copy the assessment record; and
 - (ii) that the information inspected and / or copied from the assessment record will be kept confidential; and
 - (iii) that the information inspected and / or copied from the assessment record will not be used for any other purpose that has not been identified in the reasons provided under (c)(i).

In determining the reasonableness of the explanation under (c) (i), the CEO will take into account the public interest and the risk of detriment to the owner or principal ratepayer in granting access to the assessment record for that allotment.

4. Version

Version	Decision Number	Adoption date	History
00	xxxx	xxxx	Council Adopted

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CORPORATE SERVICES REPORTS

ITEM NUMBER 11.3

TITLE Finance Report to 31 January 2021

REFERENCE 1439364

AUTHOR Michael Freeman, Corporate Services Manager

SUMMARY:

To provide Council with the Financial Management Reports for the period ended 31 January 2021.

BACKGROUND

The Local Government (Accounting) Regulations 2008, part 8, section 18, state that the Financial Reports of Council must set out and include the following:

- 1a. the actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month; and
- 1b. the forecast income and expenditure for the whole of the year.
- 2a. details of all cash and investments held by Council (including money held in trust);
- 2b. a statement of debts owed to the Council including the aggregate amount owed under each category with a general indication of the age of the debts; and
- 2c. other information required by the Council.

The accounting statements attached as part of this report show:

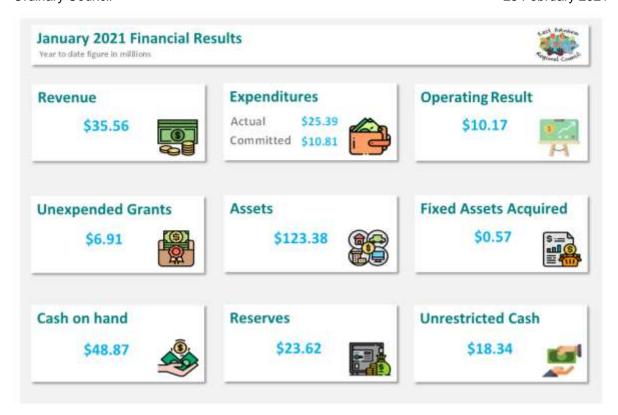
- a) The Financial Performance (Profit and Loss Statement)
- b) The Financial Position (Balance Sheet)
- c) Equity and Cash Analysis
- d) Investment Report

The information on debtors is included in the confidential section as they contain names of individuals.

COMMENTARY

The information in the reports compare actuals with the original budget. This meeting agenda contains a revised budget, which, if approved, will be reflected in reporting for the rest of the year. Some variances to budget will change if the revised budget is approved.





The summary results, all in millions, are shown in this table, and detailed in the financial statements.

The Income By Category report shows that Council has received 73.8% of the expected income for the year. The year is 58% completed.

This is assisted by the nearly 100% receipt of rates and waste charges, and the receipt in advance for major operational grants.

The employment costs are detailed in the Employment Costs breakdown attachment. These show that, overall, employment costs are \$302,009 under the original budget. But, the significant over-budget number in Corporate Services, as a result of Latitude 12 being brought in-house, and the budget not yet adjusted, masks the underspends in Municipal Services, Youth Sport and Recreation, and Aged and Disability. Community Patrol is overspent, as the new additional funding is not in the original budget. The hours worked and absent are presented in the HR section in this agenda, which support the dollars in the Finance report.

The other costs of Council that are not people-related are detailed in the attached Expenditure by Category report. Many of these items are impacted by the timing of one-off items.

Overall Summary

The Council is on track to receive its expected income.

The Council actual expenditure is behind budget, but \$10.4m of items are under action and on order with suppliers.

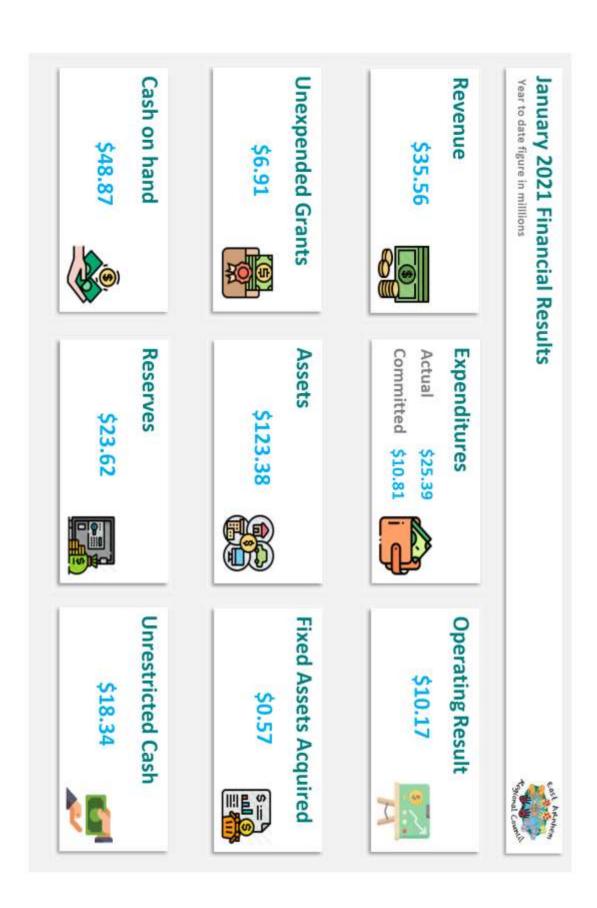
Unexpended grants has reduced from \$10.3m to \$6.9m.

The Council still has sufficient funds to cover its obligations.

RECOMMENDATION

That Council receives the Financial Report to 31 January 2021.

- ATTACHMENTS:
 1 07 Jan One Page Financial Results
- 2 IncomeCategory3 EmploymentCosts
- 4 CommitmentCosts
- 5 07 Jan EARC Statement of Financial Performance
- 6 07 Jan EARC Statement of Financial Position
- 7 07 Jan EARC Cash and Equity Analysis
- 8 07 Jan EARC Investment Report



Attachment 2 IncomeCategory

TARREST PROPERTY.		e By Category	W
Income Category	Year Budget	Actuals YTD	% of Year Budget
Operational Grant Income Territory Govt	-11,394,662	-8,844,661	77.6%
Operational Grant Income Australian Govt	-9,675,285	-7,514,904	77.7%
General Rate Income Base	-4,329,497	-4,276,381	98.8%
NDIS - National Disability Insurance Scheme Revenue	-2,931,707	-1,046,864	35.7%
Domestic Waste Charge Income Base	-2,607,486	-2,653,327	101.8%
Operational Grant Income Other	-2,373,888	-177,835	7.5%
Medicare Subsidies	-1,381,212	-801,530	58.0%
Indigenous Wage Subsidies	-1,219,818	-614,000	50,3%
Rental Income	-790,000	805,544	102.0%
Accommodation Income	-575,000	-480,149	83.5%
Diesel Fuel Income	-550,000	-519,463	94.4%
Contract Income	-535,041	-310,202	58.0%
Client Contribution	-497,250	-338,267	68.0%
Interest Income General Operating Investments	-460,856	-96,798	21.0%
Child Care Fees	-369,000	-102,513	27.8%
Commercial Waste Fees	-292,300	-126,886	43.4%
Workshop Services Income	-140,000	-48,595	34.7%
Child Care Fees - Families	-130,000	-20,783	16.0%
Other Service Fee Income	-65,000	-601,968	926.1%
Proceeds from Sale Plant	-60,000	-105,230	175.4%
Income Others	-54,500	-80,409	147.5%
Proceeds from Sale Vehicles	-34,000	-45,764	134.6%
Waste Recycling	-23,300	0	0.0%
Equipment Hire Income	-20,000	-29,547	147.7%
Domestic Waste Interest on outstanding waste charges	-15,000	-8,854	59.0%
Fuel Tax Rebates	-14,630	-33,405	228.3%
Gravel Sales	-13,000	-9,000	69.2%
Proceeds from Sale of Equipment	-7,000	0	0.0%
Shops and Merchandise Income	-5,080	-5,295	104.2%
Revenue Cleaning Services	-3,500	-3,404	97.2%
Reimbursement Income Insurance Claims	0	-23,100	#DIV/01
CDS Depot Income	0	-70,204	#DIV/0!
Opal Fuel Income	0	-2,501	#DIV/01
General Rate Interest on outstanding rates	0	-10,916	#DIV/01
Reimbursement Income Work Cover	0	-78,310	#DIV/0!
Application Fee Income	0	-278	#DIV/01
Fines and Legal Recovery Fee Income	ő	-1,572	#DIV/0!
Interest Income on Accounts Receivable	0	-42	#DIV/01
CDS Cages Income	0	-111	IIDIV/01
General Rate Income Concession/ Rebates	54,119	1,678	3.1%
Grand Total	-40,513,893	-29,886,934	73.8%

Attachment 3 EmploymentCosts

Employment Costs

	22-32-32-32-32-32-32-32-32-32-32-32-32-3		Employment Co				1000
	d Service Code Description	Location	Location Description		YTO Budgets	(Over)/Under	Original Budge
107	Community Development	11	Angurugu	106,944	137,566	30,622	235.82
	2	12	Umbakumba	76,261	98,490	22,230	168,84
_		13	Milyakburra	31,926	56,392	24,467 18,806	96,67
_	-	14	RamingIning Milingimbi	100,235 160,884	119,041 169,615	8,730	204,08
_	-	16	Gapuwiyak	120,499	114,264	(6,235)	195,88
		17	Galiwinku	149,868	180,395	30,527	309,24
_		18	Virrkala	155,454	167,070	11,616	286,40
_		19	Gunyangara	16.831	18,138	1,308	31,09
		20	Nhulunbuy	223,267	229,918	6,651	394,14
	Community Development Total	20	- Instantoy	1,142,168	1,290,888	148,721	2,212,95
108	Veterinary and Animal Control Services	11	Angurugu	88,906	137,234	48,329	235,25
	English strategistical participation of the second of	14	Ramingining	1,567		(1,567)	2000
	12	17	Gallwinku	64,410	37,485	(26,925)	64,2
		18	Yirrkala	32,263	24,898	(7,365)	42,6
	L	50	Mholunbuy	30,237	76,582	46,345	131,2
-	Veterinary and Animal Control Services Total		-	217,382	276,199	58,817	473,48
112	Fleet and Workshop Services	20	Nhulunbuy	126,775	111,185	(15,589)	190,60
	Fleet and Workshop Services Total			126,775	111,185	(15,589)	190,60
	Name of the second seco					Markowsk	-
114	Information Communication and Technology Services	21	Darwin	82,874	73,524	(9,351)	126,04
	Information Communication and Technology Services Total			82,874	73,524	(9,351)	126,04
***	Uhann Canders		Annual Control	20,110	E2.76	21.625	89.77
115	Library Services	11	Angurugu	32,120	53,741	21,620	92,12
_		12	Umbakumba	4,047	24,674	20,627	42,25
	-	14	Ramingining	37,427	49,381	11,954	84,65 97,34
		15	Milingimbi	50,976	56,782	5,806	
		17	Galiwinku	12,115	48,610	36,495	83,31
-	Libert Seeden Total	20	Nhulunbuy	109,527 246,213	82,504 315,692	(27,023) 69,479	141,43 541,18
	Library Services Total		_	240,213	313,092	69,479	341,11
118	Local Road Maintenance & Traffic Management	20	Myulunbuy	69,617	124,132	54,514	212.79
	Local Road Maintenance & Traffic Management Total			69,617	124,132	54,514	212,79
				1 2000	9.84	1,000	200000
122	Building and Infrastructure Services	17	Galiwinku	5,397	30,483	25,086	52,25
		20	Nhulunbuy	570,770	561,933	(8,837)	963,31
	Building and Infrastructure Services Total	-	1	576,167	592,416	16,249	1,015,57
129	Weste and Environmental Services	-11-	Angurugu	5,623	5,914	291	10,13
***	White and Entri diministratives	12	Umbakumba	8,148	5,809	(2,339)	9,95
_		13	Milyakburra	9,469	3,000	[9,469]	34,04
		14	Ramingining	17,420	20,209	2,789	34,66
		15	Milingimbi	17,473	12,193	(5,280)	20,90
		16	Gapuwiyak	20,189	18,842	(1,347)	32,30
		17	Galiwinku	46,073	38,105	(7,968)	65,37
		18	Yirrkala	9.282	6,219	(3,063)	10,66
		19	Gunyangara	3,829	6,046	2,217	10,36
	La company of the same of the	20	Mhulunbuy	144,535	127,641	(16,894)	218,83
	Waste and Environmental Services Total	2016	- Inches	282,041	240,979	(41,062)	413,10
134	Fleet and Workshop Services	15	Milingimbi	78,920	97,990	19,070	167,98
		16	Gapuwiyak	21,632	62,902	41,271	107,83
	Fleet and Workshop Services Total			100,552	160,893	60,341	275,81
136	Post Office Agency	14	Ramingining	2,463	17,580	15,117	30,13
		15	Milingimbi	9,113	15,241	6,128	26,17
		16	Gapuwiyak	14,847	15,242	395	26,12
		17	Galiwinku	30,049	30,483	434	52,25
	ear cator a con . Accepts	18	Yirrkala	7,021	17,897	10,875	30,68
	Post Office Agency Total	19100	19 100071	63,493	96,443	32,950	165,33
-							
138	Council Housing/Tenancy Services	14	Ramingining	15,169	36,919	20,750	63,20
		15	Milingimbi	350	35,919	36,569	63,28
		17 20	Gallwinku	0 0	41,572	41,572	71,20
	Council Housing/Tenancy Services Total	20	Nhulunbuy	90,738	27,207 142,617	(63,531) 35,360	46,64
	Course fragingly retained per vices form			10,251		22,240	
	1	***	Remingining:	45,261	42,639	(2,622)	73,05
139	Visitor Accommodation	14				372	76,57
139	Visitor Accommodation	17	Gallwinku	44,299	44,671	272	
139	Visitor Accommodation Visitor Accommodation Total			44,299 89,560	87,310	(2,250)	149,6
	Visitor Accommodation Total	17	Galtwinku	89,560	87,310	(2,250)	
139	And in the control of	17	Galiwinku Angurugu	89,560 236,143	87,310 300,827	(2,250) 54,684	515,70
	Visitor Accommodation Total	17 11 12	Galiwinku Angurugu Umbakumba	236,143 90,054	87,310 300,827 106,585	(2,250) 54,684 16,531	515,70 182,7
	Visitor Accommodation Total	17 11 12 14	Angurugu Umbakumba Ramingining	236,143 90,054 225,741	87,310 300,827 106,585 325,094	(2,250) 64,684 16,531 29,353	515,70 182,71 557,30
	Visitor Accommodation Total	17 11 12 14 15	Angurugu Umbakumbe Ramingining Milingimbi	236,143 90,064 225,741 299,179	300,827 106,585 325,094 334,012	(2,250) 54,684 16,531 99,353 34,833	515,7/ 182,7: 557,3/ 572,5/
	Visitor Accommodation Total	17 11 12 14	Angurugu Umbakumba Ramingining	236,143 90,054 225,741	87,310 300,827 106,585 325,094	(2,250) 64,684 16,531 29,353	149,67 515,70 182,71 557,30 572,59 575,97 770,28

Attachment 3 EmploymentCosts

141	Aged Care and Disability Services Aged Care and Disability Services Total	20	Nivolunbuy	1,992,514	2,218,100	(40,080) 225,586	3,802,457
	Aged Care and Disability Services rotal			1,592,514	2,210,100	223,300	3,802,437
145	Children and Family Services	12	Umbakumba	146,536	137,480	[9,056]	235,681
		14	Remingining	0	3,010	3,010	5,160
		15	Milingimbi	7,375	12,371	4,997	21,208
		16	Gapuwiyak	103,663	135,788	32,125	232,779
		17	Galiwinku	165,158	156,801	(8,357)	268,802
		18	Yirrkela	133,037	183,252	50,214	314,146
	Training of the same same same	19	Gunyangara	4,146	4,091	(55)	7,013
	Children and Family Services Total		1 574541.4 1271.7421	559,915	632,793	72,878	1,084,789
146	Community Media	14	Ramingining	5.087	24,728	19,640	42,390
	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	15	Milingimbi	6.275	7,384	1,108	12,658
		16	Gapuwiyak	1.247	3,795	2,548	6,500
		17	Gallwinku	0	9,493	9,493	16,275
	The state of the s	18	Yirrkala	2,892	3,579	688	6,136
	Community Media Total		200,000	15,502	48,980	33,478	83,965
							727717
147	Community Patrol and SUS Services	11	Angurugu	56,250 56,286	71,193	14,944	122,046
	1	12	Umbakumba Milyakburra		84,077	27,790	144,132
		13	Ramingining	33,727 110,673	71,156 75,936	37,429 (34,737)	121,982
	+	15	Milingimbi	125,415	118,495	(54,737)	203,134
	+	16	Gapuwiyak	108,030	110,507	2,477	189,441
		17	Gallwinku	249,650	168,269	(81,381)	288,460
		18	Yirrkala	77,209	115,102	37,893	197,318
		19	Gunyangara	64,492	107,952	43,460	185,060
		20	Nivolunbuy	368,949	123,827	(245,122)	212,275
	Community Patrol and SUS Services Total			1,250,681	1,046,514	(204,167)	1,794,023
	120000000000000000000000000000000000000		- American				
152	Youth, Sport and Recreation Services	11	Angurugu	134,019	155,873	21,854	267,210
		12	Umbakumba	43,643	88,707	45,063	152,068
		13	Milyakburra	4,588	25,690	21,102	44,039
		14	Ramingining	41,913	121,952	80,039	209,060
		15	Milingimbi	121,064	134,618	13,554	230,774
		16 17	Gapuwiyak Galiwinku	110,708 244,072	133,527 210,824	22,819 (33,248)	228,904 361,413
	-	18	Yirrkala	111,533	137,568	76,035	235,830
	+	19	Gonyangara	3,341	35,534	37,192	60,915
		20	Nhulunbuy	121.665	118,295	(3,370)	202,791
	Youth, Sport and Recreation Services Total	-20	Inconstituty	936,546	1,162,586	226,040	1,993,005
35.095-	E-197	15000		- 6.533.53			- 385-
167	Corporate Services	21	Darwin	1,017,500	136,682	(818,088)	234,313
	Corporate Services Total	_		1,017,500	136,682	(880,818)	234,513
168	Governance and CEO	20	Nhulunbuy	301_192	306,341	5,149	525,156
100	Governance and CEO Total	1.0	Personner	301,192	306,341	5,149	525,156
169	Municipal Services	11	Angurugu	105,569	180,832	75,264	309,998
000010		12	Umbakumba	142,069	176,829	34,761	303,136
		13	Milyakburra	38,956	95,726	56,771	164,102
		14	Ramingining	218,208	252,778	34,570	433,335
		15	Milingimbi	133,143	141,285	8,142	242,203
		16	Gapuwiyak	189,295	188,309	(986)	322,815
		17	Gallwinku	178,754	280,442	101,689	480,758
		18	Yirrkala	127,568	191,756	64,188	328,724
	+	19 20	Gunyangara Nhulunbuy	31,164	72,450	41,286	124,200
	Municipal Services Total	20	Personner	1,164,725	1,580,409	415,684	2,709,272
					transition in		

Attachment 4 CommitmentCosts

Expenditure and Committed By Type Actual to 1707 2 535 1 640,237 3,242,642 5,995.551 2,780,186 5,084,440 1,775,048 1,776,787 5,782,1 828,770 1,20,880 817,658 9654 866 Actual plan Dn Order Original Budget Contract Labour General Contract Labour Hoods Upgrade Materials General 2,552,106 718,865 onbrach Labour Roads Marintenance 1,272,56 905,795 495,850 670,890 345,860 379,138 77,596 398,702 256,297 270,009 perating Laure Expense Property 778.4HE [24,130 63,106 1,034,51 776,488 [24,150] 483,000 [12,001] 377,000 [293,831] 957,439 [42,829 882,168 8,400 819,438 [254,855 903,289 [95,413] 274,529 [38,386 209,155 (875) orlier Sperier material Premier Experie Industrial Special Role Cless Rolated Experie 50,787 30,749 55,347 13,024 Food puritiese: Contract Materials General Imazance Fremium Expense Worken, Compensation Waste/Carbage Collection Opense 155 236,143 Wastely Carbage Colinction-Departue
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interest Expense Loen Borrowings
Contract Meterials Carpenter 16,857 16,242 7,913 29,149 7,810 M,876 15,963 993 6,948 236 11,463 ioritract Materials Refrigeration Norkplace Health and Safety Equipment Advertising Expense Tine/Bendal Vehicles Expense Office Supplies Printing and Stationery Expense Arbanist Services 0,848 1,909 33.000 27,59 Andord Sorvices
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Policipal Expenses
Thirvel Expenses
Building Mandersana Expense
Luceson Five and Both Certificiale Expenses
Tentary Course Expense
Venue Prior Expenses
Venue Prior Expenses (4,217) (4,217) (1,762) (1,764) (605) (875) .29 71 (1,758) 846 2,873 .200 1,400 1,500 1,000 1,000 946 129 100 Taxi/Parking/Hire Car for Course/Seminar 1.160 758 (343) 733 1.180 omputer Consumables Expense ise-Financial Assets Over \$5,000 Itsenship Geremonies (91.730) 49. 157,676 91,314 66,304 365 75 12 188

Attachment 4 CommitmentCosts

Account Type (Multiple Herni)
Account Category (Multiple Herni)

Expenditure and Committed By Type

Equation Type:	Actuals VID	Budget 170	Actual to YTO Budget	On Order	Actual plus On Order	Original Budget
Work, Health and Safety	5,462	. D	(5,462)	1,069	1561	- 0
Sale of Asset Expense Vehicles	33,901		33,3011	- 3	106.68	
FRT Expense	-4.817		8,813		8.817	. 0
Encoultant Mungement Eggense	18,963	+	110,9621	64,632	101,694	. 0
Staff Medical Expense	51	-	[53]		1.1	D
Software Development Fee Expense	0	-		- 0	0	. 0
Software Purchase Expenses	0.102		30,1623		1,167	0
Barl Debt Write Off Expense	325,619	-	(321,619)		321.619	- 0
Buil Debt Provision Expense	441,887		461,887		-Mit.867	.0
Refuse/Waste Collection Expense	902,118	-	(802,118)	1,141,495	1,440,613	- 0
CCTV Software Expense	-120		120	120	0	. 0
Contract Retention Expense	-18	-	18		1-48	. 0
Cash for Containers Deposit Scheme	60.115	-	[00,115]		. 00,115	. 0
Vehicle Satellite Tracking Expenses	0			17,760	17,3160	
Staff Armytes	4,713		(4.733)	264	4,977	. 0
tival falances Wite-Off [munding]	4		(4)	3		0
Sale of Asset Expense Plant	233,069		(233,060)		233,066	0
Levies Fault to Government	6,819	-	(4,910)		6,810	. 0
Biss Management.	0	(00)	(D)		0	D
Grand Total	12,996,113	22,797,807	9,001,784	10,740,192	23,646,104	19,082,106



Statement of Financial Performance 31st January 2021

	Full Year Budget	YTD Jan 2021	Percentage
	S	\$	%
Carried Forward Grants Revenue	13,296,287	5,671,591	42.66%
Grants	23,443,835	16,537,399	70.54%
User Charges and Fees	8,354,867	4,425,226	52.97%
Rates and Annual Charges	6,897,864	6,947,800	100.72%
Other Operating Revenues	1,255,471	1,728,674	137.69%
Interest	460,856	96,840	21.01%
Proceeds from Sale of Assets	101,000	150,994	149.50%
TOTAL OPERATING REVENUES	53,810,180	35,558,524	66,08%
Operating Expenses			
Employee Costs	18,248,025	10,333,855	56.63%
Materials and Contracts	27,964,949	6,094,194	21.79%
General Expenses	7,906,942	4,891,923	61.87%
Finance Expenses	2,983,609	1,406,761	47.15%
Depreciation Expense	3,611,963	2,143,649	59.35%
Asset Expenses	226,607	522,052	230.38%
TOTAL OPERATING EXPENSES	60,942,096	25,392,434	41.67%
NET SURPLUS/(DEFICIT)	(7,131,917)	10,166,090	-142.54%
Capital Expenditure	4,443,184	573,186	12.90%
NET SURPLUS/(DEFICIT) AFTER CAPITAL EXPENDITURE	(11,575,101)	9,592,904	-82.88%
Transfer from Reserves	8,011,404	2,330,524	29.09%
Transfer to Reserves	S	(13,100)	0.00%
NET SURPLUS/(DEFICIT) AFTER CAPITAL EXPENDITURE AND RESERVES	(3,563,696)	11,910,328	-334,21%
Add back: Depreciation Expense	3,611,963	2,143,649	59.35%
NET SURPLUS BEFORE DEPRECIATION	48,266	14,053,977	29117.47%

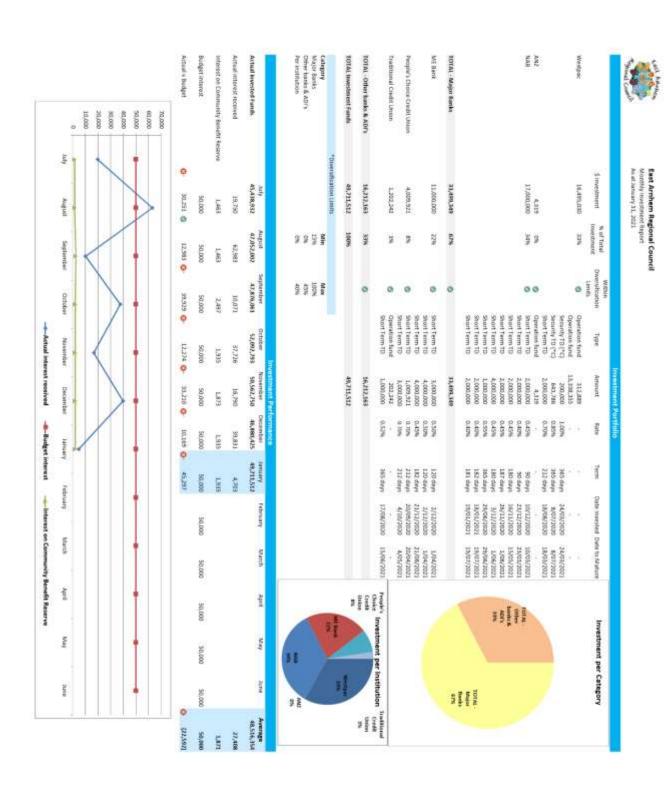


Statement of Financial Position 31st January 2021

17,900,770 1,328,239 700,735 19,929,743	48,858,226 541,063 63,090 48,472,579	273.00% 40.74% 9.00% 245.23%
1,328,239 700,735	541,063 63,090	40.74% 9.00%
1,328,239 700,735	541,063 63,090	40.74% 9,00%
700,735	63,090	9,009
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12,322,743	当用与(5)分(5)	290,233
741,689	741,689	100.00%
62,587,731	59,128,075	94.479
	12,232,241	0.009
	950,694	0.00%
844,986	856,720	101.399
84,174,406	75,909,419	115,17%
84,104,149	123,381,798	148:705
1 117 377	734 715	65.759
	9,0,000,000	81,059
997/7/7		0.009
116 000		50.009
		109.779
3,619,187	4,718,392	120,389
	11.256.064	0.00%
1.069.000		110.85%
		25.80%
1,717,784	12,608,439	733.991
5,636,971	17,320,831	307,389
78.467.470	105 054 057	135:161
	844,986 64,174,406 84,104,140 1,117,377 504,414 116,000 2,181,396 3,819,183 1,069,000 648,784 1,717,784	- 12,232,241 - 950,694 844,986 856,720 64,174,406 73,909,419 84,104,140 123,381,798 1,117,377 734,715 504,414 408,827 - 1,122,239 116,000 58,000 2,181,396 2,394,611 3,619,187 4,718,392 - 11,256,064 1,069,000 1,185,000 648,784 167,375 1,717,784 12,608,439



	31 st Jan 2021	30 th Jun 2020
Cash	48,868,226	41,753,842
Less:		
Unexpended Grants Reserve	(6,913,300)	(10,271,054
Specific Reserves	(23,616,470)	(16,947,534
Income Received in Advance	A 11 A 1	(2,433,636)
Other carried forward revenue	(169,967)	(1,186,020)
Cash Available before Liabilities	18,168,489	10,915,598
Other Current Assets & Liabilities		
Trade Receivable & Other Current Assets	604,153	1,272,554
Less:		
Payables & other Liabilities	(1,143,542)	(2,193,099
Bank Loan/Borrowing	(1,243,000)	(1,301,000
Employee Provisions Current	(2,394,611)	(2,182,827
Employee Provisions NonCurrent	(167,375)	(177,802
Net Other Current Assets & Liabilities	(4,344,375)	(4,582,175)
Net Cash Available	13,824,114	6,333,424
Noncurrent Assets Noncurrent Assets - excluding Right of Use Assets	61,677,177	62,939,586
Less Revaluation Reserves	(39,150,727)	(39,150,727)
Noncurrent Assets Actual Carrying Value	22,526,450	23,788,860
Noncontent Assets Actual Carrying Value	22,020,400	25,700,000
Leases	40 222 244	42 204 626
Right of Use Assets	12,232,241	12,391,636
Less Lease Liability Net impact on Equity	(12,378,303) (146,062)	(12,391,636)
Net impact on Equity	(140,002)	250
Equity	T	
Total Equity	106,054,967	97,677,618
Less:		
Revaluation Reserve	(39,150,727)	(39,150,727)
Unexpended Grants Reserve	(6,913,300)	(10,271,053
Specific Reserves	(23,616,470)	(16,947,534
Other carried forward revenue	(169,967)	(1,186,020
Net Equity	36,204,503	30,122,284
Net Equity is made up of		
Net Assets Carried	22,526,450	23,788,860
Net Impact of Leases	(146,062)	
Net Cash Carried Forward	13,824,114	6,333,424
Net Equity	36,204,503	30,122,284



CORPORATE SERVICES REPORTS

ITEM NUMBER 11.4

TITLE 2020-21 Budget Revision

REFERENCE 1440059

AUTHOR Michael Freeman, Corporate Services Manager

SUMMARY:

This report presents a revision to the Annual Budget for consideration and approval.

BACKGROUND

The Local Government Act requires that Councils must have a budget. (Section 127).

Section 128 permits Council to revise its budget during the year.

A revision cannot alter the amount paid to elected members or to local authority members.

A revision cannot budget for a deficit, excluding depreciation.

A revision must be published on the Council website, notified to the Department of Local Government, and a notice published in the newspaper.

The current budget was prepared during April-May 2020, and adopted as part of the Annual Plan on 30 July 2020.

GENERAL

The revised budget contains a surplus of \$23,145 – compared to the original budget surplus of \$48,266.

The revised budget includes income of \$42,449,599 – an increase of \$1,935,707. Grant revenue goes up by \$2.2m - \$2.1m of that from the Federal Government.

Interest revenue will be less due to reduction in bank investment interest rates.

User fees and charges are impacted by a reduction in Child Care fees (\$100k), NDIS charges (\$97k), commercial waste fees (\$90k), workshop income (\$60k) and Medicare subsidies (\$52k).

User fees and charges benefit from an increase in Container Deposit income (\$101k), diesel sales (\$100k) and accommodation income (\$25k).

Operating expenses increase overall to \$61,305,005 – an increase of \$362,909.

The movement of employment costs reflects the inclusion of employees previously with Lattitude-12 as employees and not external contracts, plus the increase in Community Patrol services from additional funding, the loss of some funding in Youth, Sport and Recreation, and unrecoverable budget savings to date in Municipal Services.

The increase in Corporate Services as employees has a matching reduction in Contract Materials.



Employment Costs per Service	Revised Budget	Original Budget	Difference
107 - Community Development	2,228,950.56	2,212,951.56	15,999.00
108 - Veterinary and Animal Control	418,783.13	473,484.48	-54,701.35
Services			
112 - Fleet and Workshop Services	190,603.20	190,603.20	0.00
114 - Information Communication and	126,040.68	126,040.68	0.00
Technology Services			
115 - Library Services	531,952.56	541,185.72	-9,233.16
118 - Local Road Maintenance & Traffic	141,864.68	212,797.08	-70,932.40
Management			
122 - Building and Infrastructure Services	1,015,569.72	1,015,569.72	0.00
129 - Waste and Environmental Services	544,634.12	413,106.72	131,527.40
134 - Fleet and Workshop Services	239,871.76	275,816.04	-35,944.28
136 - Post Office Agency	160,221.84	165,330.36	-5,108.52
138 - Council Housing/Tenancy Services	255,249.48	244,486.08	10,763.40
139 - Visitor Accommodation	151,042.20	149,673.96	1,368.24
141 - Aged Care and Disability Services	3,802,457.28	3,802,457.28	0.00
145 - Children and Family Services	1,069,090.25	1,084,788.84	-15,698.59
146 - Community Media	86,132.88	83,965.32	2,167.56
147 - Community Patrol and SUS Services	2,677,226.68	1,794,023.40	883,203.28
152 - Youth, Sport and Recreation Services	1,906,021.86	1,993,004.71	-86,982.85
167 - Corporate Services	1,801,542.58	234,312.72	1,567,229.86
168 - Governance and CEO	520,024.50	525,155.53	-5,131.03
169 - Municipal Services	2,480,133.85	2,709,272.04	-229,138.19
	20,347,413.81	18,248,025.44	2,099,388.37

Local Authority funds have been allocated to individual projects from unallocated projects, including the following items. Naturally, funds can continue to be moved between projects and from generic projects to specific projects as Council and the Local Authority wishes.

Location	Project/ Asset Type Description	Revised Budget
Description		
Angurugu	LAPF 17/18 - Angurugu - Footpath installation	204,000.00
	Local Authority Project Funding 20/21 - Angurugu	144,356.50
	Local Authority Project Funding 19/20 - Angurugu	100,503.36
	LAPF Angurugu Cemetery Lights and Shelter	65,000.00
	LAPF 18/19 - Angurugu Bus Shelters	34,070.69
	LAPF 18/19 Angurugu waterline and taps installation	20,000.00
	LAPF Angurugu Waste Education Booklets	400.00
Angurugu Total		568,330.51
Galiwinku	Local Authority Project Funding 20/21 - Galiwinku	341,100.00
	Local Authority Project Funding 19/20 - Galiwinku	251,066.64
	LAPF 18/19 - Galiwinku - Shelters and Grandstands	100,000.00
	Local Authority Project Funding 18/19 - Galiwinku	28,379.53
	LAPF Galiwin'ku Shelters Airport Terminal	27,584.95

Location	Project/ Asset Type Description	Revised Budget
Description		
	LAPF Galiwin'ku Sound Proofing of Meeting Room	27,000.00
	LAPF Galiwin'ku Music Equipment	11,847.14
	LAPF Galiwin'ku Lock-up for Music Equipment	10,682.00
Galiwinku Total		797,660.22
Gapuwiyak	Local Authority Project Funding 20/21 - Gapuwiyak	140,300.00
	LAPF Gapuwiyak Priority Footpaths	135,980.96
	LAPF Gapuwiyak PA Upgrade	43,000.00
	Miwatj Employment Funds - Gapuwiyak	22,358.25
Gapuwiyak Total	and an and an an an an an an an an an an an an an	341,639.21
Gunyangara	Local Authority Project Funding 18/19 - Gunyangara	33,800.00
	Local Authority Project Funding 20/21 - Gunyangara	33,600.00
	LAPF Gunyangara Bus Shelters	30,000.00
	Local Authority Project Funding 17/18 - Gunyangara	19,843.16
	Local Authority Project Funding 19/20 - Gunyangara	3,800.00
	Miwatj Employment Funds - Gunyangara	2,482.84
Gunyangara Total		123,526.04
Milingimbi	Local Authority Project Funding 20/21 - Milingimbi	187,700.00
5	Local Authority Project Funding 19/20 - Milingimbi	154,629.61
	LAPF Milingimbi Memorial Lighting	15,890.89
	LAPF Milingimbi Grandstand Installations	7,154.55
Milingimbi Total	2 to 1 minigration of an assertion motion of the	365,375.09
201		75.400.00
Milyakburra	LAPF Milyakburra LED Trailer Screen	76,190.00
	Local Authority Project Funding 20/21 - Milyakburra	30,100.00
	Local Authority Project Funding 19/20 - Milyakburra	15,635.73
	LAPF Milyakburra Outdoor Seating	10,000.00
Milyakburra Total		131,925.73
Ramingining	LAPF 18/19- Ramingining - Oval Infrastructure	199,884.65
	Local Authority Project Funding 20/21 - Ramingining	135,400.00
	LAPF Ramingining Installation of Oval Lights	104,956.84
	LAPF Ramingining Installation of Cemetery Gates	5,466.31
	Local Authority Project Funding 19/20 - Ramingining	3,533.69
Ramingining Total		449,241.57
Umbakumba	LAPF Umbakumba Installation of Priority Footpaths	181,332.27
- Tibuluiiba	Local Authority Project Funding 20/21 - Umbakumba	110,500.00
	Local Authority Project Funding 20/21 - Ombakumba	70,078.00
	LAPF Umbakumba Playground Installations	60,000.00
	Umbakumba Sporting Equipment	30,000.00
	LAPF Umbakumba Community BBQ Trailer	28,540.91
	Local Authority Project Funding 16/17 - Umbakumba	15,286.99
	LAPF Umbakumba Sport Team Uniforms	4,922.00

Location	Project/ Asset Type Description	Revised Budget
Description		
	LAPF Umbakumba Inflatable Waterslides	4,172.10
Umbakumba		504,832.27
Total		
Yirrkala	LAPF Yirrkala Installation of Grandstands at Oval	150,000.00
	Local Authority Project Funding 20/21 - Yirrkala	113,300.00
	Local Authority Project Funding 19/20 - Yirrkala	92,375.62
	LAPF Yirrkala Childrens Playground	60,000.00
	Miwatj Employment Funds - Yirrkala	30,783.63
	LAPF Yirrkala Solar Lights at Shady Beach	30,000.00
	LAPF Yirrkala Oval Sign	8,000.00
Yirrkala Total		484,459.25
		3,766,989.92

RECOMMENDATION

That Council approve the revised budget for 2020/21.

ATTACHMENTS:

- Budget Statement of Financial PerformanceBudget Statement of Financial Position
- 3 Budget Forecast Statement Cash Flows4 Budget Movements
- 5 Budget Movement Reserves
- 6 Budget Community Reports



East Arnhem Regional Council Budgeted Statement of Financial Performance for the year ended 30th June 2021

	Revised Budget	Original Budget	Difference
	2021	2021	Revised vs
	S	\$	Original Increase/
			(Decrease) S
			TDULI CUITOT D
Operating Revenue			
Grants	25,675,107 ⁰	23,443,835	2,231,27
User Charges & Fees	8,004,314	8,354,867	(350,553)
Rates & Annual Charges	6,865,790	6,897,864	(32,074)
Other Operating Revenues	1,473,082	1,255,471	♠ 217,61
interest	330,306	460,856	(130,550)
Profit from Disposal of Assets	101,000	101,000	-
TOTAL OPERATING REVENUE	42,449,599	40,513,893	9 1,935,70
Construction of the Constr			
Operating Expenses			
Employee Costs	20,347,414	18,248,025	2,099,38
Materials & Contracts	24,493,618	27,964,949	(3,471,330)
Depreciation & Amortisation	3,619,624	3,611,963	↑ 7,66
Other Operating Expenses	12,844,349	11,117,160	1,727,18
TOTAL OPERATING EXPENSES	61,305,005	60,942,097	₫ 362,90
TOTAL OPERATING PROFIT/ (LOSS) FOR THE YEAR	(18,855,406)	(20,428,204)	· 1,572,79
RECONCILIATION TO 2020/2021 DRAFT BUDGET	Revised Budget	Original Budget	ecroseo) \$
RECONCILIATION TO ESTENZED DIAP T DODGET	2021	2021	ucrouse/ s
TOTAL OPERATING PROFIT/ (LOSS) FOR THE YEAR	(18,855,406)	(20,428,204)	1,572,79
Add: Carried Forward Revenue	8,200,164	13,296,287	(5,096,123
Less: Income Received in Advance	(278,435)	0.0000000000000000000000000000000000000	(278,435)
BUDGET RESULT: Surplus/ (Deficit) for the year	(10,933,677)	(7,131,917)	(3,801,760)
Capital Expenditure	(3,603,198)	(4,443,184)	\$39,98
Transfer from Reserves	12,079,666	9,226,633	2,853,03
Transfer to Reserves	(1,339,270)	(1,215,229)	4 (124,041)
Transfer from General Surplus	200,000		200,00
BUDGET RESULT: Surplus/ (Deficit) after CAPEX & Reserves	(3,596,479)	(3,563,696)	
Add back: Depreciation	3,619,624	3,611,963	7,66
BUDGET RESULT - SURPLUS	23,145	48,266	

Notes

- Grants Revenue include Tied funding of \$16,876,421 and United funding of \$8,798,686.
- Carried Forward Revenue is revenue that has been received and recognised in a previous year in Council's Financial Statement as required by Accounting Standards. It is included in the Council budget in the year it is expected to be spent as this allows Council to set a budget that matches its revenue with the related expenditure, ignoring timing differences between financial years.



East Arnhem Regional Council Forecast Statement of Financial Position As at 30th June 2021

	As at 30th June 2020 (Opening Balance) \$	Revised Forecast 2021 \$	Original Forecast 2021 \$	1	Difference Revised vs Original Increase/ Decrease) \$
CURRENT ASSETS					
Cash and Cash Equivalents	41,753,842	23,799,793	17,900,770		5,899,023
Trade and Other Receivables	690,264	1,401,622	1,384,820	-	16,80
Other Current Assets	671,491	671,491	644,154		27,33
TOTAL CURRENT ASSETS	43,115,597	25,872,906	19,929,744	奎	5,943,16
NON-CURRENT ASSETS					
Investments	741.689	4	741.689	4	(741,689
Property, Plant and Equipment	74,151,722	74,135,295	62,587,731	-	11,547,564
Other Assets	844.986	844.986	844,986		(0
TOTAL NON-CURRENT ASSETS	75,738,397	74,980,281	64,174,406	_	10,805,875
	440.070.004	*******	******	100	40 740 000
TOTAL ASSETS	118,853,994	100,853,187	84,104,150	m.	16,749,037
CURRENT LIABILITIES					
Trade and Other Payables	2,092.295	1,844,744	1,117,377	4	727,36
Borrowings	116,000	116,000	116,000		
Other Liabilities	413,100	413,100	504,414	4	(91,314
Lease Liability	1,122,239	1,122,239		4	1,122,239
Provisions	2,246,101	2,411,346	2,181,396	4	229,950
TOTAL CURRENT LIABILITIES	5,989,735	5,907,429	3,919,187	4	1,988,24
NON-CURRENT LIABILITIES					
Lease Liability	11.256.064	11,256,064	92	4	11,256,064
Borrowings	1,185,000	1,069,000	1,069,000	0.00	11,200,00
Provisions	177,803	657,322	648,784		8.538
TOTAL NON-CURRENT LIABILITIES	12,618,867	12,982,386	1,717,784		11,264,602
NAME OF THE OWNER OF THE OWNER OF THE OWNER OF THE OWNER OF THE OWNER OW					
TOTAL LIABILITIES	18,608,602	18,889,815	5,636,971	P	13,252,844
NET ASSETS	100,245,392	81,963,372	78,467,179	rin.	3,496,193
	7,121,121,121,120,120,120,120,120,120,120				15,500,000
EQUITY	02700000	2227000	7270775		The second second
Unexpended Grants Reserve	10,261,208	278,435	2,500,000	1.0	(2.221,565
Accumulated Surplus	33,885,922	26,326,361	27,495,817	1	(1,169,456
Asset Revaluation Reserve	39,150,727	39,150,727	39,150,727	-	(0
*Replacement/Development Reserves TOTAL EQUITY	16,947,535 100,245,392	16,207,849 81,963,372	9,320,635 78,467,179		6,887,214 3,496,193
		20.00	100000000000000000000000000000000000000	-1**	112-112-112-112-1
*Replacement/Development Reserves Fieet Replacement	3,511,827	4,657,923	5.668,229		
Waste Management	1,954,770	777,968	(239,500)		
Roads Replacement	4,030,323	158,591	(592,753)		
Cemeteries Management	591,827	41,827	43,000		
Buildings Replacement	4,486,185	610,321	2,122,613		
Elections	150,000	150,000	100,000		
Disaster Recovery	500,000	500,000	500,000		
Community Benefit Public Area Infrastructure	1,722,603	3,037,678 3,000,000	1,719,046		
Aged Care		3,273,541			
TOTAL	16,947,535	16,207,849	9,320,635	-	



East Arnhem Regional Council Forecast Statement of Cash Flows for the year ended 30th June 2021

	Revised Forecast 2021 \$	Original Forecast 2021 \$	Differenc Revised v Original Increase (Decrease
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts:			
Grants and Contributions	25,675,107	23,443,835	2,231,3
Rates and Annual Charges	7,006,059	6,897,864	108,
Other Operating Receipts	9,339,424	8,145,903	1,193
Interest received	330,306	460,856	♦ (130,5
Payments:			
Payments to Employees	19,702,649	17,673,395	2,029;
Payments to Suppliers and Customers	37,725,787	38,417,683	4 (691,8
Net Cash used in Operating Activities	(15,077,540)	(17,142,620)	· 2,065,
CASH FLOWS FROM INVESTING ACTIVITIES			
Receipts:	404 000	404 000	
Proceeds from Sale of Assets	101,000	101,000	A 744
Proceeds from investments	741,689	0	· 741,
Payments:	2.622.422		
Acquisition of Property, Plant & Equipment	3,603,198	4,443,184	Total Control of the
Net Cash used in Investing Activities	(2,760,509)	(4,342,184)	· 1,581,
CASH FLOWS FROM FINANCING ACTIVITIES			
Payments:			
Repayment of Borrowings	116,000	116,000	
Net Cash used in Financing Activities	(116,000)	(116,000)	
Net Decrease in cash held	(17,954,049)	(21,600,804)	♠ 3,646,
Cash at beginning of period	41,753,842	39,501,574	♠ 2.252.
Cash at end of period	23,799,793	17,900,770	

Attachment 4 Budget Movements

	9	278,435	1 339 270	(13-279.665)	2 SAN 1 CO	57 685 381		(42 446 599)	(8.700,164)	Grand Total
501,680	1,976,116	10)		(550,000)		4,123,863	(695,562) (5,356,098)	(695,562)		169 - Municipal Services
934,230)	204,355 (1,934,230)			(200,000)		1,948,635	,	(18,760)		168 - Governance and CEO
508,382)	10,511 (2,508,382)	53			200	2,538,625	14,494,942	(12,713,962)	(1,814,296)	167 - Corporate Services
1,386						10,986		(12,372)		157 - Local Commercial Opportunities
26,722	(1,344)					195,805	(135,016)		(86, 166)	156 - Community Events
607,086	605,168					2,823,318		(3,631,029)	(404,543)	152 - Youth, Sport and Recreation Services
499,618	346,902			(22,675)		3,309,191		(3,779,548)	(353,488)	147 - Community Patrol and SUS Services
24,911	51,211					103,289	(21,774)	(144,301)	(13,336)	146 - Community Media
317,244	161,353					1,367,704		(1,811,791)	(34,510)	145 - Children and Family Services
929,092	744,526	50	91,633	(989,376)	430,000	7,162,920		(7,805,013)	(563,782)	141 - Aged Care and Disability Services
74,126	238,858					287,842		(614,070)		139 - Visitor Accommodation
77,747	62,362				1112	303,904		(444,012)		138 - Council Housing/Tenancy Services
50,802	58,113			- 5		177,090	(122,493)	(163,512)		136 - Post Office Agency
249,561	109,390					896,618	(496,379)	(759,189)		134 - Fleet and Workshop Services
224,649	313,873		31,698	(1,208,500)		3,924,128		(3,272,241)	(23,243)	129 - Waste and Environmental Services
461,279	278,435 (3,271,820)	278,435		(5,367,542)		11,122,695	(803,203) (1,183,142)	(803,203)	(1,236,701)	122 - Building and Infrastructure Services
44,694	S. September 5		- Constitution	(3,116,921)	2	8,458,625	(2,819,290) (1,995,393)	(2,819,290)	(571,714)	119 - Local Road Upgrade and Construction
45,105	74,266		69,841	(824,652)		1,712,885	(28,303)	(665,062)	(384,081)	118 - Local Road Maintenance & Traffic Management
14,697						213,305	,		(228,002)	116 - Lighting for Public Safety
98,967	151,547					667,244	(402,278)	(515,480)		115 - Library Services
	(790,970)					783,270				114 - Information Communication and Technology Services
100,740	(2,242,937)		1,146,098	22	394,180	672,870	30,150	(101,100)		112 - Fleet and Workshop Services
74,892	150,907					762,525	(808,843)	(162,345)	(17,136)	108 - Veterinary and Animal Control Services
T. D. Carlotte	1,031,613	53		500		3,012,639	(3,824,322)	(219,931)		107 - Community Development
5,023					500	33,488	(38,511)			101 - Local Laws & Administration of Local Laws
12,592	16,001				2,779,018	1,071,920	(112,541)	(1,297,825)	(2,469,165)	100 - Local Authorities
Allocation	Advance Allocations A	Advance	Reserves	Reserves	Expenditure	Expenditures Expenditure	Allocation	Revenue	Revenue	Revised Budget by Services - and movements
Overhead	0	Income Received in	Transfer to	Transfer from	Capital		Revenue	Current Year	Carried Forward	

East Arnhem Regional Council

FY2021 Reserves - Revised Budget

APPROXIMATION CONTRACTOR CONTRACT		Transf		4.34.4
RESERVES	Beg Bal	From Reserve	To Reserve	End Bal
Fleet - Replacement/Development Reserve AM Fleet budget	3,511,827		1,146,096	3,511,827
Fleet - Replacement/Development Reserve	3,511,827		1,146,096	1,146,096 4,657,923
riset - neplacement persoprisent neserve	2,311,017	1.0	1,140,050	4,037,323
Waste management - Replacement/Development Reserve	1,954,770	10		1,954,770
Activity 2777 - CDS Recycling	2000		31,698	31,698
224411 - Landfill Facilities - Angurugu		(150,000)	#	(150,000)
291920 - Scrap Metal Recovery Regional Project Nhulunbuy	1.5	(1,058,500)	-	(1,058,500)
Waste management - Replacement/Development Reserve	1,954,770	(1,208,500)	31,698	777,968
Roads - Replacement/Development Reserve	4,030,322	varia Santo		4,030,322
203314 - Maintain Local Roads - Ramingining		(107,006)		(107,000)
203315 - Maintain Local Roads - Milingimbi 203316 - Maintain Local Roads - Gapuwiyak	(5	(163,000)	- 8	(163,000)
203317 - Maintain Local Roads - Galywinku	- 4	(44,652) (200,000)		(44,652)
203318 - Maintain Local Roads - Yirrkala		(267,089)		(267,089)
203319 - Maintain Local Roads - Gunyangara	- 1	(42,911)	2	(42,911)
203411 - Construct & Upgrade Local Roads - Angurugu		(2,131,382)	-	(2,131,382)
203412 - Construct & Upgrade Local Roads - Umbakumba	- 22	(204,091)	- 2	(204,091)
203416 - Construct & Upgrade Local Roads - Gapuwiyak	12	(534,195)	일	(534,195)
203417 - Construct & Upgrade Local Roads - Galiwinku	1.0	(247,253)	80	(247,253)
282214 - Gravel on Sale Community Fund - Ramingining		18	2,450	2,450
282216 - Gravel on Sale Community Fund - Gapuwiyak	19	- 2	13,689	13,689
282217 - Gravel on Sale Community Fund - Galiwinku	+		53,703	53,703
Roads - Replacement/Development Reserve	4,030,322	(3,941,573)	69,841	158,591
	C 100 000 000 000 000 000 000 000 000 00			# A V (00 a V)
Cemeteries - Replacement/Development Reserve	591,827	100 0000		591,827
200811 - Cemetery Management - Angurugu		(50,000)	-	(50,000)
200812 - Cemetery Management - Umbakumba 200814 - Cemetery Management - Ramingining	- 9	(50,000) (90,000)		(50,000) (90,000)
200815 - Cemetery Management - Milingimbi		(300,000)		(200,000)
200817 - Cemetery Management - Galiwinku	- 3	(80,000)	3	(80,000)
200818 - Cemetery Management - Yirrkala		(80,000)		(80,000)
Cemeteries - Replacement/Development Reserve	591,827	(550,000)	373	41,827
Building - Replacement/Development Reserve	4,486,185			4,486,185
Aged Care share from carried forward revenue - Lot 120		50/25/5000/1	500,000	500,000
288720 - Gapunviyak Duplex Lot 120 - offset against Aged Care		(500,000)	-	(500,000)
288720 - Gepowiyak Duplex Lot 120 - offset against beg bal.	- 6	(585,909)		(585,909)
224111 - Council Controlled Buildings Capital Expenditure - Angurugu 224112 - Council Controlled Buildings Capital Expenditure - Umbakumit		(224,040) (141,613)	-	(224,040)
224113 - Council Controlled Buildings Capital Expenditure - Milyakbur		(95,000)	9.	(95,000)
224114 - Council Controlled Buildings Capital Expenditure-Ramingin	12	(230,000)		(230,000)
224115 - Council Controlled Buildings Capital Expenditur - Milingimbi		(201,000)	94	(201,000)
224116 - Council Controlled Buildings Capital Expenditure- Gapuwiyak	- 2	(563,856)		(563,856)
224117 - Council Controlled Buildings Capital Expenditure - Galiwinku	67	(400,000)	-	(400,000)
224118 - Council Controlled Buildings Capital Expenditure - Yirrkala	- 9	(128,822)	- 4	(128,822)
224120 - Council Controlled Buildings Capital Expenditure - Whulunbuy		(1,156,113)		(1,156,113)
283916 - Insurance Claim - Lot 128 Gapuwiyak	7.5	(1,141,189)	1,014,353	(126,836)
265114 - IAS Safety & Wellbeing - Night Patrol Base - Ramingining	-	(22,675)	-	(22,675)
Building - Replacement/Development Reserve	4,486,185	(5,390,217)	1,514,353	610,321
Aged & Disability Reserves from Carried Forward Revenue	12	25	4,171,284	4,171,284
275420 - NDIS - National Disability Insurance Scheme - Nhulunbuy	196		91,633	91,633
208911 - Mungkadinamanja Flex Aged Care - Angurugu	(2)	(132,356)		(132,356)
209020 - Home Care Packages - Nhulunbuy	25	(174,864)	3	(174,864)
256918 - Commonwealth Home Support Program (CHSP) - Yirrkala		(22,481)		(22,481)
275420 - NDIS - National Disability Insurance Scheme - Nhulunbuy	18	(99,675)	8	(99,675)
296320 - Aged & Disability - Capital ST Aged & Disability Reserves		(560,000) (989,376)	4,262,917	(560,000)
			-1,500,000	
Election - Other Reserves	150,000		¥1	150,000
Disaster Contingency - Other Reserves	500,000			500,000
Public Area infrastructure - Replacement/Development Reserve Community Benefit Reserve Fund	1,722,603	12	3,000,000 1,315,075	3,000,000
	4,722,003	-	4/343/073	3,037,078
	W.C. Chicago	<u> </u>		



Angurugu Community Budget - Technical and Infrastructure Services

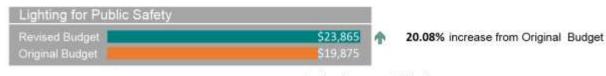


	Revised	Original	
	Budget	Budget	\$ Variance
General expenses, materials and services	2,100	2,100	÷
Elected and LA member sitting fees	1,754	1,754	-
Admin overhead	578	578	₩.
	4,432	4,432	100

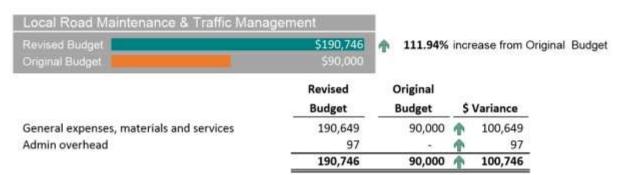


(2.37%) decrease from Original Budget

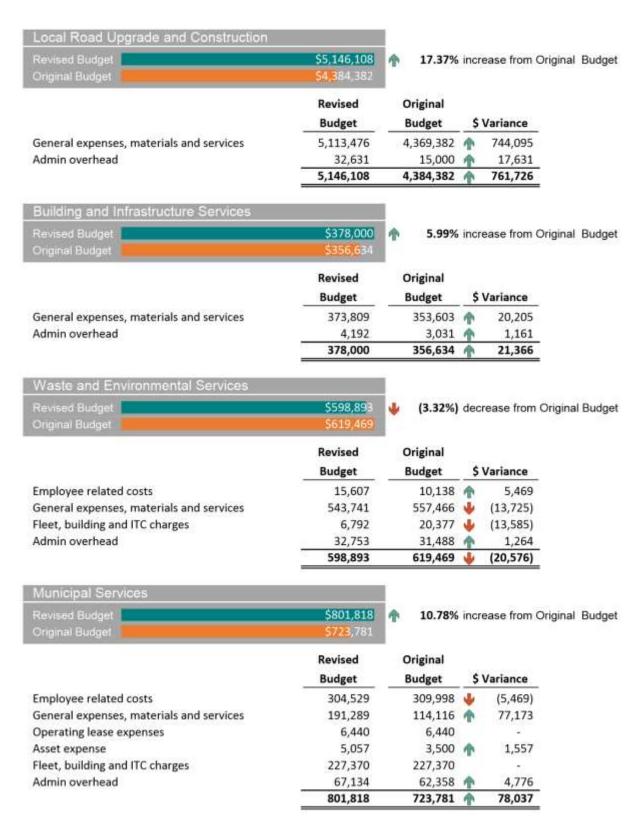
	Revised	Original		
	Budget	Budget	\$	Variance
Employee related costs	235,259	235,259		
General expenses, materials and services	50,883	53,557		(2,674)
Operating lease expenses	17,848	22,900	4	(5,052)
Fleet, building and ITC charges	23,272	23,272		
Admin overhead	25,001	25,840	4	(839)
	352,263	360,828	4	(8,565)



Revised	Original		
Budget	Budget	\$ V	ariance
19,400	18,000	1	1,400
2,800		1	2,800
1,665	1,875	4	(210)
23,865	19,875	1	3,990
	19,400 2,800 1,665	Budget Budget 19,400 18,000 2,800 - 1,665 1,875	Budget Budget \$ V 19,400 18,000 ♠ 2,800 - ♠ 1,665 1,875 ↓









Angurugu Community Budget - Community Development

Community Development - Sup	1000
Revised Budget	\$453,246
Original Budget	\$453.746

	Revised	Original		
	Budget	Budget	\$	Variance
Employee related costs	235,827	235,827		5
General expenses, materials and services	71,958	79,372	4	(7,414)
Operating lease expenses	7,270	7,270		
Asset expense	8,413	1,000	个	7,414
Fleet, building and ITC charges	129,777	129,777		*
	453,246	453,246		50

Library Services Revised Budget \$183,983 Onginal Budget \$183,639

0.19% increase from Original Budget

	Revised	Original		
	Budget	Budget	\$	Variance
Employee related costs	83,687	92,127	4	(8,439)
General expenses, materials and services	16,818	16,541	1	277
Operating lease expenses	3,370	5,174	4	(1,804)
Asset expense	11,000	1,000	4	10,000
Fleet, building and ITC charges	52,184	52,184		*
Admin overhead	16,924	16,614	1	310
	183,983	183,639	个	344



(2.19%) decrease from Original Budget

	Revised	Original		
	Budget	Budget	\$	Variance
Employee related costs	515,703	515,703		20
General expenses, materials and services	402,355	442,977	*	(40,622)
Operating lease expenses	48,196	45,445	4	2,751
Asset expense	29,225	18,903	1	10,321
Fleet, building and ITC charges	69,373	69,373		59
Admin overhead	118,514	117,492	1	1,022
	1,183,365	1,209,893	-	(26,528)



